



**Copper Mountain College Foundation
Joshua Tree, CA**

**Minutes of the Regular Meeting, Board of Directors
Bell Center Community Room on Monday, August 22, 2022**

In attendance: Renee Anderson, Ron Sears, Kris Mitchell, Jim Brakebill, Brandon Burdett, Karen Coghill, Chelsi Chastain, Greg Gilbert, Daren Otten, Meredith Plummer, Mario Villescas, John Zaccaria, Sandy Smith, Sara Hutson.

Not in attendance: Kristina Suydam, J. Ovier Alvarez, Mariah Banerjee, Kevin Cosgriff, Veno Nathraj, Jeewanjot Singh.

Honorary Board Members in attendance: none.

Guests: none.

Call to Order: President Renee Anderson called the meeting to order at 5:30 pm.

Public Comment: none.

Agenda Approval: Motion to approve the agenda: Kris Mitchell moved to accept the agenda, seconded by Mario Villescas.

Approval of Minutes: Motion to approve the minutes of the June 27, 2022 Board meeting: Karen Coghill moved, seconded by Mario Villescas, with correction to the Superintendent/President's Report, **from** there will be \$120,000.00 marked from care free funds as well **to** there will be \$120,000.00 marked from covid funds as well. Motion carried, all yes with Ron Sears abstaining.

Treasurer's Report: Written handout.

Executive Director's Report: Sandy Smith spoke to her written handout. Sandy Smith highlighted that the Foundation office has moved to the 100 Quad in #116, in the same building as the President's Office. Will do an open house when settled. Today was the first day of Fall Semester.

CMC Superintendent/President's Report: Daren Otten spoke to his written handout, highlighting several items. Daren Otten said CMC's Fall 22 enrollments are slightly up with 55% on ground classes and 45% online classes. Total enrollment is still down about 20%. For the 21-22 Academic Year, CMC received Emergency Conditions Apportionment to offset our declining enrollment associated with COVID. Last month the Board of Trustees approved the

CMC ECA application. John Zaccaria asked if there is still an automotive program, Daren Otten replied that yes there is but their enrollment is down as well.

Information and Possible Action Items:

- A. Real Estate Report: J. Ovier Alvarez, chair: no report.
- B. Installation of Officers and Board Members for 2022-2023, not installed at the June 27, 2022 meeting, by President Renee Anderson.
- C. Leave of Absence request for Venio Nathraj due to personal reasons: Ron Sears motioned to accept the leave of absence request, seconded by Mario Villescas, motion carried.
- D. BoardDocs agenda program: Sandy Smith showed what a meeting will look like using BoardDocs and answered questions. The Foundation Staff will send out an email with a direct link and information to the board.
- E. Update SOP: Sandy Smith reviewed with board. Nominating Committee moved to amend as presented, seconded by John Zaccaria, motion carried.
 - a) Sec C 7.7 Ad hoc, nominating
 - b) Sec C 7.2 Board Member Recruitment
- F. 20th Anniversary Dinner update: invitation handout. Sandy Smith gave an update on the plans for the event. Kris Mitchell has called the 20th anniversary honorees to personally invite them to attend. Sandy Smith said that JT Distilling Co. will be the bar sponsor and provide most of the alcohol for the evening. The event is in the 300 Quad, in front of the old Foundation Office, there will be a historical pageant and Chef Daniel Villanueva catering.
- G. Kaleidoscope Scholarship Platform: handout. Sandy Smith discussed that the Foundation is taking over all internal CMC scholarships and this program will facilitate and automate this process for both applicants and reviewers, starting with the Greenleaf application in December 2022.

Board Training: Committee Structure: handout. Renee Anderson asked everyone to please complete the committee interest form. Sandy Smith discussed having the Board Development Committee meet, possibly via zoom, and review the SOP and then load to BoardDocs platform.

Director Comments:

John Zaccaria: AIS will be on campus putting together a customer journey video with Meredith Plummer and Sandy Smith. The video will be placed on their YouTube channel.

Chelsi Chastain: There will be a Parent & Family Open House this Wednesday in the Christine Proudfoot Student Activity Center at 1 pm and again at 6pm with light refreshments. CMC resources info will be provided to all attendees and there will be a question and answer time. If you know of anyone interested please extend the invite to attend, or come yourself.

Sandy Smith: Chelsi Chastain and Sandy Smith will be doing campus tours on Tuesdays and Thursdays, please help get the word out.

Written Reports/Director Comments..... All, as needed

Athletic Booster Subcommittee notes draft, July 11, 2022

Board Development Committee Minutes, draft, none

Finance Committee Minutes, draft August 15, 2022

Fund Development Committee Minutes, draft August 15, 2022

Real Estate Subcommittee Minutes, draft none

Board Calendars: handout

Board Meeting Calendar(s), James and the Giant Peach invite, CMCCD Academic 22-23 calendar.

Next Meeting August 22, 2022 Agenda Items:

- 20th Anniversary

There being no further business President Renee Anderson adjourned the meeting at 6:27 pm

Respectfully submitted,

Sara Hutson, Clerk for the Meeting

And Kris Mitchell, Secretary



**THE NEXT CMCF BOARD OF DIRECTORS MEETING
September 26, 2022 Bell Center Community Room, 5:30pm**