

College Council Meeting Minutes  
April 7, 2017 - 1:00 p.m.  
Library Meeting Room

I. Agenda Items

a. Approval of minutes – March 3, 2017

Mr. Zwicker was added to the names of the individuals present at the meeting, and the minutes were approved as presented.

b. Promotion of the college Campus google tour (scroll to the bottom of the page: <http://www.cmccd.edu/contact-us/>)  
(J. Cummings)

Mr. Cummings asked for feedback and it was noted that the constituent groups have received positive comments regarding this item. Consensus was to proceed and move this item forward to the Board for approval in May.

c. Board Policies (J. Cummings)

i. BP & AP 2110 – Vacancies on the Board

Consensus was that these items should move forward as information to the Board in April and approval in May as presented.

ii. BP 2716 – Political Activity

Mr. Pieper will check into the status of this policy and it will be added to the April 21, 2017 College Council agenda.

iii. BP 2720 – Communications Among Board Members

Consensus was that this item should move forward as presented for information to the Board in April and approval in May.

iv. BP 2432 – CEO Succession (formerly BP 3200)

Consensus was that this item should move forward as presented for information to the Board in April and approval in May.

v. BP 2430 – Delegation of Authority to the CEO (formerly 2000)

Consensus was that this item should move forward as presented for information to the Board in April and approval in May.

vi. BP 3900 – Speech – Time, Place & Manner

Discussion took place regarding the current lawsuit at Pierce College and it was noted that concern is that the designated area is not in a prominent location on the campus. Consensus was that this item should move forward as presented for information to the Board. It was also clarified that AP 3900

needs additional wording regarding duties of the Public Information and Security personnel.

vii. BP 2510 – Participation in Local Decision Making

This item will be brought back to College Council after a 30 day constituent group review.

viii. BP 2750 – Board Member Absence from the State

This item will be brought back to College Council after a 30 day constituent group review.

d. CMC Fire Respiratory Protection Plan (M. Plummer)

Consensus was that this item should move forward as presented to the Board.

e. Respiratory Protection Plan Rough Draft (M. Plummer)

Consensus was that this item should move forward as presented to the Board.

f. Fiscal Services Accountant Job Description (M. Plummer)

Ms. Plummer reported that this job description aligns with other institutions as well as the recent Classification Study. She added that as a result we have the potential of receiving a better applicant pool.

g. AP 7400 – Travel (M. Plummer)

This item will be brought back to College Council after a 30 day constituent group review.

h. CMC Equal Employment Opportunity (EEO) Plan 2017-2020  
(J. Cummings/B. Bilger)

Consensus was that this item should move forward as presented to the Board.

i. Tech Comm Committee Resource Allocation Prioritization (D. Norton)

Discussion took place regarding melding this information into program review as well as the Budget Advisory Committee process. Concern was expressed that discussion may be premature before constituent group review. This item will be brought back to College Council after a 30 day review.

j. Educational Support Specialist Job Description (replaces  
Administrative Assistant I) (D. Norton)

Dr. Norton reported that this job description much more closely represents what was done in this position. It will be going to the Board for information and concurrently a 30 day constituent group review.

k. Head Coach Position (J. Cummings)

Mr. Cummings mentioned that the Head Coach information includes the adjunct faculty position and ancillary duties of Head Coach and Athletic Director. He is checking to determine if an individual can be the Coach and Athletic Director at the same time. He added that Copper Mountain College has been placed in the Orange/Empire Conference. Evidently it is the intent of the CCCAA to re-conference the state within the next two years as a result of some of the discussion that has taken place throughout this decision making process.

l. RRP Handbook (J. Cummings)

Mr. Cummings mentioned the "Roles, Responsibilities, and Processes" Handbook from San Francisco City College as a good example of what we may wish to include in a Shared Governance type document.

II. Other

III. Tracking Chart Review

Next meeting: April 21, 2017

kc  
CCMM – 4-7-17