



Copper Mountain College Foundation
Joshua Tree, CA
Minutes of the Annual Meeting, Board of Directors
Bell Center Community Room, Monday August 27, 2018 5:30 pm

In attendance: Sue Tsuda, Dean Pieper, Renee Anderson, Jeff Cummings, Kevin Cosgriff, Barbara Dunn, Jessica Fairfield, Sherry Harwin, Nancy Huntington, Mary Lombardo, Meredith Plummer, Marcelino Ryan, Jane Smith, Chuck Uyeda, Mario Villescas, Sandy Smith, Sara Hutson.

Not in attendance: Cathy Larson, Ginger Cowan, Elaine Harman.

Honorary Board Members in attendance: Elmer "Bud" Garrett

Guests: none

Call to Order: 5:36pm by President, Sue Tsuda.

Public Comment: None

Agenda Approval: Motion to approve the agenda:
Motion: Chuck Uyeda Seconded: Mario Villescas Motion approved and carried.

Approval of Minutes: Motion to approve the minutes of the July 23, 2018 meeting as amended:
Discussion: Amend meeting minutes to correct item F there was a consensus not condenses.
Motion: Dean Pieper Seconded: Mario Villescas Abstaining: Sue Tsuda, Kevin Cosgriff, Barbara Dunn, Jane Smith and Chuck Uyeda. Motion approved and carried.

Executive Director Report: Presented by Sandy Smith in writing.

Treasurer's Report: Sandy Smith presented in writing for Chair Ginger Cowan.

CMC Superintendent/President's Report: Jeff Cummings stated we are in the 2nd week of Fall 2018 classes and you can tell with the parking lot being so full. The Athletes are back and the Women's Basketball team looks good for this year, the coaches recruited in and out of the area to boost the teams. There is a lot of excitement on campus and this is the second fall semester that it is 16 weeks instead of 18 weeks, the faculty is still working on adjusting curriculum but all in all it looks good. There is a boost to the college's budget due to the state approval of a new funding formula which includes additional funding for both economically disadvantaged students as well as for student performance in completing degrees and certificates, they are learning what that entails. Will be approving the budget with a substantially increased budget for a 18% reserve. State has mandated a 5% reserve and the Trustees have set a 10% reserve four years ago. The College is in good shape going into the new year. Sue Tsuda said she saw an article in the LA Times on Sunday, in the opinion section regarding graduation and transfer rates. She said that a lot of people do not come to a community college to graduate, how do you separate that out. Jeff Cummings said that lifelong learning is no longer the priority for the Community College system, that went out with the recession.

We can no longer do everything for everybody. The priorities for the Community College system are transfer and career/technical education, basic skills have gone by the way side. There is a greater expectation that students are coming to CMC better prepared for the college experience. Our obligation is to provide a trained workforce for the State of California. The Chancellor's Office has changed priorities and mandated that the community colleges have a priority on students transferring with a two-year degree or with technical/career education to go into the work force. People with a four-year degree are welcome, we are an open institution "CMC allows the top 100% of the public at CMC". California Community Colleges are open to everyone, giving people an opportunity to improve through education. Guided Pathways is a new structural foundation that is being implemented, a national movement, to significantly simplify the tracts for students, meta majors, to better efficiently and more effectively get students through college. Our goal is to graduate or transfer as many students as we can.

Information and Possible Action Items:

- A. Real Estate Report: Barbara Dunn – no report

- B. President's Committee Checklist: President Sue Tsuda asked Jane if she would like to be on any of the listed committee's and Jane said she would be on the Festival of Wreaths Committee. Nancy Huntington moved that the list be confirmed and second by Mary Lombardo. Motion approved and carried.

- C. Disclosure of Interest Forms – directors present completed and turned in forms to Foundation Staff.

- D. Audit Committee: Kevin met with Paul Messer and had a wrap up review with him. Paul Messer said that the audit is clear but had a couple of recommendation notes.
 - Review chart of accounts in QuickBooks and condense down if appropriate. Discussion was had about the Profit and Loss Report to the Board and the chart of accounts. Sandy Smith will adjust to show more of a roll up instead of full breakdowns and the Profit and Loss Report to the Board will be presented both ways for several months for the boards review.
 - Adjust the BNY Mellon tracking sheet if appropriate.
 - Book BNY Mellon quarterly instead of monthly if appropriate.
 - Paul Messer will send a written report to be reviewed.

- E. Resolutions: for signors for 2018-2019:
 - i. Resolution 18-01 US Bank 8.27.18
 - ii. Resolution 18-02 BNY Mellon Authorization 8.27.18
 - iii. Resolution 18-03 State Board of Equalization 8.27.18
 - iv. Resolution 18-04 Transfer & Sale of Property 8.27.18Chuck moved to accept the four resolutions as presented. 2nd Mario Villescas. Roll Call vote:
Sue Tsuda: yes
Dean Pieper: yes
Renee Anderson: yes
Ginger Cowan – absent
Kevin Cosgriff: yes
Jeff Cummings: yes
Barbara Dunn: yes

Jessica Fairfield: yes
Elaine Harman – absent
Sherry Harwin: yes
Nancy Huntington: yes
Cathy Larson – absent
Mary Lombardo: yes
Meredith Plummer: yes
Marcelino Ryan: yes
Jane Smith: yes
Chuck Uyeda: yes
Mario Villescascas: yes
Motion approved and carried.

F. Board Meeting Calendar 2018-2019:

- i. Proposed going dark for July 2019 meeting: Discussion was had that there are already two meetings that are (June and December) social meetings or slam dunk meetings rather than business. Chuck Uyeda moved that the board and committee's go dark for the Month of July 2019. Second Kevin Cosgriff. Motion approved and carried.
- ii. Strategic Planning Session/Board Retreat – The CMC Board of Trustee goals were a first read at the last Board meeting (8/09/18) and will be presented as a 2nd reading on September 13th. Foundation board needs to schedule after. Discussion was held about times and dates to hold the Foundations Strategic Planning Session/Board Retreat. Monday, September 24th from noon to five and on Monday, October 1st from noon to five, with lunch served.

G. Fall Dinner update: Chair Cathy Larson was absent and Nancy Huntington gave update in her absence. She stated that Speaker Tom Baumgarten has said that he regretfully cannot attend the dinner and be a speaker. The committee is looking for a second speaker. Cathy has also met with Bruce of Bruce's Place to switch over to his being the caterer for the dinner. Sandy mentioned that Cathy told her that there will now be beef on the menu, Nancy said that had not been discussed at the committee level yet and that they would notify Staff if this was to be added so all the people who have RSVP'd can be contacted to give them the additional choice. Nancy Huntington's grandson Joshua and his wife Crystal along with Daniel will be performing music that night in their Debut' performance. There are currently 4 auction items, a Quilt of California Poppies by Marie Dunn, Palm Springs Package, Mockle art piece and Gubler's Orchids is donating orchids for the center pieces and for an auction item. The next committee meeting will be held on August 29th at Nancy Huntington's residence at 4pm.

H. Board Training: Chair Nancy Huntington presented SOP Section D: Fundraising and Programs; Events and the RSVP. She asked that everyone be conscious of the RSVP's requests and respond accordingly, whether for themselves or guests they have invited to attend an event.

Next Meeting Information or Possible Action Items:

Written Reports/Director Comments:

There being no further business, the meeting adjourned at 6:36pm.

Respectfully submitted,
Sara Hutson, Clerk for the Meeting
And Renee Anderson, Secretary _____

**The next meeting of the Foundation Board will be September 24, 2107 at 5:30pm
In the Bell Center Community Room.**