



**Copper Mountain College Foundation**  
**Joshua Tree, CA**  
**Minutes of the Regular Meeting, Board of Directors**  
**Bell Center Community Room, Monday, January 29, 2018**

**In attendance:** Cathy Larson, Dean Pieper, Renee Anderson, Jeff Cummings, Jane Smith, Elaine Harman, Ginger Cowan, Meredith Plummer, Sherry Harwin, Mary Lombardo, Nancy Huntington, Chuck Uyeda, Sandy Smith, Sara Hutson.

**Not in attendance:** Lesley Thornburg, Sue Tsuda, Adriann Miller, Barbara Dunn.

**Honorary Board Members in attendance:** none

**Guests:** Deion Anderson.

**Call to Order:** Cathy Larson called the meeting to order at 5:30 p.m.

**Public Comment:** Deion Anderson, the Foundation Board is doing an excellent job.

**Agenda Approval:** Motion to approve the agenda: Jane Smith moved approval, seconded by Mary Lombardo. Motion carried.

**Approval of Minutes:**

Motion to approve the minutes of the December 11, 2017 meeting as amended:

- 1) Not in attendance - Lesley Thornburg
- 2) Real Estate Report – across from Luckie Park

Mary Lombardo moved approval of meeting minutes as amended, seconded by Nancy Huntington with Jane Smith abstaining. Motion carried.

**Executive Director Report:** Written handout. The Foundation has a new student worker Amy Miller. Sandy Smith and Ginger Cowan had a meeting to work on the Booster Athletic accounting of funds and how to present to board in the best manner.

**Treasurer's Report:** Written handout. Sandy Smith and Ginger Cowan are working with Sara Hutson are working on the Booster Athletic accounting of funds and how to present to board. Ginger will present to the finance committee for input and recommendations to be brought to the board. There needs to be an annual discussion on the expectations of the funding of the Foundation.

**CMC Superintendent/President's Report:** CMC Superintendent/President Jeff Cummings reported the following:

- Student enrollment is up 3%.
- 2/15/18 is the Student Success Centers open house.
- MUSD may be interested in the property on Utah Trail land near their district offices, Sandy Smith to put owner in touch with Mr. Tom Baumgarten from the district.

- CMC is looking into how to best utilize the \$500,000.00 from Susan Luckie Riley's estate. Possibly in renovating the Cafeteria and making it an energy neutral facility. A feasibility study will be done.

**Information and Possible Action Items:**

- A. Real Estate Report – no report
- B. Booster Club Accounting Changes – Finance Committee to work on and bring back to the board.
- C. Fund Development
  - o Applebee's Dining to Donate is February 13<sup>th</sup> for the Foundation.
  - o Casino Nite: Renee is looking for sponsors for the event.
- D. Board Manual Taskforce:
  - o Recommendation to approve: Policy, The Executive Director of the Foundation. Chuck Uyeda moved to approve as presented, seconded by Renee Anderson. Motion carried.
  - o Recommendation to approve: Position Statement, Executive Director of the Foundation. Chuck Uyeda moved to approve as presented, seconded by Dean Pieper. Motion carried.
- E. Karen Coghill Retirement: She has given the college over 38 years of service. The Foundation Board members donated to a fuel gas card to give Janie Ramstorf to put into her "retirement" basket.

**Board Training:**

- A. Executive Director Time Study, October 2017. A second time study has been requested from Sandy Smith for March 2018 to give a better understanding to the board.

**Next Meeting Agenda Items:**

- A. Foundation Board self-evaluation discussion.
- B. Casino Nite update
- C. Booster Accounting update

**Written Reports/Director Comments..... All, as needed**

**Board Development Committee:**

**Board Manual Taskforce**

- Minutes 12.13.17 presented in writing.
- Minutes 1.17.18 presented in writing.

**Finance Committee:** meeting in December and January postponed to February due to illness.

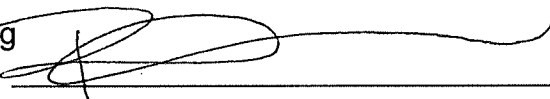
**Fund Development Committee:** Minutes of 1.17.18 presented in writing.

There being no further business President Cathy Larson adjourned the meeting at 6:58 p.m.

Respectfully submitted,

Sara Hutson, Clerk for the Meeting

And Renee Anderson, Secretary




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**The next meeting of the Foundation Board will be February 26, 2018 at 5:30pm at the Community Room of the Bell Center, Copper Mountain College Campus.**