



**Copper Mountain College Foundation
Joshua Tree, CA**

**Minutes of the Regular Meeting, Board of Directors
Bell Center Community Room on Monday, November 28, 2022**

In attendance: Renee Anderson, Ron Sears, Kris Mitchell, Kristina Suydam, Brandon Burdett, Chelsi Chastain, Karen Coghill, Greg Gilbert, Daren Otten, Meredith Plummer, Mario Villescas, John Zaccaria, Sandy Smith, Sara Hutson.

Not in attendance: Mariah Banerjee, Jim Brakebill, Kevin Cosgriff, Jeewanjot Singh.

Honorary Board Members in attendance: Chuck Uyeda.

Guests: none.

Call to Order: President Renee Anderson called the meeting to order at 5:30 pm.

Public Comment: none.

Agenda Approval: Motion to approve the agenda: Karen Coghill moved to accept the agenda, seconded by Ron Sears. Motion carried.

Approval of Minutes: Motion to approve the minutes of the October 24, 2022 Board meeting: Kris Mitchell moved, seconded by, John Zaccaria. Motion carried with Chelsi Chastain abstaining.

Treasurer's Report: Written handout. Kristina Suydam

Executive Director's Report: Sandy Smith spoke to her written handout. Sandy Smith highlighted that the Greenleaf Scholarship is virtual this year and went live on November 22, 2022. Sandy Smith reminded everyone that the next meeting is also the Presidents' Circle Holiday Party in the CMC Greenleaf Library, RSVP to Sara Hutson.

CMC Superintendent/President's Report: Daren Otten spoke to his written handout, highlighting several items. Daren Otten said thank you to everyone who attended and helped out making the Wreath Festival a success. Dr. Otten said that the CMC Board of Trustee meeting will be on December 15, not December 8, at this meeting they will announce that Area 5 needs someone to fill in Eva Kinsmans' spot as she did not run and there were not any interested parties running for this district spot. He then invited everyone to attend the meeting to wish Eva Kinsman well and thank her for her over 20 years of serving on the board. Daren Otten announced that Walter Parham, CMC Athletic Director will be leaving for as the full-time Athletic Director at Feather River College. The District will be working to make sure this does

not interfere with the student-athletes and does not expect the process of hiring a new Athletic Director to miss any beats. They are looking to appoint an interim or hire for this position for Spring 2023, this is a busy time of recruiting, etc. Greg Gilbert seconded Daren Otten's wishes for everyone to attend the December 15 CMC Board of Trustee meeting and Sandy Smith stated that dignitaries are coming to show their appreciation as well.

Information and Possible Action Items:

- A. Festival of Wreaths Update – Meredith Plummer, Chair. Meredith Plummer said that to date the event has raised \$17,075 and funds are still coming in. She thanked everyone for making her look good as the chair and making this such a successful event.
- B. Review CMC Emergency Operations funding request approved by CMCF Board in September 2018. Meredith Plummer and Sandy Smith went over the original request. They noted that the original grant was not approved and an initial deposit of \$4,838.40 was made by the Foundation in August 2021 and verified that the proposed project total of \$24, 092.00 with a balance of \$19,353.60, not the originally requested \$50,000.00.
- C. 2021- 2022 Audit Draft. Sandy Smith reviewed with the board and the consensus was to have the Audit Committee finalize the review of the 2021-2022 Audit Draft and approve it, then request the 990 for review at the next board meeting for approval.
- D. January 23, 2023, CMC Foundation Board meeting date. Sandy Smith said that this date may be cluttered with events as it is CMC's all-staff day, there are two Basketball games that evening as well as the proposed CMCF board meeting. It was the consensus of those present to move the CMCF Board meeting to January 30, 2023.
- E. Upcoming Events: handouts.
 - 1) Yucca Valley Light Parade - December 3, 2022, at 5:00 pm
 - 2) Twentynine Palms Holiday Light Parade – December 6, 2022, at 5:30 pm
 - 3) Presidents' Circle Holiday Party and CMCF Board Meeting – December 12, 2022, at 5:30 pm
 - 4) Athletic Booster Snack Bar at each Basketball home game
 - 5) Have a Heart Nursing fundraiser – February 11, 2023
 - 6) Alumni Casino Nite – March 25, 2023
 - 7) Bert Swift Memorial Golf Scramble – April 29, 2023

Board Training: Invest in our Mission – handout. Sandy Smith reviewed with the board and reminded them that Giving Tuesday is November 29, 2022, please promote. Sandy Smith also said that the Foundation just provided the CMC Culinary students with knife rolls and has great pictures of the happy students. The LVN ATI testing is currently \$1,300 per student, every dollar goes to help these students succeed.

Director Comments: none

Written Reports/Director Comments..... All, as and needed

Athletic Booster Subcommittee minutes, draft none. Karen Coghill, Chair said that the Grill raffle did ok and James Cosgriff was the happy winner. January 9, 2023, is the next basketball home game, go to www.FightingCacti.com for game updates. Letters were sent out to the Athletic Booster Charter Members asking them to invest in the Athletic Program and have had some responses.

Board Development Committee minutes, draft, none.

Finance Committee minutes, draft November 14, 2022. The December 2022 meeting has been canceled due to timing, next meeting is Tuesday, January 17, 2023.

Fund Development Committee minutes, draft November 14, 2022. The December 2022 meeting has been canceled due to timing, next meeting is Tuesday, January 17, 2023.

Real Estate Subcommittee minutes, draft none.

Board Calendars: handout

Board Meeting and event calendar(s)

Next Meeting October 24, 2022 Agenda Items:

- Treasurer Report
- Executive Director Report
- Superintendent/President Report
- 990 draft

There being no further business President Renee Anderson adjourned the meeting at 6:02 pm

Respectfully submitted,
Sara Hutson, Clerk for the Meeting
And Kris Mitchell, Secretary



**THE NEXT CMCF BOARD OF DIRECTORS MEETING
and PRESIDENTS' CIRCLE HOLIDAY PARTY
December 12, 2022, CMC Greenleaf Library, 5:30 pm**

