

Copper Mountain College Associate Degree of Nursing Admission Policy

Copper Mountain College (CMC) offers an Associate of Science Nursing (ADN) degree. The ADN program is approved by the California Board of Registered Nursing (BRN). This policy outlines the admission requirements and selection process for the program.

Application Timeframe

Applications for **generic** admission are accepted from **January 2nd** through **January 31st** each year.

Applications for **Advanced Placement** (LVN to RN) are accepted from **August 1st** through **August 31st**.

The program traditionally admits up to 24 students into the generic cohort each fall and up to 8 students into the advanced placement cohort each spring. Final cohort sizes are determined annually based on available resources, clinical placements, and applicant eligibility.

Pre-Requisite and Co-Requisite Course Requirements

Please refer to Appendix A

Application Packets

Application packets must include the following:

1. A completed application form (see appendix B). Written applications must be legible.
2. Proof of high school graduation or equivalency demonstrated by any of the following:
 - Official high school transcript. If a transcript is unavailable, a completion certificate may be submitted and will be reviewed on a case-by-case basis.
 - Official transcript demonstrating a passing score on the California High School Proficiency examinations
 - Official transcript demonstrating a passing score on the HiSET (High School Equivalency Test)
 - Official general education development GED transcript

Note: Foreign high school transcripts must be evaluated and determined to be equivalent by an international evaluation service approved by CMC. Schedule an appointment with a CMC counselor for details regarding the foreign transcript evaluation process.

3. College transcripts demonstrating compliance with all admission requirements (see Appendix A). Official unopened transcripts must be submitted from ALL colleges (including CMC) and post-secondary coursework attempted or completed and provided at the time of application to the ADN program. Electronic transcripts are accepted and must be sent to: admissions@cmccd.edu If sending electronic transcripts, a list of Educational Institutions **MUST** be listed on the application. It is the applicant's responsibility to provide official unopened transcripts or electronic transcripts and any additional

requested evidence (such as a course syllabus) of meeting all admission criteria. Foreign transcripts must be evaluated by a foreign transcript evaluator approved by CMC.

Current or former CMC students may request a free CMC transcript directly from Admissions & Records for a CMC Nursing program application. If you previously attended Copper Mountain College and need to submit CMC transcripts as part of your nursing application, you do not need to purchase a CMC transcript through the online ordering service. To request your free transcript, please contact Admissions & Records and indicate that the transcript is for a CMC Nursing Program application.

4. An unofficial copy of the Test of Essential Academic Skills (TEAS Version 7) results. Official copy must be provided after acceptance.

Transition Exception for August 2026 Advanced Placement Applicants

As the Nursing Program transitions from the HESI Admission Assessment to the ATI TEAS examination, an exception will be made for Advanced Placement applicants submitting applications during the August 1–31, 2026 application period.

Applicants may satisfy the admission assessment requirement by either:

- Submitting ATI TEAS results with their application; or
- Taking the HESI Admission Assessment administered at Copper Mountain College after the application period.

Applicants using TEAS scores must meet all Nursing Program admission requirements and submit unofficial TEAS results with their application. A minimum composite score of 62% is required to be eligible for placement in the lottery pool. Official TEAS scores will be required within two weeks of acceptance. Applicants who do not submit ATI TEAS results with their application will be required to take the HESI Admission Assessment.

Applicants taking the HESI Admission Assessment must achieve a minimum score of 75% in each of the following sections to be eligible for placement in the lottery pool:

- Basic Math Skills
- Anatomy and Physiology
- English Language

Beginning with the next application cycle, all applicants will be required to meet the ATI TEAS testing requirement as outlined in the Nursing Program Admission Policy.

5. For Advanced Placement Students ONLY: Proof of current, active VN/LVN licensure is required. Acceptable documentation includes a license verification screen print from the official state licensing verification website showing active status and expiration date.

Application Submission Methods

There are two options for application submission:

1. Hand-deliver the application to the Office of Nursing and Health Sciences (Room 214). Office hours are Monday through Friday between the hours of 8:00 AM and 4:00 PM. If the office is closed, please drop off the application packet in the white box outside of Academic Services in Room 115. If you drop off the application packet in the white box, you must also email nursing@cmccd.edu to confirm it was received. The application packet must arrive in a sealed manila envelope. Please address the front of the envelope as follows:

Attn: Admissions Committee, ADN Program

2. Send the application via the US Postal Service
Attn: Nursing Department
P.O. Box 1398
Joshua Tree, Ca. 92252
NOTE: The envelope must be postmarked by January 31st.

Screening Process

1. **The application screening process takes approximately 4 to 6 weeks after the application period has ended.**
2. The applications will be reviewed to ensure all information is accurate and complete. The Office of Nursing and Health Sciences is not responsible for email addresses that are not clearly legible when communicating with applicants on their admission status.
3. Applicants are required to meet the minimum Community College Nursing Pre-requisite Validation Study Formula score of 75 to be considered for admission. The formula estimates likelihood of success in the ADN program by giving the most weight to college GPA and core biology GPA, a smaller weight to English GPA, and reducing the score for repeated core biology courses. Repeats after a withdraw have the same negative impact as repeats after course completion.

Data elements entered into the formula are as follows:

- GPA of all colleges attended
 - GPA in English coursework
 - GPA in sciences, Microbiology, Anatomy, and Physiology
 - The number of times Microbiology, Anatomy or Physiology courses have been repeated
4. Applicants are required to complete the Test of Essential Academic Skills (TEAS Version 7) within 1 year of the application deadline. A minimum composite score of 62% is required for eligibility. An unofficial copy must be included with the application. Applicants who are accepted into the program must submit an official copy of the TEAS score within 2 weeks of acceptance. There is no limit to the number of times an applicant may take the ATI TEAS exam. However, for admission consideration, only the first

two TEAS attempts completed within the previous 12-month period will be reviewed. If two eligible attempts are submitted, the higher overall score will be used for admissions purposes. Please note that there is an exception for the Advanced Placement application period in August 2026 noted in the Application Packet section.

5. Applicants who meet all minimum admission requirements, including the required Community College Nursing Pre-requisite Validation Study Formula score and minimum TEAS score or HESI score, will be placed into a qualified applicant pool.
6. If the number of qualified applicants exceeds the number of available seats, admission will be determined by a random selection (lottery) process. All qualified applicants will have an equal opportunity for selection.
7. If there is an insufficient number of qualified applicants who meet all admission requirements, the ADN Program Admission Committee reserves the authority to modify or waive selected admission criteria and consider alternative eligibility factors, including but not limited to minimum formula score requirements, coursework completion status, or other academic factors.
8. Applicants not accepted into the program may reapply to the ADN program in the future. Applicants reapplying to the ADN Program must follow the admission requirements in effect at the time of reapplication. A wait list is not maintained.
9. Failure to respond to required program communications, attend mandatory events (including Orientation and ADN Kickoff), complete required program requirements, or meet specified deadlines may result in removal from the program.

Health and Physical Standards

The following health and physical standards must be confirmed by a healthcare provider prior to beginning the program.

Physical Demands

- Must be able to be on feet 6-12 hours at a time and perform activities that include reaching, balancing, carrying, pushing, pulling, stooping, bending and crouching.
- Lift and adjust positions of bedridden patients including pulling as much as 12 inches toward the head of the bed.
- Physically apply up to ten pounds of pressure to bleeding sites or to the chest in the performance of CPR using hands, wrists, and arms.
- Maneuver in small spaces quickly and with ease.
- Perform fine motor skills that require hand-eye coordination in the use of small instruments, equipment and syringes.

- Feel and compress tissues to assess for size, shape, texture, and temperature.
- Lift up to 50 pounds and transfer adults and children from a stooped to an upright position to accomplish transfers that include activities such as bed-to-chair and chair-to-bed transfers.

Sensory Demands

- Visually read calibrated scales in increments of one-hundredth of an inch on a device measuring not more than three inches.
- Perform close and distinct visual activities involving persons, paperwork and devices.
- Visually discriminate depth and possess color perception.
- Identify and distinguish odors that are pungent or the products of infection or metabolic imbalance (i.e., ketones).
- Respond and react immediately to auditory instruction, requests, signals, and monitoring equipment.
- Perform auditory assessments requiring the distinguishing of variances in sounds (i.e. tones and pitches).

Program Expectations and Attendance Requirements

Enrollment in the nursing program requires a significant time commitment and adherence to professional standards. Attendance at all scheduled theory, laboratory, simulation, and clinical experiences is mandatory. Make-up opportunities are limited and cannot be guaranteed.

Students must comply with the program’s dress code and professional appearance standards at all times in classroom and clinical settings. The uniform policy is strictly enforced. For example, artificial nails are not permitted, tattoos must not be visible, and hair must be maintained in natural colors.

The nursing program is a full-time commitment. The program cannot accommodate work schedules, personal conflicts, or transportation issues. Students are responsible for organizing employment, family responsibilities, childcare, and other personal obligations so they do not interfere with program requirements.

ACCESS provides support services and academic accommodations for students with verified disabilities. Eligibility is based on documentation such as an IEP, 504 Plan, psychological evaluation, or records from a doctor, therapist, or specialist. If you're unable to obtain documentation, ACCESS can help. For more information, call 760-366-5201 ext. 5861, email access@cmccd.edu, or visit Greenleaf Library, Room 311.

Reasons for Ineligibility

1. Applicants who have been dismissed **more than once** from any Allied Health/Health Sciences/Nursing program at any school for any of the following reasons are ineligible for admission to the CMC ADN program:
 - Academic and/or clinical failure. (Failure equals a D or an F grade)
 - Unsafe clinical performance
 - Acts of dishonesty or unethical behavior

- Violation of program professional conduct standards
2. If the applicant seeking admission into the Generic ADN Program participated in the Vocational Nursing Program or Nurse Assistant Program at CMC, they must have demonstrated consistent professional and safe practice behaviors throughout their enrollment.

The Admission Committee will review the applicant's prior performance to determine whether they meet program standards for professionalism, ethical conduct, and safe clinical practice.

Applicants may be denied admission based on documented evidence of any of the following during prior enrollment, regardless of whether the student was formally dismissed from the program: Potential reasons for being denied admission into the generic ADN program may include but are not limited to:

- Unsafe clinical performance, including behaviors that placed or had the potential to place patients, peers, or staff at risk
- Acts of dishonesty or unethical behavior, including but not limited to falsification of documentation, academic dishonesty, or breach of confidentiality
- Violation of program professional conduct standards, including unprofessional, disruptive, or non-collaborative behavior with peers, faculty, staff, or clinical partners
- Failure to demonstrate accountability or improvement following documented counseling, remediation, or disciplinary action.

Documentation considered by the Admission Committee may include, but is not limited to:

- Written warnings, emails, and/or faculty notes
- Performance improvement plans or remediation documentation
- Clinical evaluations
- Records of probation or other disciplinary actions

The Admission Committee reserves the right to deny admission based on a comprehensive review of the applicant's prior performance and alignment with program expectations for safe, ethical, and professional nursing practice.

3. Applicants who have been subject to disciplinary action by the College, including but not limited to suspension, expulsion, or serious violations of the Student Code of Conduct, may be deemed ineligible for admission to the ADN program. The Admissions Committee retains the authority to disqualify candidates based on these criteria to uphold the program standards of professionalism and integrity.
4. The ADN program requires a criminal background check and drug screening. Applicants who have a felony on their background check and/or fail the drug screen are ineligible for admission to the ADN program. Applicants who have a misdemeanor on their background check may be ineligible for admission to the ADN Program.

Readmission and Advanced Placement Priority

Enrolled students who have exited the program, licensed vocational nurses (LVNs), transfer nursing students from other programs, and Military Challenge applicants may be eligible for entry into the program at a course level beyond the first semester. When the number of qualified applicants exceeds the number of available seats, the priority for readmission will be as follows:

First Semester, second course (N-015) (Fall)

1. Returning CMC students who left passing
2. Military Challenge applicants
3. Returning CMC students who left failing

Second Semester (N-020 and/or N-025) (Spring)

1. Returning CMC students who left passing
2. Military Challenge applicants
3. Returning CMC students who left failing
4. LVN Advanced Placement applicants
5. LVN-RN Option II applicants

Third Semester (N-0030 and/or N-036 and/or N-037) (Fall)

1. Returning CMC students who left passing
2. Military Challenge applicants
3. Returning CMC students who left failing

Fourth Semester (N-040 or N-045 or both) (Spring)

1. Returning CMC students who left passing
2. Military Challenge applicants
3. Returning CMC students who left failing

For any additional questions, please send an email to Nursing@cmccd.edu

Copper Mountain College Registered Nursing Program**Program Requirements**

Please refer to the Registered Nursing Program Admission Policy for more in-depth information. All pre-requisite courses must be completed with a "B" or better. All co-requisite courses must be completed with a grade of "C" or better. For Generic ADN applicants, pre-requisite courses must be completed within 7 years of the application period. For Advance Placement applicants, pre-requisite courses must be completed within 9 years of the application period. Co-requisite courses do not have a recency requirement. Both pre-requisite and co-requisite courses must be completed BEFORE application to the ADN program.

PRE-REQUISITES

<input type="checkbox"/>	BI-022 / BIOL 022	Human Anatomy	4 units
<input type="checkbox"/>	BI-023 / BIOL 023	Human Physiology with a lab	4 units
<input type="checkbox"/>	BI-015 / BIOL 015	Microbiology with lab	4/5 units
<input type="checkbox"/>	ENG-003A / ENGL-C1000	Academic Reading and Writing	3 units
<input type="checkbox"/>	PSY-003 / PSYC 003	Developmental Psychology (Lifespan)	3 units
<input type="checkbox"/>	MATH-010	College Algebra	4 units
	or		
<input type="checkbox"/>	MATH-014 / STAT-C1000	Statistical Methods	4 units

CO-REQUISITES:

<input type="checkbox"/>	PSY-001 / PSYC- C1000	General Psychology	3 units
<input type="checkbox"/>	SOC-001 / SOCI 001	Intro to Sociology	3 units
	or		
<input type="checkbox"/>	ANTH-002	Cultural Anthropology	3 units
<input type="checkbox"/>	SP-001 / COMM 001	Interpersonal Communication	3 units
	or		
<input type="checkbox"/>	SP-004 / COMM C1000	Public Speaking	3 units
	or		
<input type="checkbox"/>	SP-007/ COMM 007	Decision Making and Advocacy	3 units
	or		
<input type="checkbox"/>	SP-015 / COMM 015	Intercultural Communication	3 units
<input type="checkbox"/>	Humanities Course		
	PHIL-013 is recommended but the requirement can be fulfilled with another Humanities course		3 units
<input type="checkbox"/>	Ethnic Studies course (EGSJ) (all students beginning FA27)		3 units

Coursework completed at institutions other than CMC will be evaluated for equivalency to determine fulfillment of Program admission requirements.

Copper Mountain College

REGISTERED NURSING PROGRAM
APPLICATION FOR ADMISSION

Generic Application Period: January 2nd through January 31st
Advanced Placement Application Period: August 1st through August 31st

Last Name: _____		First Name: _____		SSN _____	
Street Address _____		City _____	State _____	Zip _____	
Mailing Address (if different from above) _____		City _____	State _____	Zip _____	
Other names used (including maiden): _____					
Home Phone # _____		E-mail: _____			
Cell Phone # _____		Birthdate: ____ / ____ / ____			
CMC E-mail: _____		Birthplace: _____		City _____	State _____ Country _____
Are you disabled? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Do you require accommodation? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain: _____					
Are you a US Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, indicate Alien Status: _____					
Have you ever been enrolled in an ADN Program? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, attach official transcripts and complete the following:					
College: _____		Program Director: _____			
Mailing Address: _____					
Street Address _____		City _____	State _____	ZIP _____	
Course(s)/Program completed: _____					
Are you a Copper Mountain College student?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you submitting electronic transcripts?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Please list the names of your schools for electronic transcripts _____					

DOCUMENTS TO BE SUBMITTED WITH APPLICATION:					
1. Official transcripts for ALL college coursework (including CMC) and post-secondary (after high school at a technical school, ROP program etc.).					
2. Official high school transcript or equivalent.					
3. The Second page of application must be completed to note the school and grade for all pre-requisites and co-requisites. If a course was repeated, all attempts must be listed.					

REGISTERED NURSING APPLICATION (CONTINUED)

For each course, please list the college, course number, and grade. If a course was repeated, all attempts must be listed.

COURSE	COLLEGE	COURSE NUMBER	GRADE
HUMAN ANATOMY			
HUMAN PHYSIOLOGY			
MICROBIOLOGY			
ACADEMIC READING AND WRITING			
DEVELOPMENTAL PSYCHOLOGY			
COLLEGE ALGEBRA OR STATISTICS			
GENERAL PSYCHOLOGY			
SOCIOLOGY OR ANTHROPOLOGY			
SPEECH			
HUMANITIES			
ETHNIC STUDIES			

I wish to be considered for admission to the Registered Nursing Program.
 I have read the admission policy at and understand the requirements for admission to the Copper Mountain College Registered Nursing Program.
 I understand that failure to submit a complete application and/or comply with the application deadline automatically disqualifies me.

Signature of Applicant: _____ Date: _____