



Copper Mountain College Registered Nursing Program

ADVANCED PLACEMENT ADMISSION POLICY

Effective October 2024

Copper Mountain College (CMC) offers an Associate of Science-Registered Nursing (ADN) degree. The Registered Nursing (RN) Program is approved by the California Board of Registered Nursing (BRN).

Application Period:

August 1-31

All Advanced Placement applicants including LVN to RN

It is the policy of the CMC RN Program to accept Advanced Placement (LVN to RN and transfer) applicants from other accredited institutions of higher education when seats are available.

- A. The RN Program accepts courses transferred to the College from accredited US colleges and universities.
- B. The RN Program accepts courses transferred to CMC from foreign colleges and universities if they have been evaluated by an approved Foreign Transcript Evaluator and accepted by CMC. (See policy in CMC catalog.)
- C. The RN Program accepts nursing courses from other accredited nursing programs in the US if these courses are determined by the Program Director and have been confirmed through the CMC process to be equivalent.
- D. Nursing courses taken in foreign colleges are not accepted.

An applicant who wishes to be considered for Advanced Placement (AP) must submit the AP Application form along with **official unopened transcripts** showing ALL prior college **(including CMC) and post-secondary (coursework completed after high school at a technical school, ROP program etc.)** coursework and, if applicable, an explanation of the reason for exiting from the prior RN Program (use the form in this policy).

RN PROGRAM ADVANCED PLACEMENT APPLICATION REQUIREMENTS

- A. All prerequisite courses required for the ADN degree must be completed within nine (9) years of application for admission to the RN Program.
- B. Each prerequisite course must be completed with a grade of 'B' or better and all college level coursework must be completed with cumulative 2.5 Grade Point Average (GPA) or better. All college level attempts at courses taken at any accredited school will be used to calculate the GPA, including those with a grade of I, W, D and/or F.
- C. All co-requisite coursework required for the ADN degree must be completed by the end of the semester during which the application for admission to the RN Program is submitted.
- D. Proof of high school graduation or equivalency demonstrated by providing any of the following: An official unopened high school transcript **or** an official unopened transcript demonstrating a passing score on the California High School Proficiency Examinations **or** an official General Education Development (GED) transcript. Foreign high school transcripts must be evaluated and determined to be equivalent by an international evaluation service approved by CMC. Schedule an appointment with a CMC counselor for details regarding the foreign transcript evaluation process.
- E. Official transcripts must be submitted for ALL college (including CMC) and post-secondary (coursework completed after high school at a technical school, ROP program etc.) coursework attempted or completed at any college and must be presented at the time of application to the RN Program. It is the applicant's responsibility to provide official transcripts and any additional requested evidence (such as a course syllabus) of meeting all admission criteria. Foreign transcripts must be evaluated by a Foreign Transcript Evaluator approved by CMC.
- F. Applicants seeking admission into the RN Advance Placement Program at Copper Mountain College must have demonstrated exemplary behavioral and professional qualities during their time in the VN Program at CMC. These qualities include professionalism, amicable behavior toward peers, instructors, facility professionals and working collaboratively as a team. The Admission Committee reserves the right to refuse admission to an applicant based on a student's previous overall performance in the VN program.

Potential reasons for being denied admission into the AP program may include but are not limited to:

Students with more than 3 write ups.

Excessive absences or tardiness to theory or clinical rotations

Displays of behavior witnessed by faculty, staff, outside clinical partners, or the Nursing Director such as: Obstinate, argumentative or disruptive behavior, lack of professionalism, inability to work well in a team setting or unethical behavior in clinical facilities.

Applicant must be in good standing academically and professionally with the College of Nursing at Copper Mountain College. **(Applicants who have been subject to any disciplinary actions by the college, including but not limited to academic probation, suspension, or expulsion, shall be deemed ineligible for admission to the LVN program. The admissions committee retains the authority to disqualify candidates based on these criteria to uphold the program's standards of professionalism and integrity.)**

- G. Applicants must have a passing score on the LVN NCLEX test with an LVN license that is current and uninhibited.

RN PROGRAM ADVANCED PLACEMENT APPLICATION PROCESS

Applications for advanced placement admission are accepted during the month of August each year. Only complete applications in a sealed envelope hand carried to the HSNP office or sent via U.S. mail will be accepted for consideration. The sealed envelope must have the following information: Applicant name, "Attn: Admissions Committee, RN Program." The Application form and instructions for submission are posted on the Registered Nursing Program – LVN to RN portion of the Health Sciences page of the CMC website.

AP LVN to RN applicants must be currently licensed as an LVN in California (in good standing) and meet all of the generic admission requirements.

- A. After the application deadline has passed, each application will be screened for evidence of completion of all prerequisite **and co-requisite coursework required for the ADN degree** and evaluated using the Chancellor's Office Predictor of Success Formula (Community College Nursing Prerequisite Validation Study) (Formula). All prerequisite coursework must be completed within nine (9) years of application for admission to the RN Program in line with the GPA requirements of this policy.

Applicants are required to meet the minimum score of seventy (70) on the Formula to be considered for admission. Data elements entered into the Formula are:

- GPA from ALL colleges attended
- GPA in ALL English coursework
- GPA in sciences: Microbiology, Anatomy and Physiology
- The number of times Microbiology, Anatomy or Physiology courses have been repeated within the seven (7) years prior to application for admission (repeats after a withdrawal have the same negative impact as repeats after a failure).

- B. Applicants will be ranked in order of Formula score and applicants receiving the highest Formula scores will be invited to sit for the HESI Exam. Applicants invited to sit for the HESI Exam will be notified via e-mail. Failure to respond by the specified deadline could result in removal of the applicant from consideration.

If there is an insufficient number of qualified applicants who meet ALL admission criteria, the RN Program Admission Committee MAY select applicants based upon Formula score, HESI exam scores, coursework in progress and/or **one prerequisite course with a 'C' grade (ENG-003A College Composition or PSY-003 Developmental Psychology ONLY)**. The Program Director may determine that vacant seats will not be filled, even in the presence of qualified AP applicants, if it is deemed to be in the best interests of existing students and RN Program success.

- C. Applicants who have been dismissed from any Allied Health/Health Sciences/ Nursing Program at any school for any of the following reasons are ineligible for admission to the CMC RN Program:
- Academic and/or clinical failure (failure = D or F grade)
 - Unsafe clinical performance
 - Acts of dishonesty or unethical behavior
 - Violation of program professional conduct standards.
- D. The RN Program requires a criminal background check and drug screen. Applicants who have a felony on their background check and/or fail the drug screen are ineligible for admission to the RN Program. Applicants who have a misdemeanor on their background check may be ineligible for admission to the RN Program.
- E. Applicants MUST take the HESI Admission Assessment Exam at Copper Mountain College. The following sections of the exam are required:

English Assessments (must achieve a minimum score of 70%)

- Reading Comprehension
- Vocabulary & General Knowledge
- Grammar

Basic Math Skills (must achieve minimum score of 70%)
 Anatomy and Physiology (must achieve minimum score of 70%)
 Learning Style (not scored)
 Personality Profile (not scored)

Potential students who score the highest in each of the categories will move on in the program. If there are any remaining seats left in the RN program that need to be filled, students that passed two of the three exams may be allowed to retest in the area that they did not pass in.

- F. AP applicants MAY be admitted to any increment of the RN Program if they meet the prerequisite coursework and other requirements and are deemed to be adequately prepared to ensure their success in the RN Program.

The following order of priority will be used to determine admission selection for AP applicants:

First Semester (N-015) (Fall)

1. Returning CMC students who left passing
2. Returning CMC students who left failing
3. **Military Challenge applicants**
4. Transfer applicants who left passing and/or LVN wishing to enter program

Second Semester (N-020 and/or N-025) (Spring)

1. Returning CMC students who left passing
2. Returning CMC students who left failing
3. Transfer applicants who left passing and/or LVN wishing to enter program
4. LVN-RN Option II applicants

Third Semester (N-0030 and/or N-036 and/or N-037) (Fall)

1. Returning CMC students who left passing
2. Returning CMC students who left failing

Fourth Semester (N-040 or N-045 or both) (Spring)

1. Returning CMC students who left passing
2. Returning CMC students who left failing

- H. If an applicant is offered admission, additional requirements must be met prior to enrollment in nursing courses. These requirements include health screenings, criminal background check and drug screen – any potential applicant who fails to meet the requirements will not be allowed to enroll in the nursing courses and the offer of RN Program admission will be withdrawn.
- I. The Program Director may determine that vacant seats will not be filled, even in the presence of qualified AP applicants, if it is deemed to be in the best interests of existing students and RN Program success.
- J. A waitlist is not maintained. Applicants who do not receive an offer of admission and elect to reapply are subject to conditions of the admission policy in effect at the time of reapplication.



Copper Mountain College Registered Nursing Program

ADVANCED PLACEMENT APPLICANT INFORMATION TRANSFER FROM ANOTHER REGISTERED NURSING PROGRAM

This document to be completed by the director of the applicant's former Registered Nursing Program and placed with the director's business card in a sealed envelope with the director's signature across the sealed envelope flap and submitted with the application.

TO: Registered Nursing Program Director
Copper Mountain College

DATE:

RE: _____

The above applicant is requesting transfer to the Copper Mountain College Registered Nursing Program. We need the following information for our files:

1. Was enrolled in the RN program from _____ to _____
2. Withdrew to return to this nursing program because _____
3. Is eligible to return to this nursing program if a seat becomes available: Yes No
4. Is not eligible to return because _____
5. If the applicant failed, was it due to:
 - a. Academic problems? (explain briefly)
 - b. Clinical performance problems? (explain briefly)

Sincerely,

Director of Registered Nursing Program
School: _____



Copper Mountain College Registered Nursing Program

LVN TO RN CAREER LADDER OPTION I

OPTION I meets both the curriculum requirements of the BRN and the requirements of an ADN DEGREE from CMC. The graduate is eligible to take the National Council Licensing Examination (NCLEX-RN).

TRANSITION ENROLLMENT REQUIREMENTS

- A. A current California Vocational Nurse license in good standing without restriction.
- B. Official Vocational Nursing Program transcript with a grade of 'C' or better in all nursing coursework.
- C. Official transcript from US high school demonstrating graduation or official GED transcript or official transcript demonstrating a passing score on the California High School Proficiency Examination.
- D. Completion of ALL courses required for an ADN DEGREE according to generic admission guidelines.

REQUIRED REGISTERED NURSING PROGRAM COURSES

Many of these courses have prerequisites. Please see the CMC catalog for details.

*BI-022 Human Anatomy with lab	4 units
*BI-023 Human Physiology with lab	4 units
*BI-015 Microbiology with lab	4/5 units
*ENG-003A College Composition	3 units
*PSY-003 Developmental (Lifespan) Psychology	3 units
*MATH-040 Intermediate Algebra	4 units
**PSY-001 General Psychology	3 units
**SOC-001 Intro to Sociology or ANTH-002 Cultural Anthropology	3 units
**SP-001 Interpersonal Communication or SP-004 Public Speaking or SP-007 Decision-Making and Advocacy or SP-015 Intercultural Communication	3 units
**One course which meets the Social & Behavioral Science requirement	3 units
**One course which meets the Humanities requirement	3 units
**RDG-051 College Preparatory Reading	3 units

*prerequisite courses which must be completed with a grade of 'B' or better prior to submission of an application

**required courses which must be completed with a grade of 'C' or better, which are required to complete the RN Program, and which must be completed during the semester of application for admission to the RN Program



Copper Mountain College Registered Nursing Program

LVN TO RN CAREER LADDER OPTION II - 30 UNIT CURRICULUM

PERSONS INTERESTED IN OPTION II ARE ADVISED THAT:

1. Other states MAY NOT grant licensure by endorsement.
2. Employment opportunities may be limited.
3. Degree WILL NOT be granted; certificate WILL NOT be given.
4. You WILL NOT be a graduate of the Registered Nursing Program.
5. You WILL NOT be a graduate of Copper Mountain College.

QUALIFYING REQUIREMENTS

1. Official US high school transcript or official General Education Development (GED) transcript or official California High School Proficiency Examination transcript.
2. A current California Vocational Nurse license in good standing without restriction.
3. Official Vocational Nursing Program transcript with a grade of 'C' or better in all nursing coursework.

REQUIRED COURSES

*BI-023 Physiology with lab.....	4.0 units
*BI-015 Microbiology with lab	5.0 units
*N-076A Nursing Transitions I.....	1.0 units
N-030 Concepts of Nursing Practice III.....	5.0 units
N-025 Concepts of Mental Health Nursing	3.0 units
N-027 Concepts of Gerontological Nursing	1.5 units
N-040 Concepts of Nursing Practice IV	5.0 units
N-045 Nursing Management, Leadership and Preceptorship.....	4.0 units

*These courses must be taken prior to RN Program entry according to generic admission guidelines.

APPLICATION PROCESS

See and follow application process the same as for LVN to RN Career Option I. If the applicant is offered admission, additional requirements must be met prior to enrollment in nursing courses. These requirements include health screenings, criminal background check and drug screen – any potential applicant who fails to meet the requirements will not be allowed to enroll in the nursing courses and the offer of RN Program admission will be withdrawn. The Program Director may determine that vacant seats will not be filled, even in the presence of qualified AP applicants, if it is deemed to be in the best interests of existing students and RN Program success. NOTE: This option is assigned the lowest priority for admission.