

College Council Meeting Minutes
November 4, 2016 - 1:00 p.m.
Library Meeting Room

F. Cambon, K. Coghill, C. Hopkins, B. McFadden, S. Nelson, D. Norton, D. Pieper, and M. Plummer.

I. Agenda Items

a. Approval of minutes – September 16, 2016.

Ms. Plummer moved approval of the minutes, second by Ms. Hopkins. Dr. Norton abstained. The October 21 meeting was canceled.

b. Facilities Committee Role (M. Plummer)

Ms. Plummer reported that some items were corrected in the document. Mr. Pieper and Ms. Cambon will send this information out for feedback at the November 18 meeting.

c. Hazard Communication Plan (M. Plummer)

Ms. Plummer reported that Jim Brakebill submitted changes. These changes will be considered in a future plan.

d. AP 6750 Parking and Traffic Regulations (M. Plummer)

Consensus was that we accept edits and move forward.

e. Emergency Budget Request Form (M. Plummer)

Consensus was that this form be used as submitted.

f. Faculty Graduation Speaker Selection Process (D. Pieper)

Mr. Pieper plans to meet with students next week to discuss the Faculty Graduation Speaker Selection Process.

g. BP 2710 – Conflict of Interest (J. Cummings)

Consensus was to use a 30 day period timeframe for recommendations.

h. AP 2710 – Conflict of Interest Rev. 4-4-16 (J. Cummings)

Consensus was to use a 30 day period for recommendations

i. Chief Human Resources Officer Job Description (H. Joel)

Ms. Hopkins recommended wording that the Chief Human Resources Officer assist with the process of AUOs. It was also mentioned that the acronym is not known, and it was suggested we specify that they assist with the process of outcomes for the Human Resources area. Consensus was that a 30 day timeline would be sufficient for this job description.

j. Athletic Director Job Description (H. Joel)

It was noted that representative duties was misspelled. Ms. Hopkins pointed out that if this is a management position, the person cannot teach. Some discussion was held regarding supervision, direct report, faculty member, coach or teacher. Clarification was recommended. Classified supervisor was suggested. A Master's Degree was noted in the Education and Experience and the second paragraph states Bachelor's Degree. Discussion was held regarding if the Athletic Director only needs a bachelor's degree and we hire faculty, they will need a Master's Degree, it creates a disparity of degrees. There was also concern regarding supervision. It was recommend that we list degrees in minimum qualifications and equivalencies information. =

k. Program Review Recommendation for College Council (J. Kevari)

Items were discussed in this document with recommendations for change. Possible alternatives were discussed and it was determined that additional discussion and clarification needs to take place prior to distribution of this document.

l. AP 4255 – Probation, Dismissal & Reinstatement (D. Norton)

This item was removed from the agenda.

II. Other

There were no other items.

III. Tracking Chart Review

The Tracking Chart was reviewed and revisions were made.

Next Meeting: November 18, 2016

KC
CCMM – 11-4-16