# Copper Mountain College
# ACCESS

**6162 Rotary Way, Joshua Tree CA 92252**
**(760) 366-3791 x5861**

## Confidential

# CONSENT TO RELEASE OF INFORMATION

Name: _____
Last First MI

Date of Birth: _____ Maiden name / other name used: _____

I, the undersigned, request any appropriate person and/or agency or institution to release information consistent with the Federal Family Educational Rights and Privacy Act of 1974, or other laws, regulations, or policies to Copper Mountain College (CMC) for use in educational /career planning. All information will be kept confidential and maintained as part of my records with the ACCESS Office at CMC. I authorize the release of information to include one or more of the following records:

**PLEASE CHECK ALL THAT APPLY:**

_____ Verification of an individual's disability signed by an appropriate medical practitioner, osteopathic medical doctor, psychiatrist, psychologist, School psychologist, or representative.

_____ Psychological testing and evaluation results

_____ Audiology and speech/language pathology reports

_____ Vocational Rehabilitation Plan

_____ Educational records, Individual Education Plan (IEP) including progress made

_____ Other: _____

I further give permission to ACCESS staff to discuss these records with other professionals at Copper Mountain College and the Department of Rehabilitation who have a legitimate educational need to know, and I give permission for ACCESS to forward these records to other educational institutions upon my written request.

This authorization shall remain in effect until revoked in writing by the undersigned.

Student: _____ Date: _____
Signature

Parent or Guardian: _____ Date: _____
Signature required for student is under 18 years of age

**A PHOTOCOPY OF THIS RELEASE IS VALID AS THE ORIGINAL**

CMC uses the information requested on this form for the purpose of determining a student's eligibility to receive special services provided by ACCESS. Personal information recorded on this form will be kept confidential in to protect against unauthorized disclosure. Portions of this information may be shared with the Chancellor's Office of the California Community Colleges or other state or federal agencies; however, disclosure to these parties is made in strict accordance with applicable statues regarding confidentiality, including the Family Educational Rights and Privacy Ace (20 U.S.C. 1232 (g). updated 3/09

Copper Mountain Community College complies with all state & Federal regulations and does not discriminate on the basis of race, color national origin, gender or disability. This holds true for all district employment and opportunities. Harassment of any employee or student with regard to race, color, national origin, gender, or disability is strictly forbidden. Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX Officer and/or Section 504/ADA Coordinator. For the Title IX Officer and/or 504/ADA Coordinator contact the Human Resource Office, 6162 Rotary Way, Joshua Tree, CA 92252 (760) 366-5267