



Associated Students of Copper Mountain College

6162 Rotary Way, Joshua Tree CA, 92252

August 30, 2013, 3:00-5:00pm

Room 112

Minutes

I. **Call to Order**

- a. 3:13pm

II. **Roll Call**

- a. Present – Mark Cooper, Tyler Long, Scott Relerford, Ashley Poindexter, Jon Stewart, Melissa McPheeters, Aaron Allar, Eddie Carter, John Davis, Randy Smith, Dr. Norton
- b. Excused Absences
- c. Unexcused Absences
- d. Guests – Semhar Abraham (sworn in as Senator), Bruce Chartier, Adriana Ash, Tiffany Ayala, Aubrey Thomas, Tara Cambon, Philip Wallen, Erick Lazaro

III. **Confirmation of Agenda for August 30, 2013**

- a. Treasurer Relerford moved to approve the agenda.
- b. Senator Smith seconded the motion.
- c. Approved unanimously.

IV. **Confirmation of Minutes for August 23, 2013**

- a. Treasurer Relerford moved to approve the minutes.
- b. Vice President Long seconded.
- c. Approved unanimously.

V. **Swearing in of senators as needed.**

- a. Semhar Abraham spoke regarding her past experience as the ASCMC Ambassador and that she is currently the Region IX Secretary.
 - i. Secretary McPheeters moved to approve Semhar as a Senator.
 - ii. Student Trustee Poindexter seconded the motion.

VI. **Public Comments – limit of 3 minutes per speaker**

Future meetings: 9/6, 9/13, 9/20, 9/27, 10/4, 10/11, 10/18, 10/25, 11/1, 11/8, 11/15, 11/22, 11/29, 12/6, 12/13

- a. Adriana Ash (PR Officer for the Otaku Club) expressed interest in joining as a Senator.
- b. Aubrey Thomas expressed interest in joining as a Senator as well.
- c. Tiffany Ayala (with the Art and Otaku Clubs) expressed interest in being a Senator.
- d. Aaron Allar informed the group that the CMC Engineers has Mr. Parkin as an advisor now.

Discussion/ Action Items

VII. Old Business

- a. Discuss and possibly take action on appointing members to ASCMC and shared governance committees (McPheeters)
 - a. Secretary McPheeters presented the listed of shared governance and ASCMC committees that needed members appointed to them as representatives. Dr. Norton discussed each committee and the ASCMC went through the list and appointed primary and alternate representatives for each committee as necessary.
- b. Discuss and possibly take action on ordering nametags for members (McPheeters)
 - a. Treasurer Relerford moved to approve \$200 for nametags and postpone ordering them until after the next meeting.
 - b. Senator Davis seconded the motion.
 - c. Approved unanimously.
- c. Discuss Robert's Rules of Order (Dr. Norton)
 - a. Secretary McPheeters described some aspects of Robert's Rules that she had learned during a parliamentary procedures workshop at General Assembly last semester:
 - i. Members should use the phrase "I move..." to make motions.
 - ii. Seconding a motion is not necessarily an endorsement of a motion, and is not required to be recorded in the minutes.
 - iii. All discussion should be directed to the chair, rather than one member to another.
 - iv. After a motion has been approved, someone should be assigned the responsibility to follow through on it.
- d. Discuss and possibly take action on fundraising
 - a. Vice President Long moved to refer fundraising to the fundraising committee.
 - b. Secretary McPheeters seconded the motion.
 - c. Approved unanimously.

VIII. New Business

- e. Discuss and possibly take action on a Public Relations Officer position (Smith)

- a. Senator Smith described the duties of the position and explained that last year there were issues and discrepancies between ASCMC, clubs, and faculty and this position would curb this from occurring.
- b. Secretary McPheeters moved to approve establishing a Public Relations Officer position temporarily until the end of the semester.
- c. Senator Smith seconded the motion.
- d. Treasurer Relerford moved the previous question after discussion took place regarding the pros and cons of establishing another officer position and whether or not it would be more prudent to have a committee established for those responsibilities.
- e. 3 in favor, 3 opposed, 2 abstentions: motion failed.
- f. Discuss and possibly take action on assigning Region IX representation (Relerford)
 - a. Senator Smith moved to nominate Ambassador Stewart for the position of Region IX delegate.
 - i. 4 for approving Ambassador Stewart
 - b. Treasurer Relerford motioned to nominate Senator Allar for the position
 - i. 2 for approving Senator Allar (accepted being the alternate delegate)
- ~~g. Discuss and possibly take action on establishing a finance committee (Relerford)~~

*Treasurer Relerford moved to skip to reports and table all items until next week.
Senator Carter seconded the motion.
Student Trustee Poindexter motioned to amend Treasurer Relerford's motion to allow for Item N to be discussed. Treasurer Relerford accepted the amendment.
Approved unanimously.*
- h. Discuss and possibly take action on leadership development (Poindexter)
- i. Discuss and possibly take action on getting shirts for members (Davis)
- j. Discuss and possibly take action on approving the Otaku club flyer and event (Davis)
- k. Discuss and possibly take action on a club awareness activity (Davis)
- l. Discuss and possibly take action on assigning shifts for members to staff the ASCMC room in Bruce's Café (Stewart)
- m. Discuss and possibly take action on having lockers on campus accessible for students (Long)
- n. Discuss and possibly take action on selling water bottles (Poindexter)
 - a. Student Trustee Poindexter described the opportunity the Foundation has provided for ASCMC to sell water bottles for \$10 each and the student government would profit \$3,000 if we sell all 500 bottles.

Student Trustee Poindexter moved extending time fifteen minutes (at 4:58), Vice President Long seconded.
 - b. Student Trustee Poindexter moved to vote on agreeing to sell 500 water bottles for the Foundation and ASCMC. Treasurer Relerford seconded the motion.
 - c. Senator Smith moved the previous question following debate regarding if the ASCMC would be able to sell the necessary amount of water bottles – Student Trustee Poindexter responded that the ASCMC would not only sell on campus.

- d. 7 for, 0 opposed, 2 abstentions: motion carries.
- o. Discuss and possibly take action on a website committee (Allar)

IX. Reports

a. ASCMC Committees

- i. Elections Committee
- ii. Budget: Treasurer and President
- iii. Constitution and Bylaws
- iv. Club Relations
- v. EEO:

b. Shared Governance

- i. Academic Senate: ASCMC President and Vice President
- ii. College Council: President or Vice President
- iii. Curriculum Committee:
- iv. Budget Advisory:
- v. Cultural Events:
- vi. Academic Integrity:
- vii. CMC Foundation:
- viii. Professional Development:
- ix. Graduation:
- x. Basic Skills:

c. Officers

- i. Treasurer Relerford – clarified that the individuals on the finance committee will be emailed in the coming week. He spoke with Meredith Plummer and our current restricted funds are just over \$5,000 and after the following semester when the new fees go into effect there will be two more accounts opened to put the money into.
- ii. Student Trustee Poindexter has been looking into grants that our student government may receive; she met with Mr. Brown regarding discontinuing her idea for a fifteen as full-time unit requirements; the recent arrest that was made on campus will not affect our scorecard; there will be a committee opened up regarding gym access; she will be speaking with possibly having Starbucks donated for the rummage sale.
- iii. Ambassador Stewart was at the meeting for the Otaku club today; the newspaper will be out the Monday after next.
- iv. Vice President Long – has been emailing individuals with any association with clubs and will be establishing the first ICC meeting either next Friday from 12-2 or September 9th from 12-2 or 3-5 and he hopes that everyone understands that the times have to fit with his schedule and the majority of individuals who respond.

- v. Secretary McPheeters explained the Agenda Submission Form (ASF) and reminded members to include the “Desired Outcome” section in addition to the background of items. The deadline for submitting the form is the Monday at noon prior to the meeting at which the topic will be addressed if it was not brought up during the Future Agenda Topics section at the previous meeting. If it was brought up, members have until the Tuesday at noon before a meeting to submit the ASF. If the ASF is not submitted, the item will be dropped from the agenda. If a member has submitted the form for one week and the topic is carried over to the following meeting, they do not need to submit another form. Secretary McPheeters also expressed concern over the lack of communication to students regarding a change in how students can take PE classes – many students were dropped from their PE classes if they had already taken it before. This change occurred over the summer and students did not find out until after trying to attend class.

- d. Senators
- e. Advisors
- f. Board and Administration
- g. Faculty and Staff

X. **Future Agenda Topics**

XI. **Adjournment**

Treasurer Relerford moved to adjourn, Senator Smith seconded the motion (5:13).