



**Copper Mountain College Foundation
Joshua Tree, CA**

**Minutes of the Regular Meeting, Board of Directors
Via Zoom Meeting on Monday, January 25, 2021**

In attendance: Chuck Uyeda, Mario Villegas, Renee Anderson, Kristina Suydam, Mary Jane Binge, Kevin Cosgriff, Ginger Cowan, Jennifer Hawk, Mary Lombardo, Kris Mitchell, Daren Otten, Meredith Plummer, Ron Sears, Melynie Schiel, John Zaccaria, Sandy Smith, Sara Hutson.

Not in attendance: J. Ovier Alvarez, Annie Hilderbrand, Marcelino Ryan.

Honorary Board Members in attendance: none

Guests: Chelsi Chastain, Christy Tyler-Cooper of Jacobson Jarvis Co.

Call to Order: President Chuck Uyeda called the meeting to order at 5:30 pm.

Public Comment: none

Agenda Approval: Motion to approve the agenda: Kevin Cosgriff moved, seconded by Ron Sears. Motion carried with a unanimous roll call vote.

Approval of Minutes: Motion to approve the minutes of the November 30, 2020 Board meeting: Kevin Cosgriff moved to accept the minutes as presented, seconded by Ron Sears. Motion carried with Mary Lombardo abstaining and a unanimous roll call vote.

Treasurer's Report: Written handout, Kristina Suydam reviewed with the board.

Executive Director's Report: Written handout. Sandy Smith reviewed with the board and added that today was all staff day with spring semester starting on Friday, January 29, 2021.

CMC Superintendent/President's Report: CMC Superintendent/President Dr. Daren Otten: Written handout. Daren Otten reviewed with the board and added that the spring and summer 2021 semesters will be online, with some labs in person per their regulation requirements. The fall 2021 semester looks to being a mix of online and on ground with social distancing and mask procedures in effect.

Information and Possible Action Items:

- A. Real Estate Report: J. Ovier Alvarez: no report. Sandy Smith noted that there are Take Your Land to College handouts available for anyone who wants them.
- B. 2019-2020 Audit/ IRS 990 draft: Christy Tyler-Cooper of Jacobson Jarvis Co. reviewed the handout draft and answered questions. She said that the 990 should be done by Friday, January 29, 2020 for review. Kevin Cosgriff said that he is very pleased with their work and thanked Christy Tyler-Cooper for their diligence. He also stated that when the 990 (tax return) is ready it will go to the Finance Committee for review before coming to the board for review and approval.

- C. Board Self-Evaluation Survey – March 2021 Sandy Smith will contact Alma Correa, CMC Interim Dean of Planning/Research/Institutional Effectiveness to set up and send out the evaluation. Chuck Uyeda asked that everyone please be on the lookout for it and complete it.
- D. DonorSearch Proposal handout. Sandy Smith reviewed the proposal with the board.
- E. Greenleaf Scholarship Update. Sandy Smith gave the board an update on Yvonna Mullen, she is taking the fall 2021 semester off and the scholarship disbursements will resume with her next registration. Sandy Smith updated the board that she has heard from one of the three scholars regarding the scholarship extension for a Master's Degree, Kamaljit Singh. He is interested and is looking at where to attend possibly fall 2021. The application for the 2021-2022 year is posted with a deadline of February 24, 2020.

F. 20th Anniversary Celebration Ad-Hoc Committee Recommendation. Sandy Smith reviewed the current information with the board. After much discussion the consensus was to refer it back to the ad-hoc committee.

Board Training: Board Evaluations. Giving Board Members opportunities to rate their job performance is a fundamental part of the overall board evaluation system and is integral to best governance practices. Additionally, embracing regular evaluations as part of the Foundation's governance standards contributes to the Board's overall teamwork and communication capabilities. The evaluation process itself helps to affirm the Director's contributions to the organization. It can also highlight areas where each Director, the Board as a whole, or the organization should improve, thus establishing a plan of action.

Director Comments:

Chuck Uyeda thanked the board members that replied to him regarding the Executive Director Eval. Sandy Smith said that she is working on the Virtual Horse Race and is hoping for a Saint Patrick's Day event and will forward a flyer once it is approved and ready.

Next Meeting February 22, 2021 Agenda Items:

- o Real Estate Report
- o 990
- o Executive Director Evaluation
- o Ad-Hoc Committee for the CMC 20th Anniversary celebration in 2021

Written Reports/Director Comments..... All, as needed

Ad-Hoc Committee for the CMC 20th Anniversary celebration in 2021, none

Board Development Committee Minutes, none

Finance Committee Minutes, draft January 11, 2021

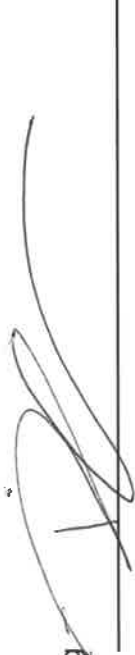
Fund Development Committee Minutes, draft January 11, 2021

Board Calendars: handout.

There being no further business President Chuck Uyeda adjourned the meeting at 6:40 pm

Respectfully submitted,

Sara Hutson, Clerk for the Meeting
And Renee Anderson, Secretary



THE NEXT CMCF BOARD OF DIRECTORS MEETING
February 22, 2021, Zoom at 5:30 pm (Pending social distancing)