



**Copper Mountain College Foundation**  
**Joshua Tree, CA**  
**Minutes of the Regular Meeting, Board of Directors**  
**Huntington Residence, Monday, December 11, 2017**

**In attendance:** Cathy Larson, Dean Pieper, Renee Anderson, Jeff Cummings, Jane Smith, Barbara Dunn, Kayla Eberhardt, Sherry Harwin, Mary Lombardo, Adriann Miller, Nancy Huntington, Sue Tsuda, Chuck Uyeda, Sandy Smith, Sara Hutson.

**Not in attendance:** Ginger Cowan, Meredith Plummer, Lesley Thornberg.

**Honorary Board Members in attendance:** none

**Guests:** None.

**Call to Order:** Cathy Larson called the meeting to order at 5:40 p.m.

**Public Comment:** None.

**Agenda Approval:** Motion to approve the agenda: Chuck Uyeda moved approval, seconded by Renee Anderson. Motion carried.

**Approval of Minutes:**

Motion to approve the minutes of the November 13, 2017 meeting as amended:

- 1) Add under Board Training: Section A: (Tab 10) Board of Directors Auxiliary Organization  
Chuck Uyeda moved approval of meeting minutes as amended, seconded by Nancy Huntington with Jane Smith abstaining. Motion carried.

**Executive Director Report:** Written handout. Sandy Smith working with Meredith Plummer to figure out Athletic Program funding. Opus Bank funded a grant request for \$5,000.00 to the Foundation.

**Treasurer's Report:** Written handout. Sandy Smith and Ginger Cowan are working with Sara Hutson and Paul Messner on Quickbooks and doing an online version so Ginger and Paul both have access to Quickbooks without having to be at the Foundation office.

**CMC Superintendent/President's Report:** CMC Superintendent/President Jeff Cummings reported the following:

- Campus is in final week of Fall Semester for 2017-18 year.
- Last Basketball before 2018 is on December 30, 2017 in the Bell Center Gymnasium.

**Information and Possible Action Items:**

- A. Real Estate Report – Barbara Dunn working on vetting the parcel(s) to the south of the School District on Utah Trail, across from Luckie Park submitted as a possible donation to the foundation.

- B. Funding Request – Refrigerator/Freezer – 2<sup>nd</sup> read – Chuck Uyeda moved that the board approve the purchase of a commercial refrigerator and purchase of a commercial freezer for the Bell Center Snack Bar, seconded by Mary Lombardo. Motion carried.

**Board Training:** No report.

**Next Meeting Agenda Items:**

- A. Splitting out the Booster Club/Athletic Program funds to a separate checking account of its own.

**Written Reports/Director Comments..... All, as needed**

**Board Development Committee:** no report.

**Board Manual Taskforce**

- Minutes 11.15.17 presented in writing.
- Minutes 11.29.17 presented in writing.

**Finance Committee:** Minutes of 11.8.17 presented in writing.


**Fund Development Committee:** Minutes of 11.27.17 presented in writing.

There being no further business President Cathy Larson adjourned the meeting at 6:00 p.m.

Respectfully submitted,

Sara Hutson, Clerk for the Meeting

And Renee Anderson, Secretary



**The next meeting of the Foundation Board will be January 22, 2018 at 5:30pm at the Community Room of the Bell Center, Copper Mountain College Campus.**