



Copper Mountain Community College District

Internship Program Community Affiliation Agreement

This Community Affiliation Agreement is made and entered into on _____ by and between COPPER MOUNTAIN COMMUNITY COLLEGE DISTRICT, located at 6162 Rotary Way, Joshua Tree, CA, hereinafter referred to as "DISTRICT", and _____, located at _____, hereinafter referred to as "AFFILIATE".

PROGRAM OVERVIEW:

The Community Partners Internship Program develops work experience opportunities for students by partnering with local businesses in a wide variety of industries, providing them with on-the-job experience and training in an area that will benefit their academic and professional goals. Each participating business can benefit from one hundred (100) hours of work the student will provide as prescribed in this program. The internship experience has added benefits when developing a resume or on a university application. Additionally, internship experience has been known to lead to job placement opportunities. Each student who successfully completes their internship will receive a certificate of completion and an educational gift valued at \$100, generously provided through the Copper Mountain College Foundation.

RECITALS:

- A. The DISTRICT desires to provide its students a practical workplace learning experience in conjunction with its Career Technical Education (CTE) and Internship Programs. The purpose of this Agreement is to enable DISTRICT students to be provided access to practical workplace experience, working as interns in local business partners.
- B. The AFFILIATE, operating a business that _____, is willing and able to permit DISTRICT students to use business facilities and resources to acquire practical work experience at no additional cost to the AFFILIATE.
- C. AFFILIATE has agreed to provide DISTRICT students with the facilities, tools, equipment, supplies, and supervision as necessary for adequate and reasonable work experience time.
- D. AFFILIATE may, at their discretion, compensate the student during the period of their internship, while remaining in compliance with Item 5 of this agreement.

Now, therefore, in consideration of the mutual promises contained in this Agreement, DISTRICT and AFFILIATE agree as follows:

- 1. A participating student is required to perform one hundred (100) internship hours to complete the program. The time and schedule of internship and use of facilities at AFFILIATE business location(s) shall be mutually agreed upon by DISTRICT and AFFILIATE, with the knowledge and consent of both parties.

2. The DISTRICT's participating students shall be subject to all rules and regulations set by AFFILIATE during the performance of their internship duties at AFFILIATE location(s), and shall be under the direct supervision of AFFILIATE staff and/or management personnel. The DISTRICT or AFFILIATE shall have the right to require immediate withdrawal of any DISTRICT student participating in the internship work experience program if such student's conduct is non-compliant with DISTRICT policies or AFFILIATE rules and regulations.
3. The DISTRICT shall provide AFFILIATE with the desired goals and outcomes of students participating in the program and shall provide consultation services thereto. The DISTRICT and AFFILIATE shall meet and confer to evaluate the progress of the student intern, working in cooperation to resolve any conflicts that may arise.
4. The AFFILIATE shall work with the DISTRICT to log and monitor the completion of hours by each student participating in the program. The AFFILIATE shall also provide performance evaluations in accordance with DISTRICT student policies.
5. The AFFILIATE agrees that DISTRICT students participating in this program are not intended, nor are they to be used, as replacements for the AFFILIATE's normal staff.
6. This Agreement does not establish an agency, partnership, or joint venture relationship between DISTRICT and AFFILIATE.

TERM AND TERMINATION

This Agreement shall be effective for a period of three (3) years, commencing from _____ through _____. Either party may terminate this Agreement by providing written notice no less than 30 days prior to termination.

ASSIGNMENT

Neither DISTRICT nor AFFILIATE shall assign or transfer any interest in this agreement to any other party without the written consent of both parties.

MUTUAL INDEMNIFICATION

Each party shall indemnify and hold harmless the other party, to include its officers, employees, faculty, staff, or students, from and against any and all liability claims, losses, damages, or injuries to person or property, and all costs and expenses incurred in connection therewith, caused by the negligent, intentional, or other acts of the other party.

INSURANCE COVERAGE

The DISTRICT and AFFILIATE shall each secure and maintain at all times during the term of this agreement, at their sole expense, workers' compensation and general liability insurance covering themselves and their respective employees or participants. The DISTRICT shall either provide coverage on behalf of student participants or require student participants to secure such coverage. Upon AFFILIATE's request, DISTRICT shall provide a certificate of insurance as evidence of coverage, naming AFFILIATE as an additional insured.

ENTIRE AGREEMENT; GOVERNING LAW

1. This agreement contains the entire understanding of the parties with respect to the subject matter herein described. This agreement may not be amended or modified except by mutual written consent of both parties.
2. This agreement shall be governed by and maintained in compliance with the laws established by the State of California.

In witness whereof, the authorized representatives of the DISTRICT and AFFILIATE have executed this Agreement on the effective date first above written:

DISTRICT: COPPER MOUNTAIN COMMUNITY COLLEGE DISTRICT

Name: _____

Signature: _____

Chief Business Officer

Date: _____

Name: _____

Signature: _____

Dean of Instruction

Date: _____

Name: _____

Signature: _____

Internship Program Coordinator

Date: _____

AFFILIATE NAME: _____

Representative Name: _____

Title: _____

Signature: _____

Date: _____

Representative Name: _____

Title: _____

Signature: _____

Date: _____