

**COPPER MOUNTAIN COLLEGE
PROGRESS REPORT**

**INSTRUCTORS:
PLEASE RETURN THIS
COMPLETED FORM
TO THE STUDENT.**

STUDENT'S NAME _____ STUDENT'S ID # _____

INSTRUCTOR: _____ SUBJECT _____ DATE: _____

To Instructors: Please assist us by marking the applicable boxes. Please make any additional comments regarding student concerns on this form. After completion, please return to the student. Thank you.

Students:

Step 1: Have ALL of your instructors complete and sign this form (one per instructor) within the submission period.

Step 2: Collect all completed progress reports.

Step 3: (Final Probation): Complete the Probation Self-Assessment worksheet.

Step 4: Submit all progress reports and worksheet to Admissions and Records to make your counseling appointment.



PROGRESS REPORT DUE BY NOVEMBER 2, 2018



Student Standing:
<input type="checkbox"/> A
<input type="checkbox"/> B
<input type="checkbox"/> C
<input type="checkbox"/> D
<input type="checkbox"/> Failing

Check off any area(s) of concern regarding the student:	
<input type="checkbox"/> Attendance	<input type="checkbox"/> Study Skills
<input type="checkbox"/> Test Scores	<input type="checkbox"/> Written Expression
<input type="checkbox"/> Grades	<input type="checkbox"/> Reading Skill
<input type="checkbox"/> Late Work	<input type="checkbox"/> Language Skill
<input type="checkbox"/> Time Management	<input type="checkbox"/> Comprehension
<input type="checkbox"/> Attitude	<input type="checkbox"/> N/A

Recommended Interventions:
<input type="checkbox"/> Tutoring
<input type="checkbox"/> Office hours
<input type="checkbox"/> Student Success Center
<input type="checkbox"/> Withdrawal from Class
<input type="checkbox"/> Suggestion: _____

Comments: _____ _____ _____
--

INSTRUCTOR SIGNATURE: _____ Date: _____

*****OFFICE USE*****

RECEIVED BY: _____ DATE: _____