



**Copper Mountain College Foundation  
Joshua Tree, CA**

**Minutes of the Regular Meeting, Board of Directors  
Via Zoom Meeting on Monday, October 26, 2020**

**In attendance:** Mario Villescas, Kristina Suydam, J. Ovier Alvarez, Mary Jane Binge, Kevin Cosgriff, Jennifer Hawk, Annie Hilderbrand, Kris Mitchell, Daren Otten, Meredith Plummer, Ron Sears, Melynie Schiel, John Zaccaria, Sandy Smith, Sara Hutson.

**Not in attendance:** Chuck Uyeda, Renee Anderson, Ginger Cowan, Mary Lombardo, Marcelino Ryan.

**Honorary Board Members in attendance:** none

**Guests:** none

**Call to Order:** Vice President Mario Villescas called the meeting to order at 5:35 pm.

**Public Comment:** none

**Agenda Approval:** Motion to approve the agenda: Ron Sears moved, seconded by Kris Mitchell. Motion carried with a unanimous roll call vote.

**Approval of Minutes:** Motion to approve the minutes of the September 28, 2020 Board meeting: Ron Sears moved to accept the minutes as presented, seconded by Kris Mitchell. Motion carried with a unanimous roll call vote.

**Treasurer's Report:** Written handout, Kristina Suydam reviewed with the board.

**Executive Director's Report:** Written handout. Sandy Smith reviewed with the board.

**CMC Superintendent/President's Report:** CMC Superintendent/President Dr. Daren Otten: Written handout. Daren Otten reviewed with the board and added Copper Mountain is 1 of 11 California Colleges to be a recipient of the Finish Line Scholarship. Daren Otten stated that he has concerns about the safety of having athletics come February 2021. The Board of Trustees are having a board study discussion this coming Thursday for 100% Student Success.

**Information and Possible Action Items:**

A. Real Estate Report: J. Ovier Alvarez: no report.

B. Honorary Board Member Resolution – Cathy Larson: Sandy Smith presented the resolution to the board that she and Greg Gilbert worked. Melynie Schiel moved to accept the

resolution as presented, seconded by Kristina Suydam. Motion carried with a unanimous roll call vote.

- C. Funding Request – Copper Mountain College - Gymnasium Competition Hardwood Floors \$16,000.00: Jennifer Hawk moved to accept and fund the Copper Mountain College funding request for \$16,000 for gymnasium competition hardwood floors, seconded by Mario Villescas. Motion carried with Melynie Schiel abstaining.
- D. Finance Committee Recommendation: Extend Greenleaf Scholar funding for tuition/student fees/books to past scholars, under age 30, to obtain a Master's Degree from a California State University or College. Kevin Cosgriff moved to accept the Finance Committee recommendation to extend Greenleaf Scholar funding for tuition/student fees/books to past scholars, under age 30, to obtain a Master's Degree from a California State University or College, seconded by John Zaccaria. Motion carried with J. Ovier Alvarez abstaining.
- E. Festival of Wreaths: Written handout. Kris Mitchell said thank you to the board members for obtaining new donors and asked that they go into the businesses and thank our donors.
- F. 2019-2020 Audit update: Kevin Cosgriff said Jacobson Jarvis and Co. are still pending some information from US Bank to complete their audit and report. He also said that he received notice that Jacobson Jarvis and Co. have filed for an extension to file the IRS 990.
- G. Design-Build Agreement with Schneider Electric (Susan Luckie Reilly Trust): Written handout. Sandy Smith and Meredith Plummer reviewed information with the board and advised that this portion has been reviewed by the Colleges Board of Trustees and voted on to move forward. It will go back to the Board of Trustees for the quote and construction phase. Schneider Electric is also looking at grants and ways to leverage the funds.

**Board Training:** none

**Director Comments:**

**Sandy Smith for Chuck Uyeda:** Las Palmas has agreed to do a Dining 2 Donate on November 17, 2020 for takeout and patio dining.

**Kris Mitchell and Sandy Smith:** November 5, 2020 at 4pm is the next meeting of the Ad-Hoc Committee for the CMC 20<sup>th</sup> Anniversary.

**Next Meeting November 30, 2020 Agenda Items:**

- o Real Estate Report
- o Audit Report
- o Recap Festival of Wreaths
- o BNY Mellon visit
- o Ad-Hoc Committee for the CMC 20<sup>th</sup> Anniversary celebration in 2021
- o Greenleaf Scholars update

**Written Reports/Director Comments..... All, as needed**

**Ad-Hoc Committee for the CMC 20<sup>th</sup> Anniversary celebration in 2021, minutes/notes, draft October 6, 2020**

**Board Development Committee Minutes, none**  
**Finance Committee Minutes, draft October 19, 2020**  
**Fund Development Committee Minutes, draft October 19, 2020**

**Board Calendars:** handout.

There being no further business Vice President Mario Villescas adjourned the meeting at 6:27 pm

Respectfully submitted,  
Sara Hutson, Clerk for the Meeting  
And Renee Anderson, Secretary



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**THE NEXT CMCF BOARD OF DIRECTORS MEETING**  
**November 30, 2020, Zoom at 5:30 pm**  
**(Pending social distancing)**