



**Copper Mountain College Foundation**  
**Joshua Tree, CA**  
**Minutes of the Regular Meeting, Board of Directors**  
**Bell Center Community Room, Monday, February 26, 2018**

**In attendance:** Cathy Larson, Dean Pieper, Renee Anderson, Jeff Cummings, Jane Smith, Elaine Harman, Ginger Cowan, Sue Tsuda, Adriann Miller, Barbara Dunn, Mary Lombardo, Nancy Huntington, Chuck Uyeda, Sandy Smith, Sara Hutson.

**Not in attendance:** Lesley Thornburg, Meredith Plummer, Sherry Harwin.

**Honorary Board Members in attendance:** none

**Guests:** none

**Call to Order:** Cathy Larson called the meeting to order at 5:35 p.m.

**Public Comment:** none

**Agenda Approval:** Motion to approve the agenda: Chuck Uyeda moved approval, seconded by Sue Tsuda. Motion carried.

**Approval of Minutes:**

Motion to approve the minutes of the January 29, 2018 meeting as amended:

1. Real Estate Report – no report
  2. Foundation Board self-evaluation. (not a discussion)
- Mary Lombardo moved approval of meeting minutes as amended, seconded by Chuck Uyeda. Motion carried.

**Executive Director Report:** Written handout. There are 25 Greenleaf Scholarship applications, Sue Tsuda volunteered to help screen and score. A Survey Monkey will be sent out soon for the Board self-evaluation survey, the board was requested to respond as soon as possible.

**Treasurer's Report:** Written handout. Sandy Smith and Ginger Cowan and Sara Hutson are working refining the reports for the board to make them easier to read.

**CMC Superintendent/President's Report:** CMC Superintendent/President Jeff Cummings reported the following:

- CMC Men's Basketball Team ended their season in the Post Season Playoffs with a defeat at the February 23<sup>rd</sup> game. The Women's Team ended their season at their last scheduled game with a loss. There was a nice representation of the community at the last game about 350 people attended. The coaches' are working on more local recruitment for the 2018/19 season. It was brought up that student's seem to be unaware that there are basketball teams on campus. Not a part of our culture yet.
- The mascot "Spike" was unveiled at the game on the 23<sup>rd</sup> and was well received.

- The Athletics program has been more expensive and more work than anticipated. Adjustments are being made, as this is a work in progress and it is now known what to do better next year.
- The opposing teams, coaches and referees have all voiced that they feel they are well taken care of on our campus.

### **Information and Possible Action Items:**

- A. Real Estate Report: Per Barbara no viable properties for Foundation acceptance.
- B. Booster Club Accounting Changes: There is now a dedicated checking account for the booster funds and the account report will be cleaner.
- C. Fund Development
  - Applebee's Dining to Donate, February 13<sup>th</sup> for the Foundation seemed to do well, no figure is available as yet. March 8<sup>th</sup> is the Service Club's night, April 12<sup>th</sup> is ASCMC's night and May 10<sup>th</sup> is Spectrum Club's night. June and July have been offered to several groups/clubs on campus but with summer break there may not be any in the summer months.
  - Casino Nite: preparations are going well. Set up is on Friday, March 2<sup>nd</sup> at 3:00 in the Bell Center Gym. Doors open at 5:30pm on the 3<sup>rd</sup> and the gaming starts at 6pm. There will be chairs at all tables this year, a photo booth, gaming tables, bingo, no-host bar, raffle prizes, 50/50 and a Taco Bar. Sell your tickets and plan on attending this fun event!
- D. Board Manual Taskforce:
  - Recommendation to approve: Policy of Intent: Bylaws, The Executive Director of the Foundation. Chuck Uyeda moved to approve as presented, seconded by Sue Tsuda. Motion carried.
  - Recommendation to adopt as a procedure: Procedure: Form, Executive Director Evaluation. Discussion was had regarding the form and evaluation. The Foundation Board, Executive Director and President/Superintendent will be involved in the Executive Directors evaluations and goals. Chuck Uyeda moved to adopt as presented, seconded by Sue Tsuda. Motion carried.
- E. Karen Coghill Retirement: Hunger Free Campus: Donations made in her name will go for this initiative which Classified Senate has a task force committee to oversee. Chancellor's office has given \$3000 as a onetime fund. Karen has elected to have a payroll donation made from her retirement funds. There are two days a week that a meal is provided for "hungry" students at no cost to them, affectionately known as KC's special. Word is mostly being spread via word of mouth along with the other programs available on campus and the community. It was suggested that Sandy do an "article" for the newspaper telling the story about this initiative and its inception.

### **Board Training:**

- A. Article, Evaluating the Executive Director was presented in writing for the board to read. Nancy will do an update and distribution of the executive directors tab in the SOP.

### **Director's Comments:**

- A. Chuck Uyeda asked that the Foundation have car magnetic signs for local parades and for the director's to have on their vehicles for parades, reach out opportunities, etc. to get out the word out about the foundation programs, etc.
- B. Howl Readings – Board members please sign up for the HOWL readings and participate to show a presence at each reading.

C. Presidents' Circle date needed for March. Date needs to be vetted with the college and President/Superintendent.

**Next Meeting Agenda Items:**

- A. Foundation Board self-evaluation survey.
- B. Casino Nite update
- C. Update Board on policy for management of funds, fees, interest, etc. (i.e. Susan Luckie Reilley Trust donation) and expectations.

**Written Reports/Director Comments..... All, as needed**

**Board Development Committee:**

**Board Manual Taskforce**

- Minutes 1.31.17 presented in writing.

**Finance Committee:**

- Minutes 2.15.18 DRAFT presented in writing.

**Fund Development Committee:**

- Minutes 2.21.18 DRAFT presented in writing.

There being no further business President Cathy Larson adjourned the meeting at 6:47 p.m.

Respectfully submitted,

Sara Hutson, Clerk for the Meeting

And Renee Anderson, Secretary \_\_\_\_\_

**The next meeting of the Foundation Board will be March 26, 2018 at 5:30pm  
at the Community Room of the Bell Center, Copper Mountain College Campus.**