

The Associated Students of Copper Mountain College

Regular Meeting Minutes | 21<sup>st</sup> September 2020 | 11:00 A.M. - 12:30 P.M. | Zoom# (2013479)

6162 Rotary Way, Joshua Tree, CA 92252

**1. Order of Business**

**a. Call to Order | 11:00 A.M**

**b. Roll Call**

- i. President Leila Smith **(she/them) Present**
- ii. Vice President Joseph Newton-Candelaria **(he/him) Present**
- iii. Secretary Jenn De Falco **(they/them) Present**
- iv. Treasurer Shane De Falco **(he/him) Present**
- v. Student Trustee Steve O'Donoghue **(he/him) Present**
- vi. Ambassador Kristian Murin-Nies **(he/him) Present**
- vii. Senator Joshua Heard **(he/him) Present**
- viii. Senator Tiffany Aflaki **(TJ) Present**

**c. Confirmation of the Agenda**

Motion to approve the agenda by Secretary Jenn De Falco. Second by Vice President Joseph Newton-Candelaria

**d. Approval of the Minutes**

Motion to approve the minutes by Vice President Joseph Newton-Candelaria. Second by Student Trustee Steve O'Donoghue

**e. Public Comment**

Ambassador Kristian Murin-Nies is working on Auto club's updated club form to get it turned in and asks where he would also post minutes available to the public.

The Auto club plans on having a meeting on Wednesday and he would have to have them posted today.

Vice President Joseph Newton-Candelaria will give an answer by the end of the day. I will talk to Jeff and figure out the place to do that. He assumes on Canvas but has been advised by President Leila Smith that Canvas is not open to the public but students only.

Noted by Secretary Jenn De Falco, clubs do not need to post minutes or agenda within a time frame of seventy-two hours in advance or even post them to the public if they wish not to. Student clubs are only for current semester students in classes unless specified for guest speakers.

There was no public comment.

## **II. Special Orders**

### **a. Oath of Office**

Joshua Heard was exempted from being a part of a committee due to health reasons.

There were no objections and the board pass unanimously. Advisor Jeff Drozd has not yet verified the academic standing and qualification for Joshua Heard, Tiffany Aflaki, Jeordyn Diesel and Nicky Barraza.

Advisor Jeff Drozd asked that the senator names be sent to him in an email and he will verify them before next meeting.

Secretary Jenn De Falco expressed how Advisor Jeff Drozd will have to verify

Article V, Section 4, Clause 2 states: “Enrollment Requirements: Senators shall be enrolled in no fewer than six (6) units, and be in academically good standing with a grade point average of at least 2.0 in the last semester of attendance and during the semesters they hold office.”

Senators will be sworn in on 28<sup>th</sup> September 2020.

### **b. Committee Appointments**

President Leila Smith shall appoint all new members; Tiffany Aflaki, Jeordyn Diesel and Nicky Barraza to internal operating committees and Participatory governance committees on 28<sup>th</sup> September 2020. President Leila Smith also expressed Joilie Alpin reached out to them and expressed how the Marketing Committee has started up and their first meeting is on Friday, 25<sup>th</sup>. September 2020. President Leila will forward the information to Vice President Joseph Newton-Candelaria and he will attend the first meeting and then there afterwards the delegate will be one of the senators.

### **III. Old Business**

#### **a. Discuss Clubs (which ones are running, and who are their officers**

Vice President Joseph Newton-Candelaria expressed three clubs are working on getting their paperwork turned in. He will also get the list he received from Joshua King and email President Leila Smith the list of the clubs. He also expressed how he will be starting his own club called the Paranormal club. This way he can understand the process better.

Advisor Jeff Drozd expressed he has a pdf file on the bylaws and constitution.

Secretary Jenn De Falco expressed the bylaws and constitution was completed and brought before the board of Trustees, by Former President Cody Vierich, and they were sent with revisions which needed to be completed. President Samantha Bowles-Russell took over when former President Cody Vierich resigned and worked on the bylaws and constitution corrections and expressed, she would take them back for approval. This did not happen.

Jane Abell Vice President of Student Services added the bylaws never went to the board it went to College Council. She has another revised draft from not last year but a

year before that and offered that copy. There has been two years' worth of drafts from ASCMC that hasn't fully gone to the board yet but sent back to ASCMC to revise some things, and so it needs to be revised and then President Leila Smith will bring it back again to College Council, it would go back out again and she will then need to bring it back again for another reading. The past two years the group has made revisions and so they are significantly different. So, it might be good to look at both copies. She will send a copy of both of them to Advisor Jeff Drozd and President Leila Smith.

**b. Social Media platform**

President Leila Smith received an email from Jolie Alpin, which contained; Marketing Materials request forms, Rotary Way Sign request form, than Billboard on Highway 62, LED Electronic request form, News Press Release request form, and a Social Media request form. President Leila Smith had spoken with Ambassador Kristian Murin-Nies and perhaps he could do our Social Media as Ambassador.

Advior Jeff Drozd expressed to make sure when it comes to Social Media and etc, to check with Joilie Alpin as she is Head of Public Relations.

**c. How to help students during Covid (redesign our section of the CMC website/use new Social Media platform.**

President Leila Smith has not received much on it at this time.

Advisor Jeff Drozd expressed everything goes through Joilie Alpin she does the CMC Website, so anything we have when we get our social media page or pages, would need to go through Joilie Alpin also. Jolie Alpin can update and there is a college newsletter and the college website even our ASCMC on the college website through

Jolie Alpin is not updated and we took a group picture last year so it might be nice to get a group picture. We have an unofficial Facebook page which is not approved by Jolie Alpin, it is the one Advisor Jeff Drozd started.

Student Trustee Steve O'Donoghue also expressed there is an unofficial Copper Mountain Book Exchange it is a marketplace on Facebook at the moment.

#### **IV. New Business**

##### **a. T-Mobile (Free internet for students)**

Senator Joshua Heard T-Mobile through school districts are offering free unlimited internet to students. There are some qualifications that need to be met by the district, not sure who we would have to meet with. It is not something the students can apply for themselves. The school district would submit the application with T-Mobile and then based off the needs of the district T-Mobile would distribute through the schools, then the schools would distribute to the hot spots to the students. He knows the cable company is working on internet with students but speaking to students in rural areas it is not available for them. We might qualify because unlike some colleges we are considered part of the k-12 grouping and that is what this is for.

Jane Abell Vice President of Student Services expressed if Senator Joshua Heard can send it to her so she could take a look at the application.

Senator Joshua Heard sent the link through chat.

Student Trustee Steve O'Donoghue expressed he knew this was a program through MSUD he did not know Copper Mountain had any access to it. He also expressed Financial Aid Facebook site they are giving out free wireless chargers. They have

little gift bags and a program called I-Grad through the Financial Aid Department which has a selection of formative classes.

Jane Abell Vice President of Student Services expressed we still have about twenty laptops to loan out in Student Services.

**b. Bylaws and Constitution**

Secretary Jenn De Falco expressed there has been some issues with our bylaws and constitution, as far as, currently, we are going through our bylaws and constitution and we are using our 2013 versions at this time. There were several amendments and adjustments between 2013 and now and some of those things do not reflect on the current bylaws and constitution. One of those things are how faculty members can now be part time which was approved by the college. Another is, were it is stated we are supposed to have the club's minutes within seven days from their meetings, this was amended three years ago. ASCMC has not taken any club meeting minutes in the past three years unless pertaining to funding and/or a verification check on a club. How the minutes work is if the clubs are asking for funding, they are to fill out an agenda request form for their event or funding request, along with a funding request form to ASCMC, ASCMC will then take a vote on the clubs funding request and if approved our Advisor Jeff Drozd and President Leila Smith will then sign the reimbursement or funding request form. The club will Coolbeth in the Business Office. If Amber Coolbeth does not have both sets of minutes regarding the approval of the funds and the funding request forms signed no funds will be given. The Business Office will then need receipts from all transactions for the funding by the individual clubs. Any funding not spent is returned to ASCMC Activity Club Fund

account. Any money spent on items not for the request will have to be reimbursed by the club themselves. So, when we have worked directly with the funding ASCMC has worked with the minutes. So, if we are going to start taking minutes for every meeting for the clubs, we need to have a discussion on that.

Vice President Joseph Newton-Candelaria asked, what do you think are the negative and positives, just noticing getting the clubs together, I would like before I am done with this position to leave behind a cohesive way for the clubs to interact with ASCMC/the school. So, my thing right now that there has not been a lot of accountability which we are in the middle of a pandemic I'm not going to press anyone to be accountable at tis current moment but I do think there is a level like a threshold that has to be met. What do you think is the positive or negative of taking these minutes are?

Secretary Jenn De Falco expressed, one of the things that was amended in the bylaws and constitution since the 2013 ones we are using was the clubs being liable to follow the Brown Act. The clubs are not liable to follow the Brown Act or Robert's Rules of Order. That is something that us as a student body government, we have to follow the Brown Act and Robert's Rules of Order. Now, we encourage our clubs to follow them in their meeting, but they do not have to at their discretion. So, to do verification checks with the clubs we have always told the clubs that at any given time we may ask for the minutes of their meetings and in their own bylaws and constitutions they will have it stated with our approval that their secretary for each individual club has to take minutes and write the agenda.

Vice President Joseph Newton-Candelaria expressed, so we call for the minutes the clubs better have them.

Secretary Jenn De Falco expressed, yes at any time we want to call them. At any time, we want to do a club review they need to have their minutes for us. But we do not ask every week to have those minutes, only with funding. One of the problems we have is so many changes has been made were we have voted within ASCMC and approving it just the bylaws alone. We have been instilling these changes to the clubs for the past three years. As we are trying to get the bylaws completely together and to be brought back to the board so it can be approved. It is in our 2013 bylaws that clubs are to work coincide with ASCMC to find alternative solutions. I spent all last week relentlessly working with Crisandra Kauffmann in the President's office regarding an email sent by President Otten regarding the clubs during this time of pandemic we are in. The email stated the clubs would have to meet virtually not necessarily they had to meet, but it is given that impression. I wanted to know us as a body how can we fix this, there is some clubs that are unable to meet virtually, and how can we work correspond with our bylaws so that we are making sure we are backing up our bylaws and constitution but we are also helping our clubs that are in hard times as well.

Vice President Joseph Newton-Candelaria asked what is wrong with the clubs meeting virtually?

Secretary Jenn De Falco responds, Public safety can not meet at tis time as its Advisor James Brakebill is attending to fires currently along with several of Public Safety's members. ACCESS club has students with disabilities, and they are unable to use zoom. The President's Office has said ASCMC can make some stipulations

allowing ACCESS club some not to meet virtually at this time. We can make some amendments to our bylaws while school at this time is not meeting in person clubs would not be reprimanded for not meeting virtually, but we advise them to meet virtually if able. Auto club at this time was not meeting due to their Advisor Paul Friedt had been hospitalized for kidney stones.

President Leila Smith makes a sub-committee consisting of herself, Vice President Joseph Newton-Candelaria, Secretary Jenn De Falco, Treasurer Shane De Falco, Student Trustee Steve O'Donoghue, and Senator Tiffany Aflaki (TJ)

Secretary Jenn De Falco motions to suspend the bylaws on the clubs until the bylaws can be completed. Student Trustee Steve O'Donoghue seconds.

Vice President Joseph motions for to suspend the bylaws regarding the clubs to meet virtually until the committee can properly review it with a cap of November 16<sup>th</sup>, 2020. Student Trustee Steve O'Donoghue seconds.

Secretary Jenn De Falco expressed to ask if there are any objections. No objections were expressed.

## **V. Reports**

### **a. Executive officer reports**

#### i. President Leila Smith

No report

#### ii. Vice President Joseph Newton-Candelaria

Mentioned starting a club and suggests others think of the same. Like an online gaming club.

iii. Secretary Jenn De Falco

Mentioned they spoke with Sandy Smith from the Foundation on having some fundraising virtually for ASCMC and the clubs. It was asked for all fundraising to wait until after their fundraising week was completed. Their week is now completed. So, an email will be sent to all ASCMC members regarding fundraising ideas.

iv. Treasurer Shane De Falco

The ASCMC's four accounts have \$4,994.84 in General Funds, \$1,224.65 in P.R. and Fundraising, \$271.09 in Conferences and \$3,585.85 in the Club Activity Account. Current total values of last week's balance are \$6,761.67

v. Student Trustee

No report

vi. Ambassador

No Report except waiting for an email from Library Committee.

**a. Senator Reports**

No Senators sworn in present

**b. Participatory Governance Reports**

i. Board of Trustees Report

Student Trustee Steve O'Donoghue

He received an email from Dr Otten. \$2856.00 with an online auction. The fundraising is mostly going to the nursing staff and all the medical students. We had a tour of the ACC East and West which is through MUSD it is the two facilities that Copper Mountain leases for continued education. Some of the Trustees got to go on a tour and see what was going

on and see how our money is being spent. We are going to be doing a special meeting today at 4:00 P.M.

ii. Technology Committee

Student Trustee Steve O'Donoghue

They met for the first time since April, they approved their agenda. They are working on picking some programs with some budget they have and including replacing some computers and there was some talk about going from desktop computers to laptops.

iii. College Council Report

President Leila Smith

They forwarded us all this form they wanted to be signed and its an institutional self-evaluation follow-up report submitted by Copper Mountain College submitted to Accrediting Commissions of Community and Junior Colleges of Western Association of Schools and Colleges and they want me to sign it to certify that it was reviewed by a large part of the campus community. It is twelve pages long and I can email it to you. I just wanted you all to be aware of it before it is signed.

iv. Academic Senate

President Leila Smith

A little bit of miscommunication Secretary Jenn De Falco was not sure which meeting to go to. Joe DeSantis said it was okay. No report at this time.

### **Advisor Announcements**

Advisor Jeff Drozd expressed everyone is doing great and tis is a learning experience. And we are all learning and dealing with Covid. If an email is

sent to you do not take it personally. You guys are doing an incredible job and he just wanted to say thank you.

### **Communication from the floor**

Joshua King Campus Experience wanted to point out the Campus Experience Canvas is a central hub for a lot of information. When it was updated some information was forgotten and not updated and tis is being worked on. One piece of information was called CMC's clubs (their mission statements, their contact information) and the other was information on CMC ow to start a club (ASCMC information on Advisor and members, emails, etc was incorrect)

Secretary Jenn De Falco expressed one point that was not discussed earlier the clubs should participate in at least two meetings at ASCMC, they can be part of ASCMC or just a club member. It is recommended that they partake in at least one meeting before the 16<sup>th</sup> November 2020 deadline to have the bylaws revised even if their club is not having meetings virtually.

Advisor Jeff Drozd expressed is opinion is tis topic needed not to be mentioned.

Jane Abell Vice President of Student Services expressed that the T-Mobile application from earlier is for K-12 schools and the college cannot answer most of the questions. It does not hurt to apply for it and will continue to look into it.

Any ASCMC members or club representatives may make announcements during this time.

### **Adjournment**

**12:10 P.M.**