



**Copper Mountain College Foundation
Joshua Tree, CA**

**Minutes of the Regular Meeting, Board of Directors
Bell Center Room 637 on Monday, November 18, 2019**

In attendance: Sue Tsuda, Chuck Uyeda, Renee Anderson, Ginger Cowan, Liz Alvarez, Mary Jane Binge, Kevin Cosgriff, Cathy Larson, Kris Mitchell, Dr. Daren Otten, Dean Pieper, Meredith Plummer, Kristina Suydam, John Zaccaria, Sandy Smith, Sara Hutson.

Not in attendance: Marcelino Ryan on leave of absence, Barbara Dunn, Sherry Harwin, Jennifer Hawk-Smith, Nancy Huntington, Mary Lombardo, Mario Villescas.

Honorary Board Members in attendance: none

Guests:

Call to Order: Vice President Chuck Uyeda called the meeting to order at 5:30 p.m.

Public Comment: none

Agenda Approval: Motion to approve the agenda: Sue Tsuda moved approval of agenda, seconded by Dean Pieper. Motion carried.

Approval of Minutes: Motion to approve the minutes of the October 28, 2019 Board meeting: Kevin Cosgriff, seconded by Mary Jane Binge. Cathy Larson abstained. Motion carried.

Treasurer's Report: Written handout.

Executive Director's Report: Written handout.

Sandy Smith also stated that the Sunset Rotary in Yucca Valley sent a check for \$520.00 from the Orchid Festival, it is on the agenda for next year to participate and have a presence at this event next year. The daughter of Glenda Haislip, a classified worker who passed away, sent in a \$2000.00 donation for the Glenda and Jay Haislip Memorial Scholarship. Southern California Edison approved a grant for \$25,000.00 for STEM Scholarships. Sue Tsuda asked for clarification of what eTapestry is, Sandy Smith said that this is the Foundation's donor database and client management tool. She also handed out Thanksgiving postcards to the board members and asked that they all write a short message to a payroll donor and mail them out.

CMC Superintendent/President's Report: CMC Superintendent/President Dr. Daren Otten. Dr. Daren Otten stated that last week the Board of Trustees took the first step in establishing an electoral district for the trustee seats, ultimately there will be 5 throughout the basin, the assumption being there will be 2 in Yucca Valley, 2 in Twentynine Palms and 1 unincorporated areas. They are hoping to attract individuals that are educated about the College District will

run for these seats. He is planting the seed and hoping that in the long term the Foundation Board will be an education and recruiting ground for individuals who someday might run for a CMC Trustee spot. The Board of Trustees took action to build some long term plans to create a cogent and succinct message on what is happening with the District and align the efforts of the College. The District has multiple goals, priorities and institutional efforts that spread over a wide range of areas and they are working on ultimately align all of these efforts as they move forward and build an informing document for the Foundation so that they can revisit as a group what our mission, vision, values are and then where our value proposition is and what the core value position is.

Information and Possible Action Items:

- A. Real Estate Report: none
- B. Funding Request:
 - i. Funding Request Protocol and Program Review process at Copper Mountain College handout. Dean Pieper, Meredith Plummer, and Dr. Daren Otten went over the protocol and expectations for funding requests coming to the Foundation Board in the future.
 - ii. CMC Facilities and Operations for Campus Connex Box Shelving Racks \$5,873.33. Meredith Plummer spoke to the request and need. John Zaccaria moved to approve of the funding request from CMC Facilities and Operations for Campus Connex Box Shelving Racks for \$5,873.33 from the Bell Funds, seconded by Mary Jane Binge. Motion carried.
 - iii. CMC Science Department for Science Department Storage \$24,459.26. Meredith Plummer spoke to the request and need, the quote is good until December 31, 2019. Sue Tsuda moved to approve of the funding request from CMC Science Department for Science Department Storage for \$24,459.26 from the Bell Funds, seconded by Ginger Cowan. Motion carried.
- C. Festival of Wreaths Committee Update: Chair Renee Anderson, set up is at 3 pm in the Community Room, Kevin Cosgriff and Sue Tsuda said they will help set up. Renee Anderson also asked for volunteers from the board to man the registration table with Sara Hutson, Kris Mitchell and Meredith Plummer volunteered to help out. Dean Pieper and Chuck Uyeda volunteered to be wreath movers, etc. Meredith Plummer volunteered the basketball players to help at the event also. The event is on Sunday, November 24 at 2 pm.
- D. Giving Tuesday, December 3, 2019: Kris Mitchell, this year's theme is give me \$10.00, the goal is to raise \$10,000.00 through individuals and local businesses. Anyone who donates \$10 can receive a license plate holder. There will be a pop up on Campus and Kris Mitchell needs volunteers for the pop up on campus in the lower parking lot on December 3rd from 11:00 am thru 2:00 pm to help install these license plate holders for the donors, she passed around a signup sheet. Kris Mitchell also asked for help spreading the word and gave out brochures for the event.
- E. Ad-hoc Executive Director Evaluation Committee report - tabled
- F. Board Manual Taskforce Athletic Booster Club Structure report - tabled

Board Training: Funding Request Protocol and Program Review process at Copper Mountain College handout

Director Comments:

Renee Anderson: Just a reminder that the Festival of Wreaths is this Sunday, November 24, 2019, be there and bring friends!

Next Meeting November 18, 2019 Agenda Items:

- o Real Estate Report

Written Reports/Director Comments.....All, as needed

Board Manual Taskforce: No report.

Ad-Hoc Committee for Athletic Booster Club Structure no meeting in November 2019

Finance Committee no meeting in November 2019

Fund Development Committee no meeting in November 2019

Board Calendars: President's Circle Invitation, hard copies will be sent out after the Festival of Wreaths.

There being no further business Vice President Chuck Uyeda adjourned the meeting at 6:13 p.m.

Respectfully submitted,
Sara Hutson, Clerk for the Meeting
And Renee Anderson, Secretary



**THE NEXT CMCF BOARD OF DIRECTORS MEETING
And Presidents' Circle Holiday Party at the Huntington Residence
December 16, 2019 at 5:30pm**

