



**Copper Mountain College Foundation
Joshua Tree, CA
Minutes of the Regular Meeting, Board of Directors
Community Room on Monday, November 26, 2018**

In attendance: Sue Tsuda, Renee Anderson, Kevin Cosgriff, Jeff Cummings, Barbara Dunn, Jessica Fairfield, Elaine Harman, Sherry Harwin, Nancy Huntington, Cathy Larson, Dean Pieper, Chuck Uyeda, Mario Villegas, Sandy Smith, Sara Hutson.

Not in attendance: Ginger Cowan, Mary Lombardo, Meredith Plummer, Marcelino Ryan, Jane Smith.

Honorary Board Members in attendance: none

Guests: none

Call to Order: Sue Tsuda called the meeting to order at 5:30 p.m.

Public Comment: none

Agenda Approval: Motion to approve the agenda as presented: Elaine Harman moved approval, seconded by Kevin Cosgriff. Motion carried.

Approval of Minutes:

Motion to approve the minutes of the October 22, 2018 Board meeting: Dean Pieper moved approval of meeting minutes, seconded by Chuck Uyeda. Motion carried.

Executive Director Report: Written handout.

Treasurer's Report: Written handout.

CMC Superintendent/President's Report: CMC Superintendent/President Jeff Cummings reported the following:

- He attended the Festival of Wreaths; it was well done and he enjoyed it and the attendees seemed pleased as well.
- Campus is in the last 4 weeks of the Fall 2018 semester.
- The Institutional self-evaluation report, that is due to the Board of Trustees on December 13, 2018, is being finished up.
- He is looking forward to the Presidents' Circle Holiday Gathering on December 17 at the Huntington Residence.
- He has announced after thirty-one years of service to the California Community College System, and five years serving as the Superintendent/ President of Copper Mountain College as of June 30, 2019, he will be retiring.

Information and Possible Action Items:

- A. Real Estate Report – no report.
- B. Strategic Plan Report:
 - o Draft was presented by Nancy Huntington. She requested that everyone please read.
 - o Board Manual Taskforce is working on the final draft and should have it for the January Board meeting.
 - o Mission, Vision & Value Statement approved by BOT 11.8.18
 - o Goal Tracking Form was presented by Sandy Smith
- C. Give Big 2018 Update: There were 34 donors, 10 of which are new to the Foundation. \$3000 was raised for KC's Special. Tomorrow, November 27, is Giving Tuesday.
- D. Festival of Wreath 2018 update: Renee Anderson said that the event brought in \$12,800.00. There were many positive comments about the desserts and that the event was fun. When asked, there was a consensus of the board that the event stay in the Community Room of the Bell Center. Renee Anderson mentioned the possibility of having a live feed with call in bids at the 2019 Festival of Wreaths.
- E. Board Calendars through February 2019 were presented in writing.

Board Training:

Topic: Public Comments – Nancy Huntington told the board that this includes board members. They may speak to anything not on the agenda, a topic may not be moved on but someone may be able to respond to comments and/or questions. Nancy Huntington mentioned that there is a new agenda format.

Next Meeting Agenda Items:

Written Reports/Director Comments.....All, as needed

Board Development Committee:

Executive Director Evaluation Committee Report – Nancy Huntington thanked Jeff Cummings, this process is unprecedented with college foundations. The District's Board of Trustees has approved this process. The Executive Director evaluation timeline is off a bit from the District's timeline for management contracts. It has been decided for the Evaluation Committee to meet with the Superintendent/President in Mid-January or February for the evaluation, to get aligned with the district's contract dates.

Executive Director Goals: Sandy Smith handed out a pledge form to the board of her commitment to goals. Sandy stated that she serves the board; she appreciates and knows that a lot of work was put into this process and is working towards goals sent out in the Executive Director evaluation.

Board Manual Taskforce

- Minutes of October 31 and November 14, 2018.

Finance Committee:

- Minutes of November 19, 2018.

Fund Development Committee:

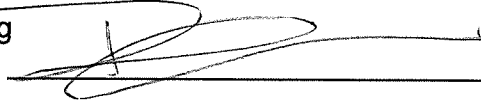
- No Minutes, November meeting cancelled.

Strategic Planning Session:

- Minutes, September 24, 2018 and October 1, 2018.

There being no further business President Sue Tsuda adjourned the meeting at 6:22 p.m.

Respectfully submitted,
Sara Hutson, Clerk for the Meeting
And Renee Anderson, Secretary



**The next meeting of the Foundation Board will be December 17, 2108 at 5:30 pm at the
Huntington Residence.**