

Copper Mountain College Office of Financial Aid

Satisfactory Academic Progress (SAP) Policy

In accordance with Federal and State regulations, to qualify for and receive financial aid, students are required to make Satisfactory Academic Progress (SAP) toward completion of their educational goals. Copper Mountain College evaluates SAP at the end of every term using the qualitative and quantitative means of measurement.

Students must:

- 1. Quantitative (Pace):** Complete 67% or more of attempted units (all enrolled units at census date). Incompletes and Withdrawals (after census date) will be counted as attempted but not completed. A repeated course will not be counted in the number of completed units. Credits transferred in from other colleges will be counted as both attempted and completed (if passed), and
- 2. Qualitative (Grades):** Maintain at least a cumulative GPA of 2.0. A new grade for a repeated course will be used in the GPA calculation. Transfer grades are not included in the GPA for SAP calculation.
- 3. Maximum Time Frame:** Complete their degree/certificate within 150% of the program's credit length – for example, an Associate's degree needs 60 credit units so the student can attempt 90 credit units to accomplish this. A certificate may need 30 credit units so the student can attempt 45 units to accomplish this. ESL and/or remedial courses (up to 30 units) will be deducted from the calculation of the 150% rule

The first semester that students fail to meet SAP they will be placed on Warning for their next semester only. During the Warning term, students can still receive Financial Aid while they work on improving their Cumulative Completion Rate and/or Cumulative GPA. After the Warning semester if the student meets SAP standards they will return to good standing. If the student does not meet the SAP standards the student will lose Financial Aid eligibility. Students who receive their degree, meet or exceed 150% will lose their financial aid eligibility.

Students can appeal any discontinuation of Federal Aid and, if approved, be placed on Probation.

Available transcripts may be used to determine if a new student will be placed on Warning or be denied financial aid for the first semester they transfer in to CMC.

Appeals

When a student loses FSA eligibility due to not meeting satisfactory progress, he/she may appeal that result on the basis of: his/her injury or illness, the death of a relative, or other extenuating circumstances. Financial Aid Appeal Forms are available at the Financial Aid Office.

Students not meeting the 67% completion rate and/or not meeting the 2.0 Accumulative GPA requirement will be answering 2 questions:

1. Why he/she failed to make satisfactory progress, and
2. What has changed in his/her situation that will allow him/her to make satisfactory progress at the next evaluation?

Students who have a degree, or have met the 150% rule will need to answer one question:

1. What are the reasons for continuing your studies at Copper Mountain College, rather than transferring and pursuing a Bachelor Degree?

Student must schedule a one hour appointment with an academic counselor to create a Student Educational Plan (SEP) and attach it to the appeal.

The Appeal Process:

1. Student submits appeal to the Financial Aid Office
2. The appeal is reviewed by a Financial Aid Administrator
3. The student is notified of the results of the appeal within 7 business days from the time of submittal via, but not limited to, snail mail, email, portal

Appeal statements must be typed, signed, and dated with student ID number listed. Provide all required documentation related to your appeal in a scholastic manner.

If the appeal is approved the student will be placed on Probation and will be eligible for financial aid for one term. We may impose conditions for the students' continued eligibility to receive Federal Title IV aid. Student's progress is reviewed at the end of the payment period to determine if the student is meeting the requirements of his/her SEP.

Reestablishing aid eligibility:

1. Successfully completing number of attempted units in a term with a GPA of 2.0 or better, with or without FSA, until they meet SAP with both a cumulative 67% completion rate and a 2.0 GPA
2. Adhering to his/her SEP

*Students accepted into the RN Program or VN Program are exempt from the Appeal requirement.