

College Council Meeting Minutes
October 24, 2014 - 1:00 p.m.
Library Meeting Room

J. Alpin, G. Brown, K. Coghill, B. Compton, J. Cummings, J. DeSantis, M. Falossi, D. Gast, Z. Ginder, C. Hopkins, C. Itnyre, J. Kevari, M. Plummer, S. Smith, S. Stephens.

I. Reports/Information/Discussion

II. New Business

a. Draft Agendas for Review (J. Cummings)

Consensus was that we would use the D2 Agenda and make adjustments as time moves along.

b. Options for moving items through College Council – First Reading, Second Reading, Constituent Group Review, Action, Return to Committee (J. Cummings)

Consensus was to use the chart to document movement through the various projects within the College. This document will be reviewed at the beginning of each meeting to ensure accuracy. Discussion was held as to whether or not we need to continue with minutes since we are going to be using the chart. It was recommended that we continue with minutes; however, they will not be as detailed due to use of the chart. It was further suggested that we might create a hyperlink to the minutes.

c. August 2014 All Staff Day Document, Strategic Plan and Addendum (J. Cummings)

Mr. Cummings requested that everyone please send these documents to their constituency groups for review in preparation for the All Staff Day on October 29, 2014.

Mr. Cummings reviewed the materials provided adding that they will assist in establishing an integrated planning model as we refine the process of establishing goals. Groups will work with top priorities including increasing enrollment and marketing. Information gathering will continue to best prepare the District for the Strategic, Educational, and Facilities Master Plans as well as ensuring inclusion in the program review priorities and resource allocation.

d. BP 3540 – Sexual Assaults on Campus (A. Riesgo)

e. AP 3540 – Sexual Assaults on Campus (A. Riesgo)

Mr. Brown reviewed the policy and procedure as presented and reported that since this is a required policy, the intent is to forward it to the Board of Trustees for a first reading in November, and then for approval in December.

f. BP 3755 – Advertising Marketing Media (J. Alpin)
Ms. Alpin introduced this policy for information. It will receive a 60 day vet through the task force back and forth and then constituent group review. Future task force updates will be placed on the College Council agenda.

g. BP for Distance Education (Z. Ginder)
Mr. Ginder reported this policy is in the process of development and will be bringing it to College Council as well as constituent groups for review moving toward completion.

III. Old Business

- a. Student Success Scorecard Status Report (J. Kevari)
- b. Status Updates (J. Cummings)
 - i. Marketing and Advertising
 - ii. Smoking Policy
 - iii. AP 4410 – Field Trips and Excursions and Form
- c. Institutional Dialogue Process Update (A. Riesgo)

IV. Constituency Group Review including agreed upon timeline – First Reading, Second Reading, Action

V. Other/Discussion/Action Items – Meeting Analysis/Summary
It should be noted that any budget requests that come through and don't have a program review will not receive funding.

A planned timeline for Taskstream was requested.

Next Meeting: November 7, 2014