



**Copper Mountain College Foundation
Joshua Tree, CA**

**Minutes of the Regular Meeting, Board of Directors
Bell Center Community Room on Monday, April 1, 2019**

In attendance: Sue Tsuda, Kevin Cosgriff, Jeff Cummings, Elaine Harman, Sherry Harwin, Nancy Huntington, Mary Lombardo, Meredith Plummer, Cathy Larson, Chuck Uyeda, Mario Villescas, Sandy Smith, Sara Hutson.

Not in attendance: Renee Anderson, Ginger Cowan, Barbara Dunn, Marcelino Ryan, Jessica Fairfield, Dean Pieper.

Honorary Board Members in attendance: none

Guests: Larry Stratton (prospective new board member) and Jeff Haig, Academic Senate alternate for Dean Pieper.

Call to Order: Sue Tsuda called the meeting to order at 5:32 p.m.

Public Comment: Chuck Uyeda introduced Mr. Stratton who said it was good to be here.

Agenda Approval: Motion to approve the agenda as presented: Chuck Uyeda moved approval, seconded by Mario Villescas. Motion carried.

Approval of Minutes:

Motion to approve the minutes of the February 25, 2019 Board meeting as amended: Remove Jane Smith as being absent. Nancy Huntington moved approval of meeting minutes as amended, seconded by Chuck Uyeda. Motion carried.

Executive Director's Report: Written handout. Sandy Smith noted upcoming vacation dates.

Treasurer's Report: Written handout. Nancy Huntington requested that the reports be in bigger print for easier reading.

CMC Superintendent/President's Report: CMC Superintendent/President Jeff Cummings reported the following:

- We are back from spring break and in the second half of the spring 2019 semester with graduation on May 23, 2019.
- Accreditation visit of the Accrediting Commission for Community and Junior Colleges (ACCJC) representatives is over. They will submit their written report to CMCCD for review for content before the report is submitted to ACCJC. CMCCD should have the final report for action in June 2019.
- There has been discussion to replace the Bell Center Community Room projector as it is not functioning well. The college is hoping to replace the projector with a LED Screen. CMCCD

will be submitting a funding request for this in the next month or so; they believe it may cost between \$13,000 and \$15,000.

Information and Possible Action Items:

- A. Real Estate Report – none.
- B. CMCCD Project Update, Susan Luckie Reilly Trust – Meredith Plummer
Have been working with the Facilities Committee and College Council on a project proposal utilizing the Susan Luckie Reilly \$495,000 trust money. The project includes extending the solar canopies over the parking lots, HVAC and LED lighting overhauls to make them more energy efficient, an EV charging station and a recycling program for campus. They are hoping to begin the design build phase soon. Once they have this in motion CMCCD will have a better idea of the total project cost.
- C. Board Manual Taskforce – Nancy Huntington
 - i. The Foundation and the Athletic Booster Club, Support Document – Nancy Huntington requested that each board member read this thoroughly.
 - ii. Memo to the BOD, with recommendations for action. Nancy Huntington walked the board through the memo and the recommendation for action. Jeff Cummings said that this will help to maintain the integrity and proper alignment with the Foundation and the District. Jeff Cummings also recommended that this be the first reading. He will take this memo to the District for review. Nancy Huntington requested that each board member read this thoroughly so they are familiar with it when the MOU comes in.
- D. Strategic Plan –
 - o Strategic Plan Report – Sandy Smith noted that the case study for sustainability has been moving forward in a combined meeting of the Finance Committee and the Fund Development Committee with their next meeting being on the 9th at 4 pm in room 410.
 - o Goal Tracking Form – written handout.

Board Training: none.

Director Comments:

Nancy Huntington – requested that the Finance Committee minutes be corrected to “work on/with case study” and not “help with the collateral material, i.e. elevator pitch, rack card, handouts, etc.” Sandy Smith noted that those were her words during the meeting and that correction will be made.

Mario Villescascas – requested more information on the Greenleaf Scholar Ryan O’Connell. Sandy Smith elaborated that the original perception was that the Greenleaf Scholar received a “full ride” scholarship to go as far as they wanted, education wise. Nancy Huntington commented that with the need to maintain the corpus the Foundation didn’t give a scholarship one year and now the Foundation funds up to a bachelor’s degree. Sandy Smith says that they are fulfilling the promise to current scholarship recipients and are clear with each scholar what the scholarship funds. She works with each scholar on their finances, budgets, school cost of attendance, fees, books, etc. and has a formula to get to the monthly amount for each scholar. Sandy Smith also stated that Tim Estes will be graduating in June 2019.

Cathy Larson - said she met the 2019 Greenleaf Scholar, Vanessa Reyes and she is such a nice young lady.

Mary Lombardo - said that it was nice to see the whole Greenleaf process and how fair it is in selecting the Greenleaf Scholar; it is really well done.

Next Meeting Agenda Items:

April 22, 2019 Board meeting moved to April 29, 2019 at Bell Center in Room #637

- Real Estate Report
- Strategic Plan – Strategic Plan Report and Goal Tracking Form

Board Manual Taskforce – Nancy Huntington

- The Foundation and the Athletic Booster Club, Support Document
- Second reading: Memo to the BOD, with recommendations for action.

Written Reports/Director Comments.....All, as needed

Board Development Committee:

No report.

Board Manual Taskforce:

Minutes 02.28.19 and 03.13.19

Finance Committee:


Minutes, draft 03.18.19

Fund Development Committee:

Minutes, draft 03.18.19

There being no further business President Sue Tsuda adjourned the meeting at 6:32 p.m.

Respectfully submitted,
Sara Hutson, Clerk for the Meeting
And Renee Anderson, Secretary



THE NEXT CMCF BOARD OF DIRECTORS MEETING

April 29, 2019 at Bell Center in Room # 637

Room #637 is on the south side of the Bell Center – please enter in the south door, off of the handicapped parking lot. When you enter, turn right and #637 is the first door in that row.

