

You were selected for a review process called verification. Information on this form will be used to verify the accuracy of the information reported on your financial aid application. Please complete the entire worksheet in blue or black ink. Incomplete worksheets cannot be accepted.

Student's Name: \_\_\_\_\_ Student's CMC ID #: \_\_\_\_\_

## ❖ STUDENT HOUSEHOLD SIZE AND NUMBER IN COLLEGE VERIFICATION

**Step 1: Number of Household Members # 93:** List members in your parent's household. Include:

- Yourself
- Your parent(s), including step parent, even if you do not live with them
- Your parent's other children (biological, step, half, etc) if,
  1. Your parent(s) will provide more than half of the child's support between July 1, 2022 and June 30, 2023
  2. Your parent would be required to provide parent information if the other child(ren) were to file a Financial Aid Application (FAFSA or CADAA)
  3. The other child(ren) meets either of these standards, even if the other child(ren) does not live with the parent(s)
- Other people, if they live with your parent(s) **NOW and** the parent(s) provide more than half of the child(ren)'s support **AND WILL CONTINUE** to provide more than half their support through June 30, 2023

**Step 2: Number in College #94:** Include information about any household member below who is, or will be, enrolled at least half-time in a degree, diploma, or certificate program at an eligible postsecondary institution any time between July 1, 2022, and June 30, 2023. Include the name of the college they will be attending.

\*Note: You must include BOTH of your legal (biological or adoptive) parents if they live together, regardless of their marital status or gender.

Step 1: Full Name (List household members)	Age	Relationship to Student	Step 2: Name of College if enrolled at least half time <small>*We may require proof</small>
		Self	Copper Mountain College

**Step 3: Check the box that applies to you, then follow its next steps**

I used the IRS Data Retrieval Tool (DRT) when completing the FAFSA on the Web to transfer my parent's 2020 IRS Income Tax information

**Next Step:** Both parent and student must sign below. Turn in to the financial aid office

I did NOT use the IRS Data Retrieval Tool (DRT) when completing the FAFSA on the Web to transfer my parent's 2020 IRS Income Tax information

**Next Step:** Complete page 2, Student Income Verification

### Certification & Signature

By signing and dating below, you and your parent certify that all the information on this form is complete and correct.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ❖ STUDENT INCOME VERIFICATION

**The information requested below applies to the student and family members included in the parent's household.**

**Instructions:** Check the **ONE** box that applies to your parent's income

\*Note: If your parent(s) filed separate IRS Income Tax Returns for 2020 or had a change in marital status, notify the Financial Aid Office

I was unable to or chose not to use the IRS DRT on the FAFSA on the Web for my parent(s).

**Next Step:** Submit your parent's 2020 IRS Tax Return Transcript

My married parent(s) did not file a joint tax return in 2020, but filed separately instead

**Next Step:** Submit a 2020 IRS Tax Return Transcript and/or Verification of Non-filing letter for BOTH parents

My parents have separated/divorced since filing their 2020 tax return with a status of "Married Filing Jointly".

**Next Step:** Submit your parents' 2020 IRS Tax Return Transcript AND copies of ALL 2020 W-2s, 1098s, and 1099s for BOTH tax filers (your parents)

My parent(s) were not employed, had NO income in 2020 and did NOT file a tax return

**Next Step:** Request and submit a Verification of Non-filing letter from the IRS for one or both tax filers (if applicable)

My parent(s) were employed in 2020, but not required to file a tax return

**Next Step:** List your parent's employer(s) and the amount earned in 2020

- Submit a copy of the W-2 for each employer listed below AND a Verification of Non-filing Letter from the IRS

Source of Income	Annual Amount	W-2 Provided
Example: Spike's Auto Body Shop	\$1,000.00	Yes
	\$	
	\$	
	\$	
	\$	

My parent(s) has a special tax situation

**Next Step:** See the two scenarios below and notify the Financial Aid Office

- **My parent has an Amended Tax Return:** Provide a copy of your parent's original 2020 tax return and a copy of the 1040X (amended tax return), signed by the taxpayer and stamped by the IRS
- **My parent is a Victim of IRS Tax-related Identity Theft:** Contact the IRS Identity Theft Protection Specialized Unit (IPSU) at 800-908-4490 to request a Tax Return Database View (TRDBV) paper tax return transcript and submit a statement signed by the tax filer indicating that they were a victim of IRS tax-related identity theft and that the IRS is aware of the tax-related identity theft

### Certification & Signature

By signing and dating below, you and your parent certify that all the information on this form is complete and correct.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_