



Copper Mountain College

**ACADEMIC SENATE**

Agenda: Thursday, February 21, 2002  
3:00 – 5:00p.m. — Library Conference Room

**A. CALL TO ORDER**

**3:00 P.M.**

1. Adoption of Agenda

BE IT RESOLVED that the agenda of the regular meeting of the Academic Senate on February 21, 2002 be adopted as presented.

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Vote \_\_\_\_\_

2. Approval of Minutes

BE IT RESOLVED that the minutes of the regular meeting of the Academic Senate on February 7, 2002 be approved as prepared by the Secretary to the Senate.

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Vote \_\_\_\_\_

3. Administrative Report (Dean's Reception) Time Certain: 3:10 – 3:25

4. Student Services Director: Time Certain 3:25 – 3:55

**B. ACTION ITEMS**

1. BE IT RESOLVED that the Academic Senate approve the revised application and information form for high school students requesting enrollment to classes at Copper Mountain College. (Enc.)

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Vote \_\_\_\_\_

2. BE IT RESOLVED that the Academic Senate approve STDV 55 Principles of Student Leadership

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Vote \_\_\_\_\_

**C. REPORTS BY SENATE OFFICERS**

1. President (Enc.)

**D. COMMITTEE REPORTS & ENCLOSURES**

- 1. Academic Calendar (Enc.)
- 2. Cultural Development (Enc.)
- 3. Curriculum (Enc.)

- 4. CTRAC (Enc.)
- 5. Matriculation (Enc.)

**E. COMMENTS FROM THE AUDIENCE**

Comments of three minutes or less per speaker may be made on items not listed on the agenda. Items listed on the agenda may be commented on when they are considered by the Senate. Speakers are asked to register with the Senate Secretary.

## **E. INFORMATIONAL ITEMS**

1. Directions to Black Rock for February 22 Senate Team Building
2. President's Update from Hoke Simpson

## **F. REQUESTS FOR FUTURE AGENDA ITEMS**

## **G. FUTURE AGENDA ITEMS**

1. Classes Cancellation Decisions & Policies
2. Recognitions
3. Restructuring
4. Graduation Speaker from the faculty

## **H. ADJOURNMENT**

Adjourn to the Special Team Building of the Academic Senate at Black Rock Campground on February 22, 2002 from noon until 6 PM and the Regular CMC Academic Senate Meeting scheduled at 3:00 P.M. on March 7, 2002 in the Greenleaf Library Conference Room.

Future Academic Senate Meetings: February 21, 22 (Special Meeting at Black Rock Camp Ground) March 7 & 21; April 4 & 18; May 2 & 16. All meetings will occur from 3:00 – 5:00 in the Library Conference Room, unless otherwise posted.

Agenda Building: The second and fourth Tuesday of each month, from 4 – 5:00 in the library.

SAMM's (Senate and Management Meetings): The second and fourth Tuesday of each month, from 3 – 4:00 in Administration.

Copper Council: TBA

CMC Staff Meeting: March 1, 8:00 A.M.

CMC BOT: February 14; March 20 (Study Session); April 11, May 9 at 3:30 in CMC 11.



## ACADEMIC SENATE

Minutes: Thursday, February 21, 2002

3:00 – 5:00p.m. — Library Conference Room

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**Present:** (*Italic denotes not in attendance*) *Andrea Armstrong, Cheyenne Bonnell, Bruce Bridenbecker, Kelly Brown, Jim Byrd, Glenda Case, Mike Chlebig, Paul Cook, Jeanne Cosby, John Croy, Carmen Diamond, Spellman Downer, Pat Dutkiewicz, Vera Fissette, Greg Gilbert, Carolyn Hopkins, Jim Hopkins, Cathy Itnyre, Carol Kendall, Debbie Liebrez, Yadira Llort, Ken McDonnell, Doug Morrison, Rick Penaflor, Geoffrey Reed, Kristin Samarov, Tony Thomas, Sue Tsuda, John White.* **Guest:** **Michael Murillo, Kay Regan**

### A. CALL TO ORDER

3:08 P.M.

#### 1. Adoption of Agenda

BE IT RESOLVED that the agenda of the regular meeting of the Academic Senate on February 21, 2002 be adopted as presented.

Motion: Michael Chlebig, Second: Yadira Llort, Unanimous

#### 2. Approval of Minutes

BE IT RESOLVED that the minutes of the regular meeting of the Academic Senate on February 7, 2002 be approved as prepared by the Secretary to the Senate. Motion: Carolyn Hopkins, Second: Michael Chlebig  
To accept current report be resubmitted at the next meeting with addition of committee reports. Carry.

#### 3. Administrative Report (Dean's Reception; Departments)

Michael Murillo addressed three topics:

- Dean's List Reception - This year the Dean will send a letter of congratulations acknowledging the good performance of the student with an invitation to come by his office and pick up a gift, a 'Dean's List' key chain. The Dean requests that we have a list of faculty who will help him plan a reception and/or an event for graduation.
- Class size/caps - The District perspective is that whether this is an organizational issue or an issue of shared governance, faculty and management need to talk about the caveats for caps and teaching over cap. Ghost classes, waiting lists, as well as other options need to be considered in making this decision. Dean Murillo shared his experience with large classes At Pasadena City College and Cal State University, Long Beach. Glenda Case suggested that we agendize the concept of caps for a longer discussion at a future Senate meeting.
- Low enrollment PFE classes and all such issues must be discussed within a framework "that is not all about money but realistic behaviors."

- The Art Auction is this Saturday night, 6pm at the Helen Gray Center on Whitefeather Road. There will be light hors d'oeuvres and wine. This event has raised \$10,000 for Alumni Association Scholarships in past years.

4. **Kay Regan, Director of Student Services**

Kay discussed the Academic Renewal form that is on page 33 of the Senate Agenda packet. The most critical focus was on the last category on the form where a student applies to repeat a course that they received a D, F or W in for a third and final time. After one repetition of a course the state will no longer fund participation by the student. Discussion centered on CMC's service to diverse community groups, including the very young and the aged and the possibility that we should seek to find ways to accommodate their needs. One suggestion was auditing, and it was generally felt that this would become an area of discussion in the near future. An additional area of discussion will be how we may better work with students who are on academic probation. There will be an Action Item submitted for vote at our next senate meeting.

A second item of discussion from Student Services was the revised application for enrollment of students from the K - 12 system. Technical corrections were made. Many ideas were shared. Further discussion and clarification is necessary, and after much discussion it was agreed that this issue would return for action at the March 7 Senate.

**B. ACTION ITEMS**

1. BE IT RESOLVED that the Academic Senate approve the revised application and information form for high school students requesting enrollment to classes at Copper Mountain College. (Enc.)  
Motion to table until next Senate meeting: Glenda Case, Second: Michael Chlebik. Carry.
2. BE IT RESOLVED that the Academic Senate approve STDV 55 Principles of Student Leadership. Motion: Michael Chlebik, Second: Glenda Case. Carry. STDV 55 is also offered as PS55.

**C. REPORTS BY SENATE OFFICERS**

1. President (Rpt.)  
The Faculty Team Building Session at Black Rock Campground will be a 'Brown Bag' activity. Sodas and snacks will be donated by various faculty members. The Report to the Board from February 14

**D. COMMITTEE REPORTS**

- |  |                                    |
|--|------------------------------------|
| 1. Academic Calendar: Faculty choose option 1 on academic calendar | 3. Curriculum: Minutes and Agendas |
| 2. Cultural Development : upcoming events                          | 4. CTRAC: Minutes and Agendas      |
|  | 5. Matriculation: Feb. Minutes     |

6. The Budget Committee met after the Agenda went to print. Carolyn Hopkins reports that today we will all receive e-mail from Kindred Murillo reporting on the meeting. Kindred will attend the next Senate meeting to share information. PFE requests need to be submitted (or resubmitted) prior to March 4 for consideration in this year's budget. These requests may be routed to the Budget committee via Paul Cook, Carolyn Hopkins or Michael Chlebik. There will be a Budget Training session Tuesday 2/26 at 2 pm and at 3 pm.

7. Pat Dutkiewicz reports that the Campus Website Committee met today. They will be making a presentation at the next Board of Trustees meeting.

#### **E. COMMENTS FROM THE AUDIENCE**

Carolyn Hopkins announced the annual Coalition for Adult Literacy Spell-a-thon fund raiser.

Sue Tsuda requested a participatory role in the Senate subcommittee that will enact development of faculty evaluation forms. Carolyn Hopkins, Greg Gilbert and Jeanne Cosby are also interested in being actively involved in the development of the forms that will subsequently come before the Senate for approval.

#### **F. DISCUSSION ITEMS**

#### **G. INFORMATIONAL ITEMS**

Directions to Black Rock for February 22 Senate Team Building  
President's Update from Hoke Simpson

#### **H. REQUESTS FOR FUTURE AGENDA ITEMS**

1. Flex (Cheyenne Bonnell)
2. 20/20 Board Policy (Michael Chlebik)

#### **I. FUTURE AGENDA ITEMS**

1. Classes Cancellation Decisions & Policies
2. Recognitions
3. Restructuring
4. Graduation Speaker from the faculty
5. Class Caps

#### **J. ADJOURNMENT 4:40 p.m.**

Adjourn to the Regular CMC Academic Senate Meeting scheduled March 7, 2001 at 3:00 P.M. in the Greenleaf Library Conference Room.



## ACADEMIC SENATE

Minutes: Thursday, February 21, 2002  
3:00 – 5:00p.m. — Library Conference Room

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**Present:** (*Italic denotes not in attendance*) Andrea Armstrong, Cheyenne Bonnell, Bruce Bridenbecker, Kelly Brown, Jim Byrd, Glenda Case, Mike Chlebig, Paul Cook, Jeanne Cosby, John Croy, Carmen Diamond, Spellman Downer, Pat Dutkiewicz, Vera Fissette, Greg Gilbert, Carolyn Hopkins, Jim Hopkins, Cathy Itnyre, Carol Kendall, Debbie Liebrez, Yadira Llort, Ken McDonnell, Doug Morrison, Rick Penafior, Geoffrey Reed, Kristin Samarov, Tony Thomas, Sue Tsuda, John White. **Guest:** Michael Murillo, Kay Regan

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- Low enrollment PFE classes and all such issues must be discussed within a framework "that is not all about money but realistic behaviors."

still on high school campuses) and culminated the overview with the events that brought CMC to this site. His discussion warned against the proverbial "they" and "us" dichotomy and asked us to build on commonalities. He stated that Linda Collins' visit to our campus in the fall of 2000, divided our campus into "we" and "they." On our campus, "we" is important, and it is what "WE" are all about at CMC.

Andrea Armstrong asked Mr. Pulliam to describe his relationship with the faculty. He responded: "Open, direct, candid, professional – open doors, straight shooting . . ." She asked if it was positive. He answered, "Yes, or we wouldn't be here. We have to be able to disagree. This should be universal at colleges throughout our country." He added that working together we should invite Hoke Simpson and David Viar to visit and speak with us about shared governance. Mr. Pulliam stated that the Academic Senate is, "where we will do business from now on."

## **B. ACTION ITEMS**

1. BE IT RESOLVED that the Academic Senate approve the recommendation by Curriculum that we remove the words, "or Equivalent" from every prerequisite, co-requisite, or advisory in the catalog. Motion: Michael Chlebik, Second: Carolyn Hopkins Carry.
2. BE IT RESOLVED that the Academic Senate approve the recommendation of the Budget Development Committee to disband the PFE Committee and transfer its responsibilities to Budget . Motion: Cheryl Munsey, Second: Geoff Reed. Carry (11 ayes, 2 nays, 8 abstentions)
3. BE IT RESOLVED that the Academic Senate approve changes in its representation to the Budget Development Committee that align with the legal requirements for classified representation, specifically, a representative from their senate and a representative from CSEA. Motion: Michael Chlebik, Second: Cathy Itnyre, Carry. 1 opposed.

## **C. REPORTS BY SENATE OFFICERS**

1. President
2. Vice-President  
The graduation committee will be seeking the faculty speaker for the ceremony. Faculty rehearsal for the march is being considered. There is a proposal to stay after graduation to share a party atmosphere with graduating students.
3. Secretary
4. State Academic Senate Representative
5. Division Chairs - Rick Penaflor reports that Kay Regan completed a student drop survey. The major reason students drop is employment conflicts. K - 12 students attending CMCCD classes must have a 3.0 GPA and instructor approval. Science Labs are due to be renovated by the 2004-5 school year. In July the childcare facility will reopen to headstart students. It will not be open to everyone.

6. Adjunct Faculty Representative: John Croy has sent a memo to all adjunct and is awaiting response.

#### **D. COMMITTEE & PROGRAM REPORTS**

1. Cultural Development (Enc.)
2. Curriculum (Enc.) P. 21: The March 26 meeting is changed To March 22.
3. CTRAC (Enc.) CTRAC Meets at 8 a.m.
4. Matriculation (Enc.) Schools that do not adhere to pre-requisites endanger course transferability.
5. Mission Statement (Enc.) MCM (Mission Copper Mountain)
6. Partnership for Excellence (Enc.)
7. Seal - Selection of the seal is on hold until our website is constructed. Target Fall 2002.
8. Staff Development - Staff Team Building invitations have been sent out. Buses will meet at CMC and at Park & Ride.
9. Technology & Instruction (Enc.)
10. Transfer Empowerment Program (Enc.) See page 37 of agenda packet.

#### **E. COMMENTS FROM THE AUDIENCE**

Sue Tsuda announced that Saturday February 23 Jan Pepper of the Morongo Basin Foundation will be at Workforce Development between 9 and 11 to discuss grants.

#### **F. DISCUSSION ITEMS**

1. Negotiations and Evaluations (Enc.) See page 39 of packet.
2. Mission Statement (Enc.)

#### **G. INFORMATIONAL ITEMS**

1. Senate Factoids
2. Notices for new hires: Administrative Secretary and Program Assistant
3. Lake Tahoe Community College reorganization survey
4. Student Equity
5. March 14 reminder
6. Great Teachers Seminar flyer
7. E-mail re U.S. Army's distance learning endeavor.

#### **H. REQUESTS FOR FUTURE AGENDA ITEMS**

##### **I. FUTURE AGENDA ITEMS**

1. Classes Cancellation Decisions & Policies
2. Recognitions
3. Dean's Reception
4. Restructuring
5. Graduation Speaker from the faculty

##### **J. ADJOURNMENT 4:50**

Adjourn to the Regular CMC Academic Senate Meeting scheduled February 21 at 3:00 P.M. in the Greenleaf Library Conference Room.



# ● ACTION ITEMS



## Academic Senate Agenda Proposal

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**Date of Academic Senate Meeting:**

For:  Action  
 Information  
 Consent Agenda  
 Discussion  
 Report  
 Other

**Proposed Item:** Please review the revised application and information form for high school students requesting enrollment in classes at Copper Mountain College.

**Background Information:** This application and information form need to be updated and revised. Please read the documents very carefully and pay close attention to the criteria for taking classes at CMC.

**Current Considerations:**

**Fiscal Implications:**

**Recommendation:** Please approve this revised form for use in the Student Services Office.

**Submitted by:** Andrea Armstrong, Tony Thomas, Carmen Diamond, Jeff Reed, and Kris Samarov

CMC A/Senate ITEM# \_\_\_\_\_