

College Council Meeting Minutes
May 13, 2016 - 1:00 p.m.
Library Meeting Room

Meeting Attendees: J. Alpin, F. Cambon, K. Coghill, J. Cummings, C. Hopkins, J. Kevari, D. Norton, D. Pieper, M. Plummer, and A. Riesgo

I. Approval of minutes.

The minutes were not addressed at this meeting; therefore, they will need to be approved at the June meeting.

II. Agenda Items

a. Safety Committee Operations Plan (A. Riesgo, F. Cambon)

There were no comments; therefore, consensus was that it is accepted and can move forward.

b. Human Resources Board Policies for Update (A. Riesgo)

i. BP 7210 – Academic Employees

ii. BP 7260 – Classified Supervisors and Managers

iii. BP 7330 – Communicable Disease

Ms. Riesgo reported that Academic Senate had a question regarding this policy. She is looking into the concern. Ms. Hopkins pointed out that this language is straight out of Ed Code; however, Ms. Riesgo indicated she would research.

iv. BP 7336 – TB Skin Test/Chest X Ray

Consensus was that the three policies, BP 7210 – Academic Employees, BP 7260 – Classified Supervisors and Managers, and BP 7330 – Communicable will move forward with the exception of BP 7330.

c. College Council Participatory Governance Document
(J. Cummings)

Consensus was that it is ok to proceed.

d. BP 2435 – Evaluation of the Superintendent/President
(J. Cummings)

Mr. Cummings mentioned that he learned in the recent CCLC Policy and Procedure workshop that College Council doesn't have to review all board policies; however, he and Mr. Pieper discussed this and College Council will review all current policies as they are reviewed and revised since it has been

some time since this task was completed. Some discussion took place regarding possibly including a performance evaluation from the campus community? It was noted that this is a way for the Board to receive feedback without individuals speaking out in a Board meeting as feedback is provided discreetly rather than a publicly. Mr. Cummings mentioned it would be valuable for the Board and healthy for the organization to include this as an option if the Board wishes to use it. Consensus was that wording will be added to the language of the policy.

e. Draft Education Master Plan (J. Cummings)

Mr. Cummings reported that we are getting closer; however we need more data relating to students and programs. Information from Board of Trustees yesterday confirmed this recommendation. Ms. Hopkins mentioned that the Technology Plan is coming along as well. Mr. Cummings asked if there were any recommendations for alignment with the Technology Plan. Consensus was that it does align. Mr. Cummings added that we will continue working and need to align indicators where we can and work on quantifying the strategic initiatives. We also need to determine if these items would be quantifiable/measurable and this topic will be referred to the Institutional Effectiveness Committee.

f. May 20, 2016 Meeting (J. Cummings)

Consensus was to cancel this meeting.

g. Summer Meeting Dates (once monthly) (J. Cummings)

- i. June 1, 2016 – 1:00 p.m.
- ii. July 6, 2016 – 1:00 p.m.
- iii. August 10, 2016 – 1:00 p.m.

August 10, 2016 is inaccurate. This meeting should be August 3, 2016. Discussion was held and it was suggested to combine the Agenda Review and College Council Meetings to Wednesday at 1:00 of each month. It was further suggested that we maintain electronic comments, questions, and concerns to accommodate summer schedules.

h. Resolution #16-01 – Adopt County-Wide Vision (J. Cummings)

Mr. Cummings requested that this item have constituent group review prior to Board approval.

i. Selection Process for Faculty Speaker at Graduation (D. Pieper)

Mr. Pieper described the current process for faculty speaker selection, adding that the concern is the same faculty members generally rise to the top. He mentioned this is an honor, but not necessarily representative. Faculty who teach General Education core courses have greater student contact and may be over represented. Mr. Pieper suggested that Academic

Senate nominate faculty, then students vote. Discussion took place regarding the manner in which speakers are chosen as student and faculty speakers. Mr. Pieper proposed Academic Senate nominate four faculty members, then students vote. This would allow the opportunity to nominate new names on the ballot that are different each year. The Academic Senate will develop some criteria for this purpose. Senate selects with oversight and input, and then ASCMC ratifies. Letters of recommendation from students were suggested. Recommendation to send this topic to the Graduation Committee for consideration.

j. "Beliefs" Wording Suggestion (D. Pieper)

Mr. Pieper mentioned the "Beliefs" section in the catalog stating "Mission, Vision, Beliefs" he stated they are not goals, but beliefs and recommended possible use of the term "Commitment to our Community" as it may be a more accurate description of what this entails. He further asked if this information is even necessary. Mr. Cummings asked how it fits within our planning process and perhaps we should remove it for the next catalog and core values could replace it.

k. Website Design (J. Alpin)

Ms. Alpin reviewed the current website design and asked for feedback. The question was asked if it is 504 compliant. Ms. Alpin assured the group that compliance has been a consideration and considerable cleanup has occurred and it is compliant. She asked that constituent groups please take this item back for constituent group review. She added that any design, color, and set up suggestions are needed as soon as possible. Mr. Pieper verified that this item is on the Academic Senate agenda for Thursday.

III. Other

IV. Tracking Chart Review

Mr. Cummings asked that Parking Lot Signage come forward next month. It was requested that the shared governance document include integrated planning model. There will be new College Council representation starting in the fall. Institutional Set Standards and Targets are going to the Budget Advisory Committee on Monday and will go to the Board of Trustees in June. It was noted that the Safety Committee Operations Plan is complete.

Next Meeting: May 20, 2016