



**Copper Mountain College Foundation**  
**Joshua Tree, CA**  
**Minutes of the Regular Meeting, Board of Directors**  
**Community Room on Monday, October 23, 2017**

**In attendance:** Cathy Larson, Renee Anderson, Ginger Cowan, Jeff Cummings, Kayla Eberhardt, Jane Smith, Sherry Harwin, Nancy Huntington, Meredith Plummer, Sue Tsuda, Chuck Uyeda, Sandy Smith, Sara Hutson.

**Not in attendance:** Barbara Dunn, Dean Pieper, Lesley Thornburg, Mary Lombardo, Adriann Miller.

**Honorary Board Members in attendance:** none

**Guests:** Amanda Cruz, VP of ASCMC; Deion Anderson; George Huntington; Paul Smith.

**Call to Order:** President Cathy Larson called the meeting to order at 5:33 p.m.

**Public Comment:** Paul Smith commented, "Go Fighting Cacti!"

**Agenda Approval:** Motion to approve the agenda as amended: Director Nancy Huntington moved approval, seconded by Director Sue Tsuda. Motion carried.

**Approval of Minutes:**

Motion to approve the minutes of the August 28, 2017 meeting as amended:

- 1) Corrected under Treasurer's Report: amend to read; negative \$78,000.00 for 2017-2018.
- 2) CMC Superintendent/President's Report: amend to read; design. There were and also; is finalized through the Marketing.
- 3) Correct minutes to consistently reflect board members titles.
- 4) Board Development Committee: no report

Director Chuck Uyeda moved approval of meeting minutes as amended, seconded by Director Sue Tsuda. Motion carried with Director Jane Smith abstaining.

**Executive Director Report:** Written report submitted.

**Treasurer's Report:** Written report submitted. The Athletic Booster income and expenditures need to be split out from Foundation income and expenditures for a better feel of where the finances truly are.

**CMC Superintendent/President's Report:** CMC Superintendent/President Jeff Cummings reported the following:

- CMC is in week 9 of the 16 week semester. The faculty is struggling with modifying their schedules from one time a week classes to two times a week, it is a bit of an adjustment but is proving to be very beneficial for all.
- Bleachers are coming along – the gymnasium will go to a 1600 seat capacity once they are done making it one of the largest, if not the largest, seating capacity in the Morongo Basin.

- Student Success Center is in the process of opening the new building; they are just waiting on a handicap door which should be arriving and installed soon.
- CMC and MUSD partnerships developing adult education space in January in the Town Center Mall where Hope Academy was. There will be availability of both CMC and MUSD offering classes in that space for transcription credit and adult education classes.
- The Fighting Cacti Mascot is being revealed to the Booster Charter Members tonight in an exclusive event and then will be revealed to the campus and community tomorrow on CMC campus 300 Quad at noon. Thank you to Jolie Alpin for all the hard work with the marketing committee on this endeavor.
- With regards to Bruce's Place, the rumor that Bruce has been asked to find other accommodations is not true. The contract between Bruce's Place and CMC has been renewed. The college is looking at a way to update and improve that space since it has not been updated in almost 25 or 30 years and is antiquated.

**Information and Possible Action Items:**

- A. Real Estate Report – Chair Barbara Dunn absent – Executive Director Sandy Smith said that Mojave Desert Land Trust (MDLT) has been telling people to call us if they have property to donate that MDLT is unable to utilize. It is tax time so we may be getting a lot of these calls. Received a call regarding property in California City, Chair Barbara Dunn is working on but we need local property preferably.

**Board Training:**

- A. The Foundation and the Executive Director: Director Nancy Huntington: Board is requested to re-read and be familiar with the Standard Operating Procedure (SOP) Section A: Auxiliary Organization as it will be reviewed and updated in the near future.

**Written Reports/Director Comments..... All, as needed**

**Board Development Committee:**

**Board Manual Taskforce:** Oral report from Chair Nancy Huntington along with minutes of October 4, 2017 and October 18, 2017 presented in writing. Board Manual Taskforce presented to the Super/President on October 5, 2017 with a memo of response regarding the Executive Director's Evaluation. President Cathy Larson and Director Nancy Huntington met with Superintendent/President Jeff Cummings on October 10, 2017 to discuss the evaluation process and a policy of intent to frame the participation of the Foundation Board in the Executive Director's review. Once developed, a policy of intent will be presented to the Foundation Board and then to the CMC Board of Trustees for approval. This is a cutting edge process as there is no other college currently sharing this responsibility.

A special thank you to Pete Wood for helping on this; he has been a valuable asset in this process as he does a lot of evaluations in his work capacity. The feeling is that this is a very positive step forward and that the feedback from the board to the executive director during the evaluation process can be very strengthening to all.

**Finance Committee:** Chair/Treasurer Ginger Cowan. Minutes of October 11, 2017 presented in writing.

**Fund Development Committee:** Minutes of October 18, 2017 presented in writing. A volunteer has created a Disney wreath with 4 park hopper Disney tickets valued over \$600 at a cost just under \$100 for the Foundation Board. Chair Renee Anderson asked each board member to please donate \$10 each towards the Foundation wreath for supplies and for a gift card to go with the wreath in the auction so the winner would get a gift card for the park also. Also asked that each person please take a few postcards to give out or have available in their office to promote the Festival of Wreath Auction on November 19, 2017.

Director Sherry Harwin and Director Jane Smith have been working with the HOWL Advisor/ Faculty Member Ellen Baird and the HOWL committee. She says that Jolie Alpin has updated the CMC website for the current HOWL information, submission forms, sponsorship forms and past HOWL editions, it looks great. Director Sherry Harwin has been attending all the HOWL meetings and participating with them in gearing up for the 2018 edition. They already have 8 submissions, usually they get a couple of hundred submissions. The deadline for submissions for the HOWL is January 2018.

**November and December updated calendars presented.**

**Next Meeting Agenda Items:**

- A. Audit/990 Review - originally due November 15, 2017, but has been extended to February 15, 2018.

There being no further business President Cathy Larson adjourned the meeting at 6:20 p.m.

Respectfully submitted,  
Sara Hutson, Clerk for the Meeting  
And Renee Anderson, Secretary \_\_\_\_\_

**The next meeting of the Foundation Board will be November 13, 2107 at 5:30pm at the Community Room of the Bell Center, Copper Mountain College Campus.**