

Greenleaf Library Code of Conduct

Introduction

To allow Copper Mountain College patrons of the CMC Greenleaf Library to use its facilities and programs in a safe, pleasant environment, conducive to study and research, this code of conduct has been adopted.

Patrons are defined as: CMC students, faculty, and staff; and community members, any persons who are not CMC students, faculty, or staff.

CMC students will adhere to the Standards of Student Conduct policy ([Board Policy 5500](#)) and CMC's Electronic Media Use Policy when using library services.

Community Member Code of Conduct

When a community member enters the Greenleaf Library, the district assumes that each person will always respect the facility and the rights of all other patrons. Violations of this code of conduct shall constitute good cause for community members being prohibited from using CMC facilities.

#	Description
1.	Community members shall respect the rights of all other patrons and staff members, including their performance of duties.
2.	While in the library, children must be under the direct control of an adult for their safety and security and the safety of others. Campus Security will be called if children are perceived to be unsupervised or unsafe.
3.	Community members shall not engage in disruptive behavior, willful disobedience, habitual use of profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, college personnel.
4.	Community members shall not engage in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other status protected by law.
5.	Community members shall not engage in intimidating conduct or bullying against another library patron through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyberbullying.
6.	Community members shall not engage in willful misconduct that results in injury or death to a library patron or which results in cutting, defacing, or other injury to any real or personal property owned by the district or on campus.
7.	Community members shall not commit sexual harassment as defined by law or by district policies and procedures.
8.	Community members shall not unlawfully possess, use, sell, offer to sell, or furnish, or be under the influence of, any controlled substance listed in California Health and Safety Code Sections 11053 et seq., an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5.

9.	Community members shall not steal or attempt to steal district property or private property on campus, or knowingly receive stolen district property or private property on campus
10.	Community members shall not cause or attempt to cause damage to district property or to private property on campus.
11.	Community members shall not possess, sell or otherwise furnish any firearm, knife, explosive or another dangerous object, including, but not limited to any facsimile firearm, knife, or explosive, unless, in the case of possession of any object of this type, the person has obtained written permission to possess the item from a district employee, which is concurred by the Superintendent/President.
12.	<p>Computer resources exist for academic, research, professional enrichment, and administrative use. Community members are allowed to use library computers, but they shall not misuse or use without authority, the College's information technology or telecommunications systems. This includes but is not limited to:</p> <ul style="list-style-type: none">• The unauthorized or illegal use or misuse of college phone and computer network systems.• Unauthorized entry or dissemination of electronic information.• Prank or harassing phone calls or email messages.• Hacking, duplication, or unauthorized use of copyrighted software; destruction, unauthorized transfer or alteration of electronic files.• Unauthorized use of another individual's electronic identification number, such as password, Social Security number, or PIN.
13.	The copyright law of the United States (Title 17 U. S. Code) governs the use of copyrighted material. Community members are responsible for any infringement of this law.
14.	Neither the Library nor the College is responsible for any personal property brought into the library. Community members are responsible for their property and should not leave personal items left unattended.
15.	Community members shall not violate any published College regulations or federal, state, or local laws.