



Request for High School Completion Transcripts Form
Please Complete, Print and Fax or Email

First Name* _____ Middle Initial _____

Last Name* _____

Former Name(s) _____

Address 1* _____

Address 2 _____

City* _____ State* _____ Zip* _____

Day Phone* _____ - _____ - _____

SSN* _____ - _____ - _____ OR Coyote Tracks ID#: _____

Date of Birth* _____ / _____ / _____ MM/DD/YYYY

If you would like the transcript sent to you at the above address, please check here:

Send Official Transcript To:

College/University _____

Address 1* _____

Address 2 _____

City* _____ State* _____ Zip* _____

Signature: _____ Date: _____

I attended CMC: _____ My last year of attendance was: _____

_____ Now. I am currently enrolled at CMC.

Number of Official Transcripts Requested:

_____ Regular Request 10-14 business days

Unofficial High School Completion Transcript (Free) 3-5 business days

You may choose to have your unofficial transcript emailed OR faxed to you:

Fax # (Unofficial Transcript Only) _____ OR

Email: _____

Mail: Copper Mountain College
Student Success Center
HS Completion Transcripts
P.O. Box 1398
Joshua Tree, CA 92252

Fax: 760-366-5259
Email: ssc@cmccd.edu

Questions: 760-366-3791, ext. 4246