

ACADEMIC SENATE OFFICERS

PRESIDENT: GREG GILBERT
VICE-PRESIDENT: JOHN WHITE
SECRETARY: GLENDA CASE
STATE SENATE DESIGNEE: JEANNE COSBY
PAST PRESIDENT: MIKE CHLEBIK

ADJUNCT REPRESENTATIVE

JOHN CROY

COMMITTEES & REPORTS

CTRAC
CURRICULUM
BUDGET DEVELOPMENT
TECHNOLOGY & INSTRUCTION
PROFESSIONAL STANDARDS & ETHICS
STAFF DEVELOPMENT
MATRICULATION
LIBRARY
FLEX

PAST OFFICERS

2001-2002

PRESIDENT: GREG GILBERT
VICE-PRESIDENT: CATHY ITNYRE
SECRETARY: JEANNE COSBY
STATE SENATE DESIGNEE: PAUL COOK

2000-2001

PRESIDENT: MICHAEL CHLEBIK
VICE-PRESIDENT: CAROLYN HOPKINS
SECRETARY: JEANNE COSBY

1999-2000

PRESIDENT: JAMES HOPKINS
VICE-PRESIDENT: GREG GILBERT
SECRETARY: CAROLYN HOPKINS

CMC PHONE NUMBERS

(760) 366-3791
(760) 367-3591

HEARING IMPAIRED TTD

(760) 366-3241

FAX

(760) 366-3973

E-MAIL

GGILBERT@CMCCD.EDU

VOICE MAIL

(760) 366-3791, EXT. 0238



Academic Senate

Copper Mountain College

6162 Rotary Way; P.O. Box 1398
Joshua Tree, CA 92252

"Our mission is to provide educational leadership to diverse desert communities through a comprehensive curriculum and a passion for the success of every individual student."

May 15, 2003

Dear Colleagues,

As another year closes, I find myself flipping through agenda packets and marveling at our shared history. Within these pages is the story of people who are creating a legacy of educational opportunity that will exist for years to come.

Reviewing these documents, I see how much has been donated beyond contractual obligations, the time, energy, and expertise, and I begin to understand why it may appear, on occasion, that there is too little appreciation expressed within our ranks. It is because *everyone* is giving all that they can toward the creation of a better world.

Therefore, on behalf of us all, let me say thank you for your long hours, thank you for caring about each, individual student, thank you for grading stacks of papers and exams, thank you for working at your computer until your sight and your brain are blurry, thank you for coming early for off-the-clock meetings, thank you for standing up for your beliefs (even when they are in conflict with mine), thank you for preparing new lessons every week, thank you for falling into bed exhausted in the evening and waking up in the middle of the night to fret about the college and its students, and thank you, and thank you again. It is an honor to work with such amazing people as you.

Sincerely,

Greg



AGENDAS & MINUTES





ACADEMIC SENATE
Thursday, May 15, 2003; 3:30-5 pm
Greenleaf Library Meeting Room

"Our mission is to provide educational leadership to diverse desert communities through a comprehensive curriculum and a passion for the success of every individual student."

AGENDA

THE STUDENT SUCCESS HOUR **2:30-3:30**
(A Non-Senate Collaboration of Faculty, Staff and Management in Support of Our Mission and Vision)

A CALL TO ORDER of the Academic Senate **3:30 P.M.**

1. CONFIRMATION OF THE AGENDA: May 15, 2003
2. APPROVAL OF MINUTES: Regular Senate Meeting, for May 1, 2003

B. AUDIENCE COMMENTS: Comments of three minutes or less per speaker may be made on items not listed on the agenda. Speakers are asked to register with the Senate Secretary. Items on the agenda may be commented on as they appear.

C. REPORTS BY SENATE OFFICERS

1. President, Greg Gilbert
2. Vice-President, John White
3. Secretary, Glenda Case
4. State Academic Senate Representative, Jeanne Cosby
5. Adjunct Representative, John Croy

D. TRANSITION TO NEW SENATE OFFICERS

E. CONSENT AGENDA (All Consent Agenda Items Shall be Approved by a Single Vote)

BE IT RESOLVED THAT THE ACADEMIC SENATE APPROVE the following

Proposed Item: Proposed Item: Approve the following Course Outlines of Record:
APPROVAL OF THE FOLLOWING COURSE OUTLINES:

CS 073 – Introduction To Computer Science –Distance Modality – Add Distance Modality
ASL 001A – Elementary American Sign Language - Updated to comply with 2003-2004
Intersegmental General Education Transfer Curriculum (IGETC) recommendation and agreement.
ASL 001B – Elementary American Sign Language - Updated to comply with 2003-2004
Intersegmental General Education Transfer Curriculum (IGETC) recommendation and agreement.
ASL 002A – Intermediate American Sign Language - Updated to comply with 2003-2004
Intersegmental General Education Transfer Curriculum (IGETC) recommendation and agreement.
ASL 002B - Intermediate American Sign Language - Updated to comply with 2003-2004
Intersegmental General Education Transfer Curriculum (IGETC) recommendation and agreement.
FR 001 – Elementary French – Modified to align course objectives and outcomes with
American Council of Teachers of Foreign Languages (ACTFL) guidelines of language
proficiency.
FR 001A – Elementary French - Modified to align course objectives and outcomes with
American Council of Teachers of Foreign Languages (ACTFL) guidelines of language
proficiency.
FR 001B - Elementary French - Modified to align course objectives and outcomes with
American Council of Teachers of Foreign Languages (ACTFL) guidelines of language
proficiency.

SPAN 001 - Elementary Spanish – Modified to align course objectives and outcomes with American Council of Teachers of Foreign Languages (ACTFL) guidelines of language proficiency.

SPAN001A - Elementary Spanish – Modified to align course objectives and outcomes with American Council of Teachers of Foreign Languages (ACTFL) guidelines of language proficiency.

SPAN001B – Elementary Spanish– Modified to align course objectives and outcomes with American Council of Teachers of Foreign Languages (ACTFL) guidelines of language proficiency.

SPAN002 – Elementary Spanish– Modified to align course objectives and outcomes with American Council of Teachers of Foreign Languages (ACTFL) guidelines of language proficiency.

F. DISCUSSION/ACTION:

- **Job Description**

(Discussion Leaders: Llort and Samarov)

- **Electronic Approval of May 15, 2003 Senate Minutes**

BE IT RESOLVED that the Academic Senate agree by acclamation that the minutes of May 15, 2003 Senate be distributed via e-mail for review and discussion on May 19-20. Revised minutes will be distributed by e-mail on May 21 and considered approved by the Academic Senate, if there are no further suggestions for revision, on May 23, 2003.

- **Faculty Ad Hoc Research Group**

(Discussion Leader: Doug Morrison)

G. ADMINISTRATION

(Dean Murillo's year end report, plus a discussion of basic skills at the Base.)

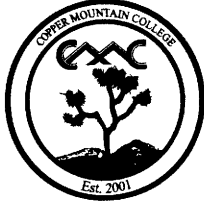
F. COMMITTEE REPORTS

- | | |
|----------------------|------------------------------------|
| 1. Academic Calendar | 7. Professional Standards & Ethics |
| 2. Budget | 8. Safety |
| 3. CTRAC | 9. Staff Development |
| 4. Curriculum | 10. Technology & Instruction |
| 5. Flex | 11. Transfer |
| 6. H&R Policies | |

G. ADJOURNMENT

ACADEMIC SENATE MEETING DATES FOR FALL 2003:

August 13 at Flex (2-3:00 p.m.); August 21; September 4 & 18; October 2 & 16; November 6 & 20; December 4, in the Library Meeting Room at 3:00 p.m.



ACADEMIC SENATE
Thursday, May 1, 2003; 3:30-5 pm
Greenleaf Library Meeting Room

"Our mission is to provide educational leadership to diverse desert communities through a comprehensive curriculum and a passion for the success of every individual student."

MINUTES

Membership: Andrea Armstrong, Cheyenne Bonnell, Bruce Bridenbecker, Kelly Brown, Jim Byrd, Glenda Case, Mike Chlebig, Paul Cook, Jeanne Cosby, John Croy, Carmen Diamond, Spellman Downer, Pat Dutkiewicz, Vera Fissette, Greg Gilbert, Jackie Hanselman, Carolyn Hopkins, Jim Hopkins, Cathy Itnyre, Carole Kendall, Debbie Liebreznz, Yadira Llort, Ken McDonnell, Doug Morrison, Cheryl Munsey, Rick Penafior, Kristin Samarov, Tony Thomas, Sue Tsuda, Michele Walker and John White. **Jim Arneson and Brad Berger**

Not in Attendance: Andrea Armstrong, Kelly Brown, Jim Byrd, Mike Chlebig, Paul Cook, Jeanne Cosby, Spellman Downer, Vera Fissette, Greg Gilbert, Jackie Hanselman, Debbie Liebreznz, and Ken McDonnell.

A CALL TO ORDER of the Academic Senate

3:40 P.M.

The Meeting was chaired by Academic Senate Vice-President, Professor John White

1. CONFIRMATION OF THE AGENDA: May 1, 2003
Motion: Kris Samarov, Second: Cathy Itnyre. Motion carried.
2. APPROVAL OF MINUTES: Regular Senate Meeting, for April 3, 2003
Motion: Kris Samarov, Second: Cheyenne Bonnell. Motion carried.

B. AUDIENCE COMMENTS: Jim Arenson discussed the May 18-23 MIVER visit for the Base educational programs similar to an accreditation visit. The visitation team will be on the Base with tightly scheduled meetings. On May 19, he needs students for a meeting with the team from 3:30-4:30 and with faculty from 4:30-5:30. A sign up sheet was sent around for faculty sign up. He reported that there are additional SOC agreement courses in the Office of Instruction for faculty to review. Also, faculty who teach on the Base should submit updated resumes to the base education office.

Cheryl Munsey discussed the issue of awarding students the grade they have earned.

Pat Dutkiewicz that there is a website, <oncourseworkshop.com>, that provides good information on Student Success. This site discusses issues of self-responsibility and creative teaching.

Carole Kendall announced the Nurses pinning will be 5/21 at 6:00pm in front of the Library.

C. REPORTS BY SENATE OFFICERS: No reports.

1. President, Greg Gilbert—no report. Attending the State Academic Senate Plenary meeting. Copies of the Senate Rostrum were passed around.
2. State Academic Senate Representative, Jeanne Cosby—Attending the State Academic Plenary meeting.
3. Adjunct Representative, John Croy—Reports that the adjunct will be receiving a special pay check some time around June 15 as part the adjunct agreement.

D. CONSENT AGENDA: The Academic Senate approved the following HR policies for the District:

AP 7236—Substitute Short Term

AP 7342—Holiday

AP 7344—Notifying District

BP 7345—Catastrophic Leave

BP 7381—Health & Welfare

AP/BP 7600—Security

Motion: Carolyn Hopkins, Second: Carole Kendall, and motion carried.

E. DISCUSSION/ACTION:

- Congratulations the newly elected officers for the Academic Senate President—Greg Gilbert, Vice President—Cheryl Munsey, Secretary—Yadira Llort, and State Representative—Bruce Bridenbecker
- Motion to adopt the recommended language presented for the 10 plus1 (see packet for wording) by Cathy Intyre, Second: Bruce Bridenbecker and the motion carried unanimously. There were two items on the agenda and they were addressed together in the same above motion.
- Bruce Bridenbecker presented a motion expressing concern about the office space in room 115. Second: Carolyn Hopkins. Discussion was on concerns about safety, securing a phone, issues of confidential files, and not a wise utilization of space. Jim Hopkins felt it was unwise to accept the space as acceptable because it could become precedent. Glenda Case reminded the faculty that this was presented to the faculty and there were no concerns at that time. Brad Berger suggested maybe a key checkout policy could be adopted. Pat Dutkiewicz suggested maybe a wall with a door could set up. Motion amended to include the suggestion of a wall for security. Motion passed and amendment passed.
- Cathy Intyre explained the need for faculty to be involved in the accreditation process as a co-chair for each standard. The majority of the work will be done during the summer as she plans to present a draft in August. Faculty member that purchased regalia, it should arrive next week. The Professional Standards and Ethics committee is recommending the five applications for professional advancement. Motion: Bruce Bridenbecker, Second: John Croy, discussion on the issue of the budget freeze since there was no reclassification process and freeze on column advancement. Motion was to move on column before the freeze since professional advancement required commitment, money, and time.
- A list of cancelled programs was in the packet. A reminder that just because a program did not carry over does not impact teaching of the courses. Programs can begin the process of being added.
- A list of additional courses for IGETC submissions was provided.
- Review the current proposal for a job description, If you have questions or concerns, please talk with Yadira Llort, Bruce Bridenebecker, Carolyn Hopkins, or Kris Samarov.
- CTRAC Is reviewing the number of Course Outline of Records that is reasonable to schedule each meeting. Several meetings were canceled due to a lack of COR's for review; then the committee was overwhelmed during other months. In the fall they will set the number they can reasonably address. The review items will be taken as they are received.
- A draft of the Flex schedule is in the packet. Questions were raised on the time of a couple of events
Scheduled. Doug Morrison asked that all concerns be forwarded to Michael Murillo, chair of the committee.

F. COMMITTEE REPORTS: See reports in packet.

I. INFORMATIONAL ITEMS: See in the packet.

1. NATEF Site Visit Update
2. Great Teacher Seminar
3. Revision of Title 5 Regulations
4. DSPTS Summer Bridge
5. Faculty Party

J. ADJOURNMENT

4:55 p.m.

OFFICERS' REPORTS

