

College Council Meeting Minutes  
September 1, 2017 - 1:00 p.m.  
Library Meeting Room

B. Bilger, K. Coghill J. Cummings, Z. Ginder, J. Haig,  
C. Hopkins, J. Kevari, D. Norton, M. Plummer, R. Speer,  
and J. Zwicker

I. Agenda Items

a. Approval of minutes – June 14, 2017

b. Accreditation – standing item (J. Cummings/J. Kevari)

i. Accreditation Timeline

Mr. Kevari described the accreditation template and ISER Process. Next standard meetings will be held on September 15, 2017. November 3 is the date that written responses need to be sent to Jacob and Lisa. It was also clarified that the template is guidance, and that the templates will be sent out to the group. It was further noted that additional individuals throughout the organization will be working on responses.

c. Board Policies – Return from constituent review (J. Cummings)

i. BP 2745 – Board Self Evaluation (BoT 6/8/17)

Mr. Cummings reviewed the changes as presented, he mentioned the timeline that has been created for this purpose. A suggestion was made to include Student Trustee input during the March-April-May timeframe. A request to complete an exit evaluation by the Student Trustee was mentioned.

ii. BP 3530 – Weapons on Campus (J. Cummings)

Mr. Cummings explained the changes made in BP 3530 as presented. The copy that was sent out to College Council was not the current one. A new copy will be sent out with the changes in red for constituent group review.

iii. BP 2730 – Board Member Health Benefits – formerly BP 1040

This policy was sent back out for constituent group review.

d. Board Policies – Out for constituent review

i. BP 2740 – Board Education (J. Cummings)

ii. BP 7120 – Recruitment and Hiring (B. Bilger)

iii. BP 7130 – Compensation (B. Bilger)

Each policy was described as presented and the timeline placed on the tracking chart.

e. Administrative Procedure – Out for constituent review

- i. AP 3755 – Marketing (J. Cummings)
- ii. AP 3530 – Weapons on Campus (J. Cummings)
- iii. AP 3900 – Speech: Time, Place, and Manner (J. Cummings)

Each procedure was described as presented and the timeline placed on the tracking chart.

- f. AP 7400 – Travel – Information (M. Plummer)

Ms. Plummer and Mr. Zwicker explained changes. Mr. Haig will send feedback to Ms. Plummer; therefore, it was noted that this document may need to come back to College Council and the Board.

- g. CMC Student Athlete Handbook (J. Cummings)

Mr. Cummings mentioned that this document will be going to students. He plans to check with Mr. Heinemann to ensure that he has reviewed it for accuracy related to Student Services.

- h. Athletics Department is requesting that student-athletes and ASCMC members be given priority “Tier 2” registration after the mandated groups. (Z. Ginder)

Mr. Ginder explained the eligibility requirements for athletes and the need to allow some sort of ability for them to get the classes they need. The option under discussion is between mandated groups and the general population. Mr. Heinemann had recommended that ASCMC be included as well as the athletes, and it has been brought to College Council for discussion. Some discussion took place regarding how this request can be accommodated, and it was decided that it will return to College Council with additional information.

- i. Institutional Effectiveness Report (J. Cummings/J. Kevari)

Mr. Kevari mentioned this report is completed and provided for information and feedback. He clarified that there will be other information added to the back of the report.

- j. Board Goals

Discussion was held regarding item #3 of the Board Goals with a suggestion to encourage all constituents to stay informed. It was concluded that the decision making handbook will help, but the question came up as to how we ensure that everyone is engaged. Mr. Cummings will work on wording for this change

- k. Superintendent/President Goals

Discussion was held that #3 of the Superintendent/President goals has better wording and we might copy and paste it into the Board goals.

I. Suggested Annual Goals

The group reviewed the Suggested Annual Goals as presented. Mr. Kevari reminded the group of the need to tie survey results to goals. Mr. Cummings mentioned classroom technology as an area that has been discussed and should be one additional goal. Mr. Cummings asked if there is anything else that should be prioritized for this year. Accreditation was noted and to acknowledge suggestions from All Staff Day. It was recommended that we determine if anything is missing. It was requested that if there are any additions, the goals be emailed to the President's Office by September 15, 2017.

- m. College Council Meeting Schedule (J. Cummings)
  - September 1 and 15, 2017
  - October 6 and 20, 2017
  - November 3 and 17, 2017
  - December 1 and 15, 2017

The meeting schedule was reviewed as presented.

II. Other

Mr. Kevari mentioned that on September 18, 2017 there will be ISER Training and eight (8) people will be attending. It is free for the team.

III. Tracking Chart Review

Next meeting: September 15, 2017

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CCMM 9-1-17