

College Council Meeting Minutes
November 17, 2017 - 1:00 p.m.
Library Meeting Room

I. Agenda Items

B. Bilger, K. Coghill, C. Hopkins, J. Kevari, D. Norton, M. Plummer, R. Speer, and J. Zwicker

a. Approval of minutes – November 3, 2017

Ms. Speer moved to approve the minutes, seconded by Ms. Hopkins. Motion carried.

b. Accreditation – standing item (J. Cummings/J. Kevari)

Mr. Kevari reported that he will have the Accreditation Tracking Chart for distribution at next meeting. He is working with each standard area as December 1 is rapidly approaching and is the deadline for drafts. The goal is to distribute accreditation information at All Staff Day.

c. Board Policies – Return from constituent review

- i. BP 5010 – Admissions and Concurrent Enrollment (D. Norton)
- ii. BP 5015 – Residence Determination (D. Norton)
- iii. BP 5020 – Non-Resident Tuition (D. Norton)
- iv. BP 5040 – Student Records, Directory Information, and Privacy (D. Norton)
- v. BP 5110 – Counseling (D. Norton)

Dr. Norton mentioned that Mr. Haig commented regarding this policy. He will review, adjust and bring BP 5110 – Counseling back to College Council.

- vi. BP 5130 – Financial Aid (D. Norton)
- vii. BP 5400 – Associated Students Organization (D. Norton)
- viii. BP 5410 – Associated Students Elections (D. Norton)
- ix. BP 5420 – Associated Students Finance (D. Norton)

Some discussion took place regarding the three step process for approval of checks. Consensus was that this is appropriate and the policy will continue forward.

Consensus was that Board Policies 5010, 5015, 5020, 5040, 5130, 5400, 5410, and 5420 were ready to be advanced to the Board of Trustees.

d. Board Policies – Introduce for constituent group review

- i. BP 5120 – Transfer Center (D. Norton)
- ii. BP 5140 – Disabled Student Programs and Services (D. Norton)
- iii. BP 5150 – Extended Opportunity Programs and Services (D. Norton)
- iv. BP 5200 – Student Health Services (D. Norton)

Some discussion took place regarding this policy. Since it is not legally required, consensus was that we would table this item at this time.

v. BP 5205 – Student Accident Insurance (D. Norton)

Dr. Norton introduced Board Policies 5120, 5140, 5150, and 5205 and they will move forward through the constituent group review process.

e. Integrated Plan (J. Abell, Z. Ginder, J. Kevari, K. Muchenje)

Mr. Kevari distributed drafts that will go to the Board of Trustees in December for information and January for action. He added that the document is due January 31, 2018. Mr. Kevari thanked Ms. Abell and Dr. Muchenje for their considerable assistance writing this document. It was decided that Mr. Kevari will be sending it out for constituent group review.

f. Guided Pathways (J. Abell, Z. Ginder, J. Kevari, D. Norton)

Mr. Kevari distributed information as a result of feedback from the form that was sent via email as a result of the last College Council Meeting. He added that this is a self-assessment tool, not a binding agreement and needs to be sent to the Chancellor's Office for participation in the program for a \$500,000 grant over a five-year period. Additional discussion needs to take place regarding the actual plan to be completed by March. The committee will be formalized prior to completion of the plan and will include campus-wide discussion.

g. Catalog language, certificate policy deletion (D. Norton)

Dr. Norton asked for feedback regarding this item, and since there was none, he added that it will now be going to the Board of Trustees in December.

h. Facilities Master Plan (M. Plummer)

Ms. Plummer reported that this item was reviewed by Dr. Berger. She stated that there are a number of concerns that he has addressed and noted that his comments will be reviewed at the next Facilities Committee Meeting on November 27, 2017. The plan is to continue to review this document through December and have it available for Board approval in January. Mr. Kevari will determine what items he can support to assist with completion of the measureable items for the plan. Ms. Plummer will send it out to this group prior to the November 27, 2017 meeting.

i. Other

None.

j. Tracking Chart Review

Dr. Norton thoroughly reviewed the Tracking Chart at the conclusion of this meeting.