



**Copper Mountain College Foundation
Joshua Tree, CA**

**Minutes of the Regular Meeting, Board of Directors
Bell Center Community Room on Monday, February 24, 2020**

In attendance: Sue Tsuda, Chuck Uyeda, Renee Anderson, Liz Alvarez, Mary Jane Binge, Jennifer Hawk-Smith, Mary Lombardo, Kris Mitchell, Dean Pieper, Meredith Plummer, Mario Villescascas, Sara Hutson.

Not in attendance: Marcelino Ryan on leave of absence, Kevin Cosgriff, Ginger Cowan, Barbara Dunn, Sherry Harwin, Dr. Daren Otten, Kristina Suydam, John Zaccaria, Sandy Smith.

Honorary Board Members in attendance:

Guests: none

Call to Order: President Sue Tsuda called the meeting to order at 5:34 p.m.

Public Comment: none

Agenda Approval: Motion to approve the agenda: Mary Jane Binge moved approval of agenda, seconded by Chuck Uyeda. Motion carried.

Approval of Minutes: Motion to approve the minutes of the January 27, 2019 Board meeting correcting Bud Calvert to Bud Garrett: Mary Lombardo, seconded by Mario Villescascas. Motion carried.

Treasurer's Report: Written handout, Mary Jane Binge expressed her appreciation of the new format for the Profit and Loss Budget to Actual. Mario Villescascas said that Sandy Smith is working on scheduling Portfolio Manager, Syndia Attardo from BNY Mellon for the March 2020 or the April 2020 board meeting.

Executive Director's Report: Written handout.

CMC Superintendent/President's Report: CMC Superintendent/President Dr. Daren Otten: Written handout.

Information and Possible Action Items:

- A. Real Estate Report: none
- B. Executive Director Evaluation – Sue Tsuda said that this is in process and that Sandy Smith is working on the Executive Director goals and will probably be presented at the next board meeting.

- C. Audit Committee recommendations: Kevin Cosgriff Audit Committee Chair was unable to make the meeting, item tabled to next board meeting
 - I. Review of auditors and discuss gong to bid.

- D. Board Development Committee: Chair Sherry Harwin
 - I. Board Manual Taskforce
 - 1. Chair TBD
 - 2. Athletic Booster Structure update – tabled
 - II. Nominating Subcommittee
 - 1. Chair TBD
 - 2. Activation
 - 1. Sue Tsuda announced that the committee will consist of Sue Tsuda, Mario Villescas, Mary Lombardo, Chuck Uyeda, Renee Anderson, Sherry Harwin, and Ginger Cowan.
 - 2. Sue Tsuda asked that board members please be thinking of potential board members you may want to propose, do not approach them, bring them to the committee for vetting. Chuck Uyeda asked for the list of people they are considering.
 - 3. Sue Tsuda and Mario Villescas will work on a meeting date, place and time for the committee to meet. Mario Villescas stated that they need to get on this as they will want to vet in April, present slate to board in May and the new turn over should be in June.

Board Training: none

Director Comments:

Chuck Uyeda asked how Sherry Harwin was doing and Sue Tsuda replied that she is doing well and her Doctor has released her to leave the house but she is limited.

Renee Anderson Said that she has Casino Nite tickets and would appreciate if the board members would take some and commit to selling them, obtaining sponsors and promoting the March 21, 2020 event.

Sue Tsuda handed out Yucca Valley Sunset Rotary Dessert Soirée tickets to the board for selling for the April 4, 2020 event.

Next Meeting March 23, 2020 Agenda Items:

- o Real Estate Report
- o Nominating Sub-Committee report
- o Audit Committee recommendations: Review of auditors and discuss gong to bid
- o Ad-hoc Executive Director Evaluation Committee report
- o Board Manual Taskforce Athletic Booster Club Structure report

Written Reports/Director Comments..... All, as needed

Board Manual Taskforce: No report.

Ad-Hoc Committee for Athletic Booster Club Structure no meeting in January 2020

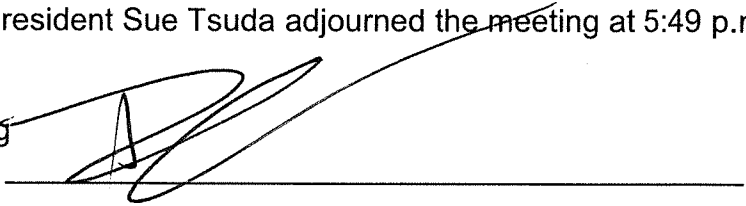
Finance Committee Minutes, draft January 13, 2019

Fund Development Committee Minutes, draft January 13, 2019

Board Calendars: handout.

There being no further business President Sue Tsuda adjourned the meeting at 5:49 p.m.

Respectfully submitted,
Sara Hutson, Clerk for the Meeting
And Renee Anderson, Secretary



THE NEXT CMCF BOARD OF DIRECTORS MEETING
March 23, 2020, in the Bell Center Community Room at 5:30pm