

College Council Meeting Minutes
April 15, 2016 - 1:00 p.m.
Library Meeting Room

Meeting Attendees: F. Cambon, K. Coghill J. Cummings, S. Nelson, D. Norton, D. Pieper, M. Plummer, and M. Roberson.

I. Approval of minutes.

Mr. Cummings introduced Ms. Megan Roberson who will serve as the ASCMC President through the end of this academic year. The Institutional Effectiveness Committee recommended the student surveys come out the week of April 25 – May 2. The survey questions will not be changed this spring due to the lack of a full-time Director of Research and Institutional Effectiveness. Dr. Norton reported that the student he spoke of at the last College Council Meeting who was creating issues in the library has been removed from campus.

II. Agenda Items

a. Human Resources Board Policies for Review (A. Riesgo)

- i. BP 7100 – Commitment to Diversity
- ii. BP 7110 – Delegation of Authority for Personnel Actions
- iii. BP 7140 – Collective Bargaining
- iv. BP 7345 – Catastrophic Leave Program
- v. BP 7370 – Political Activity
- vi. BP 7600 – Campus Security Officer

There were no comments on any of these policies; therefore, Mr. Cummings reported they will move forward in our process. There was one comment from Academic Senate on one of the policies; however, since League language is being used, no changes were recommended. Some discussion was held regarding best practice, and our utilization of the League service because of the legal research that is part of their process to ensure compliance.

b. Safety Committee Operations Plan (A. Riesgo, F. Cambon)
take out to constituent group.

A request was made to extend this deadline to the next College Council meeting.

c. College Council Participatory Governance Document
(J. Cummings)

Mr. Cummings reviewed this item as presented and asked if there were any additional changes. He requested that the group confirm the accuracy of the last sentence of the Mission in this document and recommended a thirty day

review. It was recommended that the second to the last sentence of the mission end after "...regarding matters of curriculum".

Some discussion was held regarding the meeting schedule for the remainder of the semester and during summer for College Council. It was suggested that, as was done last summer, we schedule the College Council meetings on the same day as the Board Agenda Review Meeting, possibly the first Wednesday or Thursday of each month. It was requested that this item be placed on the agenda for the May 6, 2016 College Council meeting.

d. Board Policies – Final Review (J. Cummings)

- i. BP 1200 – District Mission
- ii. BP 2345 – Public Participation
- iii. BP 2350 – Speakers
- iv. BP 2355 – Decorum
- v. BP 2360 – Minutes
- vi. BP 2365 – Recording

Mr. Cummings reported that League language was used, and we have not received any comments; therefore, he stated that they will be moving forward.

e. Draft Education Master Plan (J. Cummings)

Mr. Cummings mentioned that the rough draft of the Education Master Plan was sent out with the agenda today. He reported that this document will go to the Board of Trustees at their May meeting for a first reading and on the June agenda for consideration for approval. He added that this is a working document that the Institutional Effectiveness Committee (IEC) has briefly reviewed and discussed. Mr. Pieper commented that the primary concern of the (IEC) was measurement of the Strategic Initiatives. A suggestion was made to include a diversity statement in the document though due to time constraints, that may not be possible. A recommendation was made that the "Beliefs" term on page 5 of the catalog be removed. Upon research, there is no record or recollection of how we arrived at this statement; therefore, consensus was that it should be removed. Mr. Cummings encouraged suggestions and asked that everyone please let us know if we are not addressing something in the document. The draft was reviewed as presented, and the areas in red were noted that will be added. Mr. Cummings requested constituency group input prior to the end of the semester.

California Career Café was suggested to acquire data related to careers and career opportunities. Considerable discussion took place regarding future options for student books and adopting open source materials.

f. AP 6750 Parking Lot Signage (M. Plummer)

Ms. Plummer reported this is the most recent version presented for consideration. ASCMC will review this procedure and Ms. Plummer will move it through the process.

III. Other

IV. Tracking Chart Review

Move policies to the board. Institution Set Standards and Targets should be added. Shared governance piece regarding College Council needs to go back out for a thirty day review. Ms. Plummer will forward the draft Education Master Plan information to GKK Works as we work on the Facilities Master Plan.

Mr. Cummings mentioned discussion took place regarding the weight area in the Bell Center that is underutilized to be included in the Facilities Master Plan.

Ms. Plummer reported that in May the weight room space in the Bell Center will be rented to the Cross Fit instructors and opened to the public.

Next meeting is schedule May 6, 2016. It was noted that we review dates for future meetings as May 12 was inaccurate information on today's agenda and needs to be corrected.