



Copper Mountain College Foundation
Joshua Tree, CA
Minutes of the Regular Meeting, Board of Directors
Community Room, Bell Center
March 23, 2015

In attendance: Karen Coghill, Nancy Huntington, Cathy Larson, Liz Meyer, Stephanie Ince, Dean Pieper, Jane Smith, Renee Shelton-Anderson, Meredith Plummer, Jean Lundin, Vala Stults, Lesley Thornburg, Pete Wood, Chuck Uyeda, Sandy Smith, Diana Morris.

Not in attendance: Barbara Dunn, Jeff Cummings

Honorary Board Members in attendance: none

Guests: none

Call to Order: President Pete Wood called the meeting to order at 5:35pm.

Public Comment: none

Agenda Approval: Motion to approve the agenda: Stephanie Ince; Seconded: Nancy Huntington. Motion carried.

Approval of Minutes: Motion to approve the minutes of the February 23, 2015 meeting: Stephanie Ince; Seconded: Cathy Larson. Motion carried. Chuck Uyeda abstained.

Executive Director Report: Sandy Smith reviewed the enclosed Time Study and Fundraising Plan matrix she developed at the request of Jeff Cummings. She attended a Responsible Beverage Service seminar sponsored by Alcohol Beverage Control (ABC). She came away with a better understanding of the state laws regarding alcohol at events.

Treasurer's Report: February financials showed improvement over January's due to the stock market.

Real Estate Report: None

CMC Interim Superintendent/President's Report: none

Information and Possible Action Items:

- a. Motion to approve Finance Committee recommendation of funding *CMC Promise: Try One on Us* scholarship for the 16 Greenleaf applicants who are **not** selected for the Greenleaf Scholarship; given the parameters established by the Finance Committee: Liz Meyer; Seconded: Meredith Plummer. Motion carried.

- b. Motion to approve Fund Development Committee recommendation to direct Sandy Smith to apply for the 2015 Community Impact Fund Capacity Building Grant for \$10,000: Chuck Uyeda; Seconded: Vala Stults. Motion carried.

The Fund Development Committee is working with Sandy Smith on developing a Planned Giving and Legacy structure scheduled for implementation the end of this year. The spring Presidents' Circle reception will be on April 12, 2015 and will feature the dedication of the new Faculty Offices in Phase I. Nancy Huntington noted that Catalyst Committees need to consist of at least one Foundation Board member.

- c. Motion to approve Board Manual Task Force recommendation to amend the Policy of Intent-CMCCD/CMCF Master Agreement: Chuck Uyeda; Seconded: Renee Anderson. Motion carried. The revised policy will be sent to the Interim Superintendent/President for Board of Trustee approval.

Motion to approve the Board Manual Task Force recommendation to add scholarship oversight to the Finance Committee's responsibilities: Vala Stults; Seconded: Chuck Uyeda. Motion carried.

Motion to approve the Board Manual Task Force recommendation to amend the CMCF Organization Chart to reflect the procedure changes to the Finance Committee responsibilities and reinstate the Golf Tournament to the Fund Development Committee's purview: Chuck Uyeda; Seconded: Dean Pieper. Motion carried.

- d. Student Representative Renee Anderson reported on several student-lead activities on campus including:
 - Hosting Assault Awareness seminar with ACCESS Club
 - Spring Aloha Dance
 - Serving at the Relay for Life Survivor's Breakfast
 - Alumni BBQ May 8
 - Free burger meal from Financial Aid for proof of completed FAFSA

Board Training:

Included in the packet is information on the Alumni Association and an application form.

Next Meeting Information or Possible Action Items:

- a. Christine Proudfoot Student Activity Center update

Written Reports/Director Comments:

Sandy Smith reported that the Cultural Education Enhancement Committee (CEEC) celebrated Women's History Month and that Cathy Allen has been making cosmetic improvements to the Childcare Center. She also brought the Board up to date on the progress of the Christine Proudfoot Student Activity Center. The Board of Trustees approved a change order to extend the existing bid with Crown Construction. Pete Wood thanked the Board and the community for all of their hard work.

There being no further business, the meeting was adjourned at 6:45pm.

Respectfully submitted,

Diana Morris, Clerk for the Meeting
Administrative Assistant II and
Jean Lundin, Secretary _____

**The next regular meeting of the CMCF Board will be April 27, 2015 in the Community Room,
Bell Center.**