

ACADEMIC SENATE OFFICERS

PRESIDENT: *GREG GILBERT
VICE-PRESIDENT: CHERYL MUNSEY
SECRETARY: KELLY BROWN
STATE SENATE DESIGNEE: BRUCE BRIDENBECKER
PAST PRESIDENT: MIKE CHLEBIK

*ASCCC REPRESENTATIVE FOR AREA "D"

ADJUNCT REPRESENTATIVE

BRAD BERGER
ROB PARMALEE (FIRST ALTERNATE)
JEFF ALKIRE (SECOND ALTERNATE)

COMMITTEES & REPORTS

CTRAC
CURRICULUM
BUDGET DEVELOPMENT
TECHNOLOGY & INSTRUCTION
PROFESSIONAL STANDARDS & ETHICS
STAFF DEVELOPMENT
MATRICULATION
LIBRARY
FLEX

PAST OFFICERS

2002-2003

PRESIDENT: GREG GILBERT
VICE-PRESIDENT: JOHN WHITE
SECRETARY: GLENDA CASE
STATE SENATE DESIGNEE: JEANNE COSBY

2001-2002

PRESIDENT: GREG GILBERT
VICE-PRESIDENT: CATHY ITNYRE
SECRETARY: JEANNE COSBY
STATE SENATE DESIGNEE: PAUL COOK

2000-2001

PRESIDENT: MICHAEL CHLEBIK
VICE-PRESIDENT: CAROLYN HOPKINS
SECRETARY: JEANNE COSBY

1999-2000

PRESIDENT: JAMES HOPKINS
VICE-PRESIDENT: GREG GILBERT
SECRETARY: CAROLYN HOPKINS

CMC PHONE NUMBERS

(760) 366-3791
(760) 367-3591

HEARING IMPAIRED TTD

(760) 366-3241

FAX

(760) 366-3973

E-MAIL

GGILBERT@CMCCD.EDU

VOICE MAIL

(760) 366-3791, EXT. 0238



Academic Senate

Copper Mountain College

6162 Rotary Way; P.O. Box 1398
Joshua Tree, CA 92252

"Our mission is to provide educational leadership to diverse desert communities through a comprehensive curriculum and a passion for the success of every individual student."

April 1, 2004

Dear Colleagues,

Please note that our Senate will meet in CMC 11 this week because we will be joined by CMC's Student Government and various others to view a brief video presentation and discussion on the Matrix (not the one with Keeana Reeves).

Also, Kindred Murillo will join us for a half-hour workshop on departmental budgets.

Until Thursday in CMC 11,

Greg



AGEDNA/MINUTES





ACADEMIC SENATE

Thursday, April 1, 2004

1:00 – 3:00 PM

→ CMC 11 ←

"Our mission is to provide educational leadership to diverse desert communities through a comprehensive curriculum and a passion for the success of every individual student."

AGENDA

I. CALL TO ORDER

1:00P.M.

1. CONFIRMATION OF THE AGENDA for April 1, 2004—
2. APPROVAL OF MINUTES: Regular Senate Meeting, for March 4, 2004

II. AUDIENCE COMMENTS: Comments of three minutes or less per speaker may be Made on items not listed on the agenda. Speakers are asked to register with the Senate Secretary. Items on the agenda may be commented on as they appear.

III. REPORTS BY SENATE OFFICERS

- A. President, Greg Gilbert
 - Area D Resolutions/Spring Plenary
 - Brown Act
- B. Vice-President, Cheryl Munsey
- C. Secretary, Kelly Brown
- D. State Academic Senate Representative, Bruce Bridenbecker
- E. Adjunct Representative, Brad Berger
 - Adjunct Faculty Newsletter

IV. MISSION/MATRIX VIDEO AND PRESENTATION (45 minutes)

- A. Superintendent/President Pulliam

V. CONSENT AGENDA

Proposed Item: (All Consent Agenda Items Shall be Approved by a Single Vote)

Approve the following:

SPAN 010 – SPANISH FOR THE BILINGUAL STUDENT – Add Distance Modality

SPAN 011 – SPANISH FOR THE BILINGUAL STUDENT – Add Distance Modality

SPAN 040A – SPANISH CIVILIZATION – Add Distance Modality

SPAN 040B – SPANISH CIVILIZATION – Add Distance Modality

VI. DISCUSSION/ACTION ITEMS

- A. Matrix Update (Morrison)
- B. Sabbatical Report (Tsuda, Brown, Gilbert, Llord, Thomas)
- C. Curriculum Institute (Armstrong)-
- D. Scantrons (Armstrong)

- E. OSCAR Results (Armstrong)
- F. Flex Planning for August 2004 (Gilbert)

VI. MANAGEMENT REPORTS

- A. Michael Murillo (Dean of Instruction)

VII. DEPARTMENTAL WORKSHOP (30 minutes)

- A. Kindred Murillo (Workshop on Departmental Budget Requests)

VII. COMMITTEE REPORTS

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|-------------------------|--------------------------------------|
| A. Academic Calendar | M. Matriculation |
| B. Budget Development | N. Professional Standards and Ethics |
| C. Curriculum | O. Safety |
| D. CTRAC | P. Staff Development |
| E. Cultural Development | Q. Technology & Instruction |
| F. EEO | R. Transfer |
| G. Facilities Planning | S. Scholarship |
| H. Faculty Evaluation | T. Graduation |
| I. Flex | U. Individual Faculty Hiring |
| J. Health and Welfare | V. Matrix Planning |
| K. Human Resources | |
| L. Library | |

VIII. INFORMATIONAL ITEMS

- A. State Budget Update

VIII. ADJOURNMENT

ACADEMIC SENATE MEETING DATES FOR SPRING 2004:

April 1 & 15, May 6 & 20, from 1-3:00 p.m.

INSTITUTIONAL PLANNING COUNCIL DATE FOR SPRING 2004:

April 12, 2004, May 10, 2004, beginning at 3:30 p.m. – in the Library Meeting Room



ACADEMIC SENATE
Thursday, March 4, 2004
1:00 – 3:00 PM
Library Meeting Room

"Our mission is to provide educational leadership to diverse desert communities through a comprehensive curriculum and a passion for the success of every individual student."

MINUTES

Present: (*Bold italic denotes not in attendance*): Andrea Armstrong, ***Cheyenne Bonnell***, Brad Berger, Bruce Bridenbecker, Kelly Brown, ***Jim Byrd***, Glenda Case, ***Michael Chlebik***, ***Paul Cook***, ***Jeanne Cosby***, Carmen Diamond, ***Spelman Downer***, Pat Dutkiewicz, Greg Gilbert, Jackie Hanselman, Carolyn Hopkins, ***Cathy Itnyre***, Carole Kendall, ***Debbie Liebrez***, ***Yadira Llort***, ***Ken McDonnell***, Doug Morrison, Cheryl Munsey, Rick Penafor, Tony Thomas, ***Sue Tsuda***, and ***John White***.

Guests Present: Chief Business Officer, Kindred Murillo, and Student Services Director, Lorraine Turk.

- I. President Gilbert called the March 4, 2004 meeting of the Academic Senate to order at 1:10 p.m.**
 - A. CONFIRMATION OF THE AGENDA:** March 4, 2004 meeting.
MSU/C. Munsey/C. Hopkins
 - B. APPROVAL OF MINUTES:** Regular Senate Meeting for February 19, 2004, MSU/C. Hopkins/C. Kendall
 - C. AUDIENCE COMMENTS:** None
- II. REPORTS BY SENATE OFFICERS:**
 - A. President Greg Gilbert:** Researching Attorney General on information concerning Close Sessions of the Senate and will be discussing with Mr. Miller, Attorney CMC.
 - B. Vice-President Cheryl Munsey:** Thanks to Carolyn Hopkins for lunch.
 - C. Secretary Kelly Brown:** None

- D. State Academic Senate Representative, Bruce Bridenbecker: None
- E. Adjunct Representative, Brad Berger: None

III. MANAGEMENT REPORTS:

- A. Dean Michael Murillo: Absent
- B. Kindred Murillo: Budget process is being changes to accommodate Prop 57 and 58. Please see handout on Budget and give feedback. The new format is a work in progress and will reflect departmental costs. At the state level, the Multi-Use Facility is going through normal processes and we are expecting \$885K this year.

There is continual lobbying at the legislature level for equalization for \$20 million for COLAs; \$2 million for first year at Copper Mountain College, then lesser amounts in years to follow. The governor brought a budget in January 2004, and revisions are set to take place by Mary 15, 2004, which is the second revision. CMC will be preparing a tentative budget on the May revisions. Prop 56 had a 2/3 vote to 55%. CMC will not know the amount for the working budget until the governor signs the budget. The Budget Committee will be working on the budgeting and will attempt to bring budgets back to where they were and hopefully will see some additional funds on a priority basis. (See budget sheet, insertion)

K. Murillo will be taking the budget to the Board of Trustees on March 11, 2004. Ensure that your worksheet is in. E-mail will be generated after Board approval. Property tax and enrollment fees are down. Low FTEs brought a \$179K decrease. If the budget is not reduced, we (CMC) may be ok. K. Murillo visited Citrus College on an accreditation visit and brought back a new breakdown of budget information per department. E-mailing or visiting K. Murillo in the Business office welcomes all comments.

G. Gilbert suggested that Associate Dean McGinness have departments sit together to coordinate for an integrated curriculum. How can we (faculty) make the process happen more smoothly?

B. Bridenbecker commented the science department utilizes a lot of supplies and costs are high. How can we go to another department to pool funds to ensure student success? C. Hopkins commented that faculty supply budget decreased from \$19K to \$9K. D. Morrison and L. Turk commented that with the new departmental budget sheets they would like to see more of a break down in FTEs and explanations of items listed.

L. Turk mentioned that new short term and weekend courses will be starting Mid-May and will hopefully help the FTE situation to increase. They will be advertised throughout the community.

V. **CONSENT AGENDA:** MSU/C. Munsey/J. Hanselman

VI. **DISCUSSION/ACTION ITEMS:**

- A. Matrix Update: D. Morrison commented that there would be a meeting on Monday. The committee wants to bring a video to small groups to introduce the (9) steps identified in the Matrix. Student success is a big component of the Matrix. The APC will be briefing the Board in the April or May meetings. G. Gilbert asked K. Murillo if the Matrix was in the budget. D. Morrison stated that it is important to address the Budget Committee with the concern. C. Hopkins commented that there has been a voiced concern in the Budget Committee on the funding and its purpose to the college.
- B. Brown Act: G. Gilbert stated that the process of understanding the Brown Act is important and was concerned about the workshop with Mr. Miller. Certain aspects on specific issues, including characteristics of Superintendent/President, need to be discussed in open session – in front of the people (public). R. Penaflor stated that he disagreed that senate/faculty should be held to the Brown Act, that the Senate is not state-government and so regulated. G. Gilbert suggested that the Board of Trustees should have policy discussion in public, that bargaining and negotiation issues can be in closed session. Democratic principles must be upheld. The culture needs to be supportive of democracy. Liberty is sacrificed if we look away from the little things.
- D. Morrison asked if we are in violation? G. Gilbert stated that if violations occur and are so adjudicated, there may be a requirement that the Board's closed sessions be taped recorded. C. Kendall commented that Mr. Miller discussed violations that occurred in Orange County and utilized the process as his example. C. Hopkins stated that closed session discussions are very limited. Traits and characteristics of a new President/Superintendent for CMC cannot go into closed session per Mr. Miller. If there is a violation, the meeting must be opposed within 30 days and a closed session violation within 90 days and needs to be adjudicated. G. Gilbert stated that an individual should be alert and not be afraid to speak up.
- C. Accreditation: No report. C. Itnyre was absent on accreditation meeting.
- D. Staff Development Planning for March 18, 2004: C. Hopkins, L. Turk and G. Gilbert asked when the faculty would see an agenda. The agenda was

supposed to be sent via E-mail; however; C. Munsey noted that she did not receive the agenda.

- E. Budget Committee Report C. Hopkins: No report
- F. Credit by Exam Project: A. Armstrong asked what courses can be challenged and that Student Services needs to be kept abreast with the faculty's requirements. If challenging a course for credit, the payment shows up with credit. A memo will be generated by Student Services that will ask faculty members to list what courses can be challenged by selecting either yes or no on the form. B. Bridenbecker commented that students would need to understand the stipulations of the testing process. P. Dutkiewicz asked that if faculty have to take time out to administer the test, which could be several hours long, are we going to get paid for the process? C. Munsey stated that student services need the list for the testing process. A. Armstrong and T. Thomas mentioned that they discourage testing out of courses, and if they think it is appropriate that the student inquire with the instructor.
- G. Graduation Speaker: Jeannie Cosby sent an E-mail requesting to be nominated as Faculty Speaker for Graduation 2004. Faculty also commented that K. McDonnell was also to be nominated this year but he declined and would like to be addressed to speak next year. Faculty stated concern on J. Cosby's health and if it would be in her best interest and did not understand the E-mail message. Faculty assured that J. Cosby is in good health and that her speech is well written. Faculty suggested that there be a process for nominating faculty speakers for next year. G. Gilbert called the question for a vote. MS/A. Armstrong/C. Hopkins. A10/D0/O6. Motion passed.

VII: ADJOURNMENT

M/S/U D. Morrison – 2:40 p.m.

REPORTS by OFFICERS

