



Copper Mountain College Foundation
Joshua Tree, CA

Minutes of the Regular Meeting, Board of Directors
Via Zoom Meeting on Monday, February 22, 2021

In attendance: Chuck Uyeda, Mario Villescas, Kristina Suydam, J. Ovier Alvarez, Mary Jane Binge, Kevin Cosgriff, Ginger Cowan, Jennifer Hawk, Mary Lombardo, Kris Mitchell, Meredith Plummer, Ron Sears, John Zaccaria, Sandy Smith, Sara Hutson.

Not in attendance: Renee Anderson, Annie Hilderbrand, Daren Otten, Marcelino Ryan, Melynie Schiel.

Honorary Board Members in attendance: none

Guests: Chelsi Chastain, Professor Renee Gurley CMC HOWL Advisor, Kathleen Pratt and Craig Messenbrick from Schneider Electric.

Call to Order: President Chuck Uyeda called the meeting to order at 5:32 pm.

Public Comment: Professor Renee Gurley, CMC HOWL Advisor spoke. She introduced herself as Adjunct Faculty and the new Editor/Advisor for CMC for the HOWL and is hopeful for a release in the fall 2021 of the next edition. Sandy Smith explained what the HOWL is and its history for those present that might not know. Professor Renee Gurley stated that she is working with Sandy Smith on publishing costs and fundraising for the next edition of the HOWL and is pleased to be able to attend and introduce herself to the Foundation Board.

Agenda Approval: Motion to approve the agenda: Ron Sears moved, seconded by Ginger Cowan. Motion carried with a unanimous roll call vote.

Approval of Minutes: Motion to approve the minutes of the January 25, 2021 Board meeting: Ron Sears moved to accept the minutes as presented, seconded by Ginger Cowan. Motion carried with a unanimous roll call vote.

Treasurer's Report: Written handout, Kristina Suydam reviewed with the board. Sandy Smith noted that the Bell Fund is around \$3.8 Million.

Executive Director's Report: Written handout. Sandy Smith reviewed with the board and that congratulations are in order for Melynie Schiel for her promotion to VP Academic Affairs and Faculty Senate will appoint another representative to the Foundation Board. Chelsi Chastain will be joining the board as the Classified Senate Representative. Sandy Smith said she has applied for the Combined Federal Campaign (CFC) for fall 2021. Mary Jane Binge questioned the Fruje Fund, Sandy Smith answered that this fund is from 2004 and that Dr. Otten has some projects in mind for these funds. Mario Villescas questioned what other funds were pending and not being utilized. Sandy Smith said that she will have a list of these for the board at the next meeting in March 2021.

CMC Superintendent/President's Report: CMC Superintendent/President Dr. Daren Otten: Written handout. Daren Otten was not able to be present at the meeting.

Information and Possible Action Items:

- A. Real Estate Report: J. Ovier Alvarez: no report. J. Ovier Alvarez stated that he intends on working to promote the Take Your Land to College over and above what the Foundation Staff is doing. J. Ovier Alvarez said he intends to get together with Sandy Smith and work on some videos and promotions for this program and hopefully bring in some donations. Sandy Smith noted that there are Take Your Land to College handouts available for anyone who wants them.
- B. Susan Luckie Reilly Bequest - Schneider Electric Project Update presented by Kathleen Pratt and Craig Mesenbrink: Written handout. They reviewed the project with the board and answered questions. Meredith Plummer thanked them for the extensive work they have done and noted that this was to go before the Board of Trustees for the College for approval at the next board meeting.
- C. 20th Anniversary Celebration Plans: Written handout. Sandy Smith said these plans include the Schneider Electric Project and well as presenting at each Board of Trustee's 20 honorees starting with the March 11, 2021 meeting. Sandy Smith also went over some fundraising ideas that the Fund Development Committee are working on, including asking for sponsorships, selling bricks and having a ground breaking and ribbon cutting. The CMC Educational Master Plan should be coming out this summer. It is a 5 year plan and will tie in the last part of the tag line Create Tomorrow. Sandy Smith said she is working with Jolie Alpin on the press released and a landing page for the fundraising piece.
- D. Finance Committee recommendation: Accept the IRS 990 and CA 199 from Jacobson Jarvis, Co. with updates. Sandy Smith reviewed the 990 and 199 with the board and pointed out the corrections made per the Finance Committee's request to the Auditors. Kevin Cosgriff moved that the Foundation Board accept the 990m and 199 as presented. Seconded by Mary Jane Binge. Motion carried with a unanimous roll call vote.
- E. Executive Director evaluation and goals for 2021: Written handout. Sandy Smith reviewed with the board and said her anniversary is July 1st. Sandy Smith said that Daren Otten has worked on doing the Executive Director evaluation in a timely manner, Sandy Smith said that the evaluation process will start in November for a January evaluation bringing it in line with the College's process of a calendar year and not a fiscal year. Mario Villescás said that the handout shows a CMC BOT goals, Superintendent President goals and Foundation Executive Director goals, shouldn't it also have Foundation Board goals. Sandy Smith said that is a great question and leads us into the next agenda item.
- F. Board Self Evaluation Survey. Chuck Uyeda said that the evaluation survey has been sent out and for the board members to please look in their junk or spam mail if they did not receive the email survey. Chuck Uyeda asked that everyone please answer the survey and it will help with the board developing goals.
- G. Sandy Smith will schedule a BNY Mellon visit and review investment strategies for April 2021 with Syndia Attardo, Vice President, Sr. Wealth Manager BNY Mellon Wealth Management.

Board Training: Sec B 2.4 IRS Form 990 Written handout. Sandy Smith thanked the board for their review of the documents and said that the auditor has sent the audit to the Chancellors office directly, which is a first.

Director Comments:

Sandy Smith said that the Virtual Horse Race is March 17th on Saint Patrick's Day event and presented the flyer. She hopes everyone will participate.

Next Meeting March 22, 2021 Agenda Items:

- o Real Estate Report
- o Temporary Restricted funds recap
- o Board Survey results
- o Board Goals
- o Ad-Hoc Committee for the CMC 20th Anniversary celebration in 2021

Written Reports/Director Comments..... All, as needed
Ad-Hoc Committee for the CMC 20th Anniversary celebration in 2021, none
Board Development Committee Minutes, none
Finance Committee Minutes, draft February 8, 2021
Fund Development Committee Minutes, draft February 8, 2021

Board Calendars: handout.

There being no further business President Chuck Uyeda adjourned the meeting at 6:48 pm

Respectfully submitted,
Sara Hutson, Clerk for the Meeting
And Renee Anderson, Secretary



THE NEXT CMCF BOARD OF DIRECTORS MEETING
March 22, 2021, Zoom at 5:30 pm (Pending social distancing)