

Copper Mountain College – 2022-2023 Scholarship Recommendation Form

Must be submitted confidentially by mail, email jramstorf@cmccd.edu, or fax JRamstorf at 760-366-5257

1. APPLICANT (STUDENT) NAME: _____

Applicant: Fill in your name then ask an instructor, counselor, employer, or clergy to complete this form. **Professional references only; no relatives or friends. Two recommendation forms** must be received in the Office of Student Services. (NOTE: You are required to **submit at least one recommendation from a current CMC instructor.**) Please allow the instructor adequate time to complete the form. It is your responsibility to make sure your references complete the recommendation in time for you to submit your scholarship application.

2. Reference Name _____ **Title** _____

You've been asked to complete a recommendation for the above named student. Please go to <https://www.cmccd.edu/current-students/scholarship/> to download a fillable PDF form. You may either email the form to jramstorf@cmccd.edu or fax it to J. Ramstorf at 760-366-5257.

3. In what capacity and for how long have you known the applicant?

Reference: Please complete this form and either email the form to jramstorf@cmccd.edu or fax it to JRamstorf at 760-366-5257, or submit it by USPS mail (PO Box 1398, Joshua Tree, CA 92252). Students are required to submit their application **No Later Than Friday, April 1, 2022, by 3:00pm**. Recommendations are a **key determining factor** when awarding scholarships. The absence of recommendations will constitute an incomplete application and disqualify the candidate. Feel free to add additional comments for each category.

	Outstanding	Above Average	Average	Below Average	Poor	Unknown
A. Academic Progress or Personal Achievement (grades and/or quality of work)						
B. Attendance/Reliability (attendance and/or dependability)						
C. Attitude/Cooperation (relationships with others)						
D. Communication Skills (ability to express ideas)						
E. Critical Thinking Skills (ability to lead and influence and/or judgment/evaluation)						
F. Motivation (initiative, resourcefulness, self-starter)						
G. Potential for Success (ability to set and achieve goals)						
H. Work Habits/Organizational Skills (ability to plan, manage and execute)						
I. Teamwork (respects diversity, opinions of others)						

Other Comments:

4. Reference Signature _____ **Date** _____