



**Copper Mountain College Foundation**  
**Joshua Tree, CA**  
**Minutes of Regular Meeting, Board of Directors**  
**Bell Center East Conference Room**  
**September 26, 2011**

**In attendance:** Fred Bryant, Kevin Cosgriff, Karen Coghill, Barbara Dunn, Nancy Huntington, Cathy Larson, Liz Meyer, Vala Stults, Pete Wood, Roger Wagner, Sandy Smith, Diana Morris, Stephanie Ince, Dean Pieper, Chuck Uyeda, DeWayne Roberts

**Not in attendance:** Meredith Plummer, Jane Smith, Mario Villescas

**Guests:** Joe DeSantis, Lib Koenig

**Call to Order**

President Cathy Larson called the meeting to order at 5:30 pm and welcomed DeWayne Roberts, the newly appointed Student Representative to the Board of Directors.

**Public Comment:** None

**Agenda Approval:** Motion to approve the agenda after changing Action Item b.-- Real Property Donation Agreement to 1<sup>st</sup> Read: Nancy Huntington; Seconded: Liz Meyer. Motion passed.

**Approval of Minutes:** Motion to approve the minutes of the August 22, 2011 meeting: Roger Wagner; Seconded: Pete Wood. Chuck Uyeda abstained. Motion passed.

**Executive Director Report:** In addition to her written report, Sandy Smith stated the first Simi Dabah piece has been sold for \$400. She is looking for more volunteers for the Alumni Association Planning Committee, which meets Thursday, October 6, 2011 at 6:00pm.

**Treasurer's Report:** Pete Wood reported that the Notes Receivable from CMC resulted in a net gain of \$1955. Sandy Smith is working on accessing \$28K in Greenleaf stock from the State Controller's unclaimed property website.

**Information and Discussion Items:**

- a. Speech and Debate Team Sponsorship—Joe DeSantis spoke about the many lasting benefits of sending Speech and Debate Team students to regional and state conferences. He will submit a formal funding request at the next Board meeting.
- b. Fall Dinner update—Bob Whitt will present a Joshua Tree relief for future donor recognition.
- c. Wreath Auction November 20, 2011—The wreaths are available. Jane Smith and Barbara Dunn will again serve on the committee with Roger and Karen.
- d. New Board member orientation—Diana will schedule an orientation for new Board members at 4:30 on Oct. 24.
- e. Golf Tournament April 14, 2012—Desert Winds will charge the Foundation \$30 per player. Next committee meeting will be Oct. 4 at 11:30am at the 29 Palms Inn.

- f. Pending Joint Task Force Action: Foundation Bylaws—Fred Bryant will resend a copy addressing the Brown Act to the Joint Task Force for review.
- g. Pending Board of Trustees Action: Foundation Policy: Funding Requests—The form will return to the Board Manual Task Force for further review.
- h. BMTF Informational Email Broadcast 8-29-11, Foundation Documents—Informational item.
- i. Fund Development Committee recommendation to approve Mini-grant Incentive for Faculty and Staff—item tabled until next meeting.

### **Action Items**

- a. Superintendent/President funding requests
  - Backdrop Kit, Premier Black, 2<sup>nd</sup> Read—Motion to approve the purchase of Backdrop Kit: Chuck Uyeda; Seconded: Vala Stults. Motion passed.
  - Portable Stage System, 2<sup>nd</sup> Read—Motion to approve Portable Stage System: Chuck Uyeda; Seconded: Vala Stults. Motion passed.
- b. Board Manual Task Force Recommendations—Conflicts and Disclosure 8-22-11, 2<sup>nd</sup> Read
  - Motion to approve Conflicts and Disclosure 8-22-11 procedural policy: Stephanie Ince; Seconded: Pete Wood. Motion passed. Superintendent/President signature required.
  - Motion to approve Investment Procedural Policy 8-22-11: Pete Wood; Seconded: Fred Bryant. Motion passed. Superintendent/President signature required.
  - Motion to approve Real Property Donation Agreement: Liz Meyer; Seconded: Chuck Uyeda. Motion passed. Superintendent/President signature required.
- c. Motion to authorize Kevin Cosgriff to have access to BNY Mellon online accounts: Kevin Cosgriff; Seconded: Vala Stults. Motion passed.
- d. Motion to approve Finance Committee recommendation to not fund a new Greenleaf Scholar for 2012: Liz Meyer; Seconded: Roger Wagner. Motion passed. Stephanie Ince will call Judge Bert Swift for Greenleaf Scholarship information.
- e. Board Development and Nominating Committee: The Foundation is not recruiting Board members at this time. No action taken.
- f. Motion to approve Fund Development Committee recommendation to approve Simi Dabah contract: Stephanie Ince; Seconded: Pete Wood.

### **Real Estate**

Barbara Dunn reported the 40 acres of donated land is still in escrow. The duplex donation has been withdrawn.

### **Written Reports/Director Comments**

Executive Committee Minutes, September 9, 2011  
 Board Manual Taskforce Minutes, September 21, 2011  
 Cultural Events Committee Minutes, September 22, 2011  
 Fund Development Committee Minutes, September 6, 2011

**Next Meeting Discussion Items**

Board Retreat

The role of the Greenleaf Committee

Speech and Debate Team Funding Request

**Next Meeting Action Items**

Joint Taskforce Bylaw Amendment Recommendations

Revised By-laws

Board Manual Task Force recommendations

**The next regular meeting of the Board of Directors will be October 24, 2011 at 5:30pm in Room 410.**

There being no further business, the meeting adjourned at 7:35pm.

Respectfully submitted,

Diana Morris, Clerk for the Meeting  
Administrative Assistant II and

Nancy Huntington, Secretary

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