

**COPPER MOUNTAIN COLLEGE  
PROGRESS REPORT**

**INSTRUCTORS:  
PLEASE RETURN THIS  
COMPLETED FORM  
TO THE STUDENT.**

STUDENT'S NAME \_\_\_\_\_ STUDENT'S ID # \_\_\_\_\_

INSTRUCTOR: \_\_\_\_\_ SUBJECT \_\_\_\_\_ DATE: \_\_\_\_\_

**To Instructors:** Please assist us by marking the applicable boxes. Please make any additional comments regarding student concerns on this form. After completion, please return to the student. Thank you.

**Students:**

**Step 1: Have ALL of your instructors complete and sign this form (one per instructor) within the submission period.**

**Step 2: Collect all completed progress reports.**

**Step 3: (1<sup>st</sup> Probation): Complete the mid-semester workshop and worksheet.**

**Step 4: Submit all progress reports and worksheet to Admissions and Records to make your counseling appointment.**



**PROGRESS REPORT DUE BY NOVEMBER 2, 2018**



Student Standing:
<input type="checkbox"/> A
<input type="checkbox"/> B
<input type="checkbox"/> C
<input type="checkbox"/> D
<input type="checkbox"/> Failing

Check off any area(s) of concern regarding the student:	
<input type="checkbox"/> Attendance	<input type="checkbox"/> Study Skills
<input type="checkbox"/> Test Scores	<input type="checkbox"/> Written Expression
<input type="checkbox"/> Grades	<input type="checkbox"/> Reading Skill
<input type="checkbox"/> Late Work	<input type="checkbox"/> Language Skill
<input type="checkbox"/> Time Management	<input type="checkbox"/> Comprehension
<input type="checkbox"/> Attitude	<input type="checkbox"/> N/A

Recommended Interventions:
<input type="checkbox"/> Tutoring
<input type="checkbox"/> Office hours
<input type="checkbox"/> Student Success Center
<input type="checkbox"/> Withdrawal from Class
<input type="checkbox"/> Suggestion: _____

<b>Comments:</b> _____ _____ _____
--

INSTRUCTOR SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*OFFICE USE\*\*\*\*\*

RECEIVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_