

SENATE COPY



## Academic Senate

Copper Mountain College

6162 Rotary Way; P.O. Box 1398  
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### ACADEMIC SENATE OFFICERS

PRESIDENT: GREG GILBERT  
VICE-PRESIDENT: CATHY ITNYRE  
SECRETARY: JEANNE COSBY  
STATE SENATE DESIGNEE: PAUL COOK

### ADJUNCT REPRESENTATIVE

JOHN CROY

### COMMITTEES & REPORTS

CURRICULUM  
CTRAC  
BUDGET DEVELOPMENT  
TECHNOLOGY & INSTRUCTION  
DIVISION CHAIRS  
FACULTY HIRING POLICIES & PROCEDURES  
LIBRARY  
MATRICULATION  
PROFESSIONAL STANDARDS & ETHICS  
STAFF DEVELOPMENT  
TWO-YEAR SCHEDULE CALENDAR  
CULTURAL DEVELOPMENT  
SAFETY  
FLEX

### PAST OFFICERS

2000-2001  
PRESIDENT: MICHAEL CHLEBIK  
VICE-PRESIDENT: CAROLYN HOPKINS  
SECRETARY: JEANNE COSBY

1999-2000  
PRESIDENT: JAMES HOPKINS  
VICE-PRESIDENT: GREG GILBERT  
SECRETARY: CAROLYN HOPKINS

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January 27, 2002

Dear Fellow Senators:

In preparation for our January 31 "special" meeting, the accompanying documents are intended to provide information about our history and to offer guidance with reference to our role as an academic senate at Copper Mountain Community College.

You'll note that the agenda is not concerned with action items and committee reports, but, rather, discussion items that consider our origins, our present status, and our shared future. To that end, I have asked Doug Morrison to set the stage for our meeting by presenting the elements of a successful mission statement as well as the timeline for presenting a completed statement to the Board of Trustees for final approval.

Following Doug's presentation, it would be useful to devote some time to discussing our origins. Consider, for example, that 60% of our membership arrived at the Senate within the last five years. Inherent to a shared sense of identity and purpose is the story of those trials, tribulations, and triumphs that have brought us to where we are today. While our various interpretations of history may vary, taken as a whole, they represent a dynamism that is essential to understanding who we are and how we may best work together to serve students.

Thus, armed with the nomenclature of the successful mission statement and having unveiled our shared history, is it possible that we may successfully negotiate the thorny issues of shared governance? We shall see. With student success as our guide and a commitment to build on points of consensus, we should expect to see positive strides made in preparation for our February 22 Team Building.

To frame our "special" meeting, I have asked that Doug Morrison close by leading a discussion/workshop the aim of which is to put forward a consensus on the part of the Academic Senate a propos CMC's Mission Statement. Hopefully, by achieving unanimity on the broad strokes of a mission, we will further our appreciation for the variety of talents and opinions that is our Academic Senate.

Optimistically,





## ACADEMIC SENATE

A Special Planning Session

Agenda: Thursday, January 31, 2002

3:00 – 5:00p.m. — Library Conference Room

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### A. CALL TO ORDER

3:00 P.M.

#### 1. Adoption of Agenda

BE IT RESOLVED that the agenda of the Special meeting of the Academic Senate on January 31, 2002 be adopted as presented.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote \_\_\_\_\_

### B. COMMENTS FROM THE AUDIENCE

Comments of three minutes or less per speaker may be made on items not listed on the agenda. Items listed on the agenda may be commented on when they are considered by the Senate. Speakers are asked to register with the Senate Secretary.

### C. DISCUSSION/INFORMATIONAL ITEMS

1. College Mission (Setting the Stage)
2. Our Common History (Forum to Senate)
3. BOT Policy 2020 & Shared Governance
4. College Mission (Deliberation)

### D. ADJOURNMENT

Adjourn to the Regular CMC Academic Senate Meeting scheduled February 7, 2002 at 3:00 P.M. in the Greenleaf Library Conference Room.

Future Academic Senate Meetings: February 7 & 21; March 7 & 21; April 4 & 18; May 2 & 16. All meetings will occur from 3:00 – 5:00 in the Library Conference Room, unless otherwise posted.

SAMM's (Senate and Management Meetings): The second and fourth Tuesday of each month, from 3 – 4:00 in Administration.

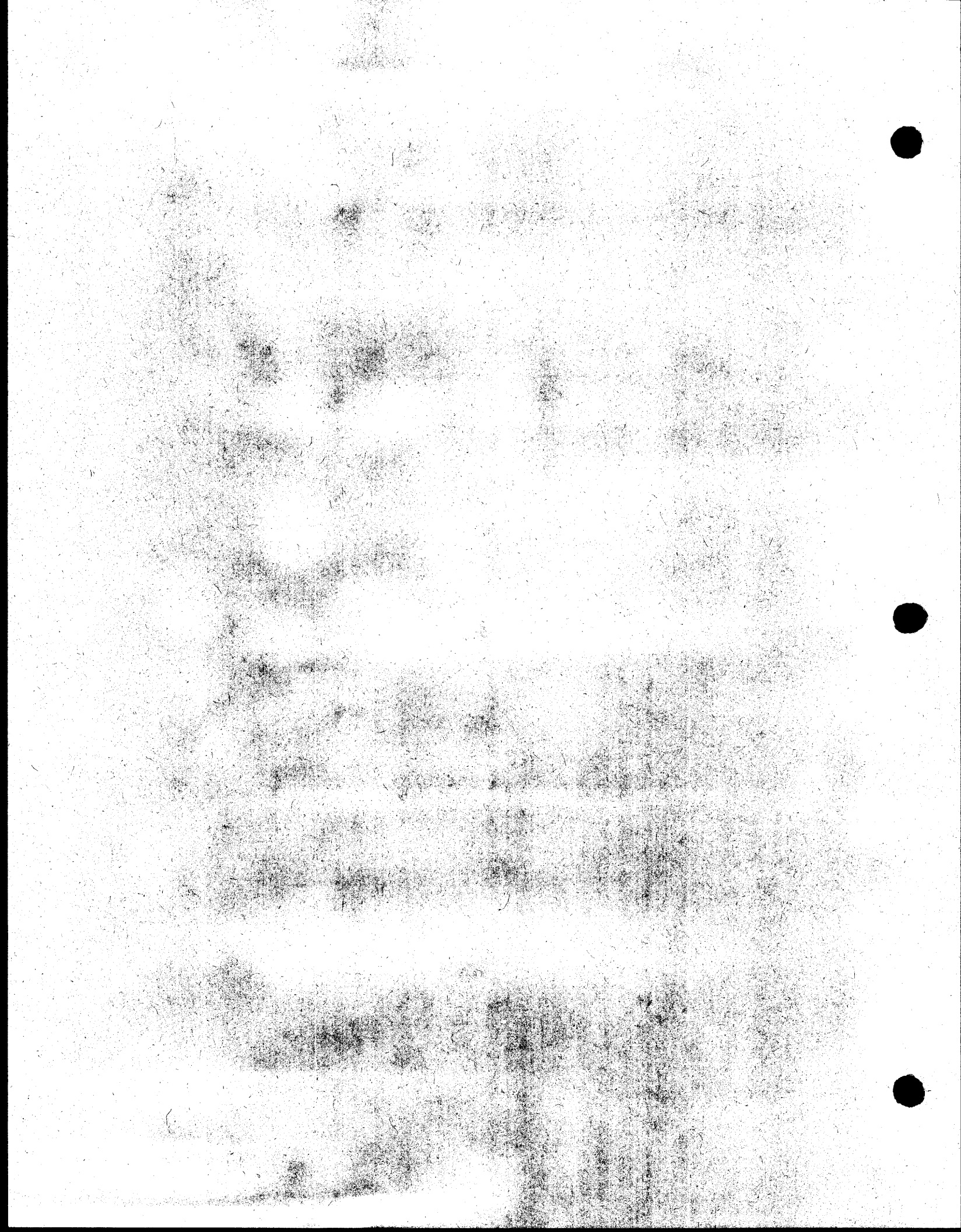
Agenda Building: The second and fourth Tuesday of each month, from 4 – 5:00 in the library.

Fireside Chats: TBA

Copper Council Meetings: TBA

CMC Staff Meetings: TBA

CMC Board of Trustees: February 14; March 7; March 20 (Study Session); April 11, May 9 at 3:30 in CMC 11.



## **A PLETHORA OF INFORMATIONAL INSERTS**

### **Section 1**

#### **Historical Documents:**

- The original memo calling for the formation of a faculty forum
- Early agendas and minutes
- Various other documents

### **Section 2**

#### **Shared Governance**

- "Barclays California Code of Regulations," Article 2. Academic Senates. 53200. Definitions.
- "Defining and Understanding the Role of the Academic Senate: Summarized from Title 5 California Code of Regulations" (provided at Curriculum Institute)
- Copper Mountain College District Board Policy 2020
- Curriculum: Legislation, Title 5, Faculty, Committee (provided at Curriculum Institute)
- "Participating Effectively in District and College Governance," (the law, regulations and guidelines)
- A copy of State Academic Senate President Hoke Simpson's "The Faculty Role in Planning and Budgeting." (Though 20 pages in length, this paper provides useful considerations about the faculty role in planning and budgeting, including the necessity of departmental involvement.)
- CMC's Academic Senate Constitution

### **Section 3**

#### **Mission Statement**

- Our present mission (The COD model)
- Various document pertaining to our creation of a CMC Mission Statement



# SECTION I





Date: May 22, 1996

To: Our Colleagues  
From: Greg Gilbert  
Carolyn Hopkins  
Cathy Itnyre

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Subject: Formation of a CMC Forum

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During the Dean's Brown Bag (5/21), a decision was made by those in attendance to explore the possibility of developing a forum that provides CMC employees with an opportunity for greater involvement in activities and decision making at our campus. While the particulars need to be worked out, several items were discussed:

- This must be a serious and professional effort.
- Meetings should be scheduled at a time-certain, an agenda should be published, and minutes should be taken and distributed.
- There should be a Secretary, a Chair and an Associate Chair. It was further noted that the Chair must serve as a true facilitator and not advocate positions while occupying that office.
- *Robert's Rules of Order* should be followed.
- Important issues should not be decided on at the same meeting in which they are brought up.

If you have suggestions for the formation of the Forum or wish to be part of our ad hoc committee this summer (meeting at various local eateries), please leave a note in the Forum mail slot in Division.

# Where Issues Fit - by Carolyn & Paulette

We Think!

**Shared Governance:** This is the process set up by AB 1725 and is listed in Title 5. Shared governance includes those issues that are not agreed to through collective bargaining. Historically, these issues have been the purview of administrators or the Board of Trustees. They are nonetheless issues that impact students and faculty members. Shared governance is typically under the auspices of the Academic Senate.

It is through the Academic Senate that recommendations are made to administration and/or the Board of Trustees. Shared governance does not necessarily imply total agreement or the same level of involvement by all participants. The ultimate responsibility for decisions rests with the Board of Trustees. However, AB 1725 and Title 5 requires the administration and/or the Board of Trustees to consult collegially with faculty on academic and professional matters. These are listed on the next page.

Where shared governance differs from contract issues is that Academic Senate resolutions are not binding on the Board of Trustees. Any resolution implemented through shared governance can be altered or nullified unilaterally by the Board of Trustees.

**Contract Issues:** Contract issues encompass salary, benefits and working conditions; see attached list. The difference between contractual issues and shared governance is that a contract would be a legally binding document. It is illegal for a Board of Trustees to unilaterally change any contractual policy.

**Bottom Line:** Contract issues are “written in stone”; shared governance issues can be unilaterally changed by the Board of Trustees.

# TIMELINE FOR FORUM ISSUES

## ISSUES

## DEADLINE

- |                                                                                                                                                                                                                                                                                                                  |                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| 1. Faculty Ethics Statement - Forum Approval                                                                                                                                                                                                                                                                     | November 1998                                                      |
| 2. Curriculum Umbrella With DCCD<br>Choices: a. Change Nothing<br>b. Parallel Process - Who Approves<br>c. Independent Process - Who Approves/WASC?                                                                                                                                                              | November 1998                                                      |
| 3. Educational Master Plan<br>Each Dept. Responsible for Their Own - 5 paragraph essay                                                                                                                                                                                                                           | Dec. 11, 1998                                                      |
| 4. Structure of Forum<br>a. Bylaws<br>b. Mission Statement<br>c. Recognition by DCCD Senate & Board? / CMCCD Board?                                                                                                                                                                                              | July 1, 1999<br>March 1999 ?<br>March 1999 ?<br>July or Dec. 1999  |
| 5. Policies on "Academic and Professional Matters" (Title V)<br>a. Curriculum / C-Tag<br>b. Faculty Hiring<br>c. Accreditation<br>d. Governance Structures<br>e. Institutional Planning and Budget Development<br>f. Program Development / Degree Requirements / Grading Policies<br>g. Professional Development | ?<br>July 1999 ?<br>July 1999 ?<br>Fall 1999 ?<br>?<br>?<br>?<br>? |
| 6. Collective Bargaining                                                                                                                                                                                                                                                                                         | ?                                                                  |

## CONSIDERATIONS:

How will the forum make decisions on the above? Consensus? Vote? Do we send out drafts?  
How do we handle feedback?

Do we present our proposals on these issues to the DCCD Board and/or Academic Senate or do we wait until the CMCCD Board is seated?

Do we present our proposals on these issues to CMC management? How do we handle feedback?