



Copper Mountain College Foundation
Joshua Tree, CA
Minutes of the Regular Meeting, Board of Directors
Community Room on Monday, November 13, 2017

In attendance: Cathy Larson, Ginger Cowan, Jeff Cummings, Barbara Dunn, Kayla Eberhardt, Sherry Harwin, Mary Lombardo, Nancy Huntington, Sue Tsuda, Chuck Uyeda, Adriann Miller, Sandy Smith, Sara Hutson.

Not in attendance: Renee Anderson, Dean Pieper, Jane Smith, Meredith Plummer, and Lesley Thornburg.

Honorary Board Members in attendance: none

Guests: Amanda Cruz, VP of ASCMC.

Call to Order: Cathy Larson called the meeting to order at 5:30 p.m.

Public Comment: none

Agenda Approval: Motion to approve the agenda as presented: Sue Tsuda moved approval, seconded by Chuck Uyeda. Motion carried.

Approval of Minutes:

Motion to approve the minutes of the October 23, 2017 meeting as amended:

- 1) Corrected under Information and Possible Action Items: spelling of Mojave from Mohave
- 2) Board Manual Taskforce: remove doing from last line
- 3) Fund Development: correct meeting to read meetings under HOWL

Nancy Huntington moved approval of meeting minutes as amended, seconded by Chuck Uyeda. Motion carried.

Executive Director Report: Written report submitted. Additional information: Donor wall in production as well as the charter booster member plaque. Of the \$100,000.00 raised for the Athletics Department they have expended approximately \$75,000.00 leaving them with approximately \$25,000.00 for the rest of 2017-18 which is budgeted for so they should be in line for the year based on expected expenses.

Treasurer's Report: Written report submitted. The Athletic Booster income and expenditures are split out from Foundation income and expenditures. Sandy Smith and Ginger Cowan are working on a better report with a legend for the board to provide a better understanding of where the finances are along with summarizing the budget to actual expenses.

CMC Superintendent/President's Report: Jeff Cummings reported the following:

- It is the week before Thanksgiving and doing well with the 16 week schedule.

- There were approximately 600-700 people in attendance at the 1st ever basketball game in the Bell Center on November 11th.
- The bleachers are in but will not fold up yet; the company that installed them are working on a resolution for this issue.
- The men's and women's teams will be playing Imperial Valley on Tuesday in the Bell Center.

Information and Possible Action Items:

- A. Real Estate Report – Barbara Dunn –Regarding property submitted for donation – two of them are out of our area, Adelanto and Hinckley, and are not viable properties for the Foundation to handle. Barbara Dunn is working on other properties as prospective donations, we prefer local property. Nancy Huntington moved that the Foundation graciously decline the out of area properties. Second by Chuck Uyeda. Motion carried.
- B. Finance Committee recommends that the board accept the Audit and Form 990 as amended/corrected by Auditor Paul Messer.
 Chuck Uyeda moved to accept recommendation that the Form 990 be approved as amended. Seconded by Sue Tsuda. Motion carried.
 Chuck Uyeda moved to accept recommendation that the Audit be approved as amended. Seconded by Kayla Eberhardt. Motion carried.
- C. Funding Request – Refrigerator/Freezer. Per Cathy Larson the freezer has never worked since it was installed. First read – need to find out if we need a freezer and what size is needed for the snack bar in the Bell Center, what are the regulations. Jeff Cummings and Sandy Smith will look into and advise board at the next board meeting in December.
- D. Promise Program Discussion: The Promise Program is a nationwide program to encourage high school seniors to go to college along with the guided pathways indicators to make students more successful. Began discussion about the Foundations role; they could be asked to help bridge the financial gap for incoming students.

Board Training:

- A. Nancy Huntington: Standard Operating Procedure (SOP) Section A: (Tab 10) Board of Directors Auxiliary Organization presented, it is a fundamental piece of the SOP. Nancy Huntington suggests that the board refresh themselves with their duties and noted that they are carrying out their fiduciary responsibility by asking questions.

Written Reports/Director Comments..... All, as needed

Board Development Committee:

Board Manual Taskforce: Nancy Huntington presented minutes of November 1, 2017 in writing.

Finance Committee: Ginger Cowan. Minutes of November 8, 2017 presented in writing.

Fund Development Committee: Minutes of October 18, 2017 presented in writing. Nancy Huntington asked that a note be made for Renee Anderson that a topic of discussion be that each event committee has a budget and pay attention to foundation/staff time allocation.

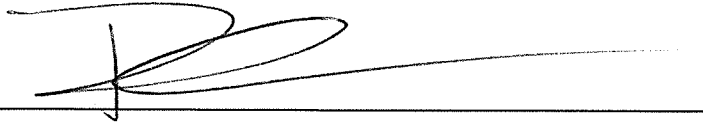
November, December 2017 and January 2018 calendars presented.

Next Meeting Agenda Items:

- A. Funding Request for Refrigerator/Freezer

There being no further business Cathy Larson adjourned the meeting at 6:48 p.m.

Respectfully submitted,
Sara Hutson, Clerk for the Meeting
And Renee Anderson, Secretary



The next meeting of the Foundation Board will be December 11, 2107 at 5:30 pm at the Huntington Residence, 58265 Santa Barbara Dr. Yucca Valley, CA 92284

