

College Council Meeting Minutes
May 15, 2015 - 1:00 p.m.
Library Meeting Room

J. Alpin, G. Brown, J. Cummings, M. Falossi (ASCMC) D. Gast, Z. Ginder, L. Hinton, C. Hopkins, P. Kersey, D. Norton, M. Plummer, A. Riesgo.

I. Agenda Items

a. Review Minutes

In honor of the upcoming Classified Employees Week, Mr. Cummings thanked Ms. Alpin and Ms. Gast for their classified leadership this past year.

The minutes were reviewed with no comments.

b. Survey Update (J. Kevari)

As Mr. Kevari was not in attendance, Mr. Cummings gave a summary of surveys that have been completed. There were 400 responses from the student survey and Mr. Kevari is currently putting in the data. 126 employees completed the employee survey and the committee surveys are in the process of being completed. There was a question as to whether or not the Safety Committee should receive the survey and Ms. Hopkins mentioned this committee is contractual and not shared governance. After some discussion it was concluded that a compromise would be to have a committee survey conducted with feedback only to those members which would then assist with the overall efforts of the committee.

c. Deactivate Local Speech AA and Retain ADT (J. DeSantis)

Dr. Norton reported that this item was approved at the ASCMC meeting last Friday and approved at the previous day's Board meeting. Mr. Cummings mentioned there is often a challenge to having a College Council meeting the same week as the Board meeting and coordinating both agendas accurately.

d. BP 3755 – Advertising Marketing Media (J. Alpin)

Ms. Alpin mentioned this was an information item in yesterday's Board meeting.

e. Marketing Committee (J. Alpin)

Ms. Alpin reported that this task force is finished and requested to have it listed on the agenda to determine the next step. Mr. Cummings added that when the Institutional Effectiveness Committee is established in the fall, recommendations from both the Smoking and Marketing task forces will be reviewed along with information from the surveys as improvements for next year.

f. Summer Meeting Schedule/Priorities (J. Cummings)

Mr. Cummings stated meetings will be held monthly the same day as agenda review and asked if there were any pressing items that need to be addressed over the summer. Items listed under 'g' will continue to be listed on the agenda.

Ms. Hopkins inquired about the mission statement of College Council and if there are plans to update in the Participatory Governance document. Mr. Cummings added it will be a priority over the summer. Dr. Norton asked if the following plans under 'g' are in progress. After much discussion Mr. Cummings stated he is not sure of the appropriate process to establish our official planning structure will look like but feels an educational master plan, which is the institution's long term plan, with the strategic initiatives under the educational master plan, would be best for CMC since this planning structure is already established. Ms. Hopkins asked if the strategic initiatives will be annual or long term. Mr. Cummings replied that the strategic initiatives will be more detailed and the annual plan will document how the strategic initiatives are to be addressed.

Mr. Cummings stated that he will sponsor the next Basin Wide breakfast and will inform this group that he is planning for multiple community forums. The goal is to solicit community input on how CMC can best serve the needs of the district which will also feed into the Educational Master Plan. He added that if any other events are suited for community input, he is welcome to ideas and hopes to receive as much input from the community as possible.

g. Institutional Planning

- i. Participatory Governance Document
- ii. Strategic Goals
- iii. Education Master Plan
- iv. Strategic Master Plan
- v. Facilities Master Plan – Mr. Cummings mentioned a contract is in place with GKK Works to assist with developing a plan. They're also going to help with the Educational Master plan as they have experience with assisting large schools in developing their plans. The Facilities plan will need to follow the Educational Master plan.
- vi. Technology Master Plan – Mr. Ginder reported the committee's primary focus at the last meeting was to wrap up the current plan, evaluating what has been accomplished and what still needs to be done. The committee will prepare to create a new plan in the fall. Mr. Cummings added that the Technology Plan should list specific intentions that will address the technological issues of the campus and which will also follow the Educational Master plan.

h. Basin Wide Bike Path Endorsement (J. Cummings)

This proposal was brought to the college by Mr. Greg Gilbert, as a private citizen who is advocating for community support to get the project started through the Active Transportation program funds available from the state. Mr. Cummings asked the group if there were any concerns with supporting the proposal. After considerable discussion, the group felt that with the associated health and

welfare benefits as well as a safe path for students to ride their bikes to campus, it would be appropriate to support the proposal. Mr. Cummings added that Mr. Gilbert has taken the proposal to a town council meeting and received positive support. Mr. Cummings stated he will communicate the proposal and our support of the bike path to the campus community.

i. CMC/MUSD Collaboration (J. Cummings)

Mr. Cummings reported on the joint MUSD and CMC board meeting held the previous evening adding that it was a very positive meeting. Two items that came out as a result of the meeting were:

- 1) A Community Cabinet which is part of the Cradle to Career Initiative from the San Bernardino Office of Education. It is a structure that allows educational and community leaders to meet and collaborate.
- 2) A possible MOU between the two districts to share resources, facilities, student information, and how CMC can provide more support to MUSD students entering our college. There was also discussion on the possibility of offering early college at the former Monument High School building with a CTE program in technology, and/or high school completion and an AA degree for grades 11-13. Ms. Riesgo added that from an HR and resource standpoint, pairing with MSUD to collaborate on different trainings is much more powerful to vendors and service providers as well as saving money for both districts. Mr. Cummings mentioned the Sheriff's department is open to the college's security staff attending active shooter or evacuation trainings that they may offer either at another school site or on our campus.

j. DE Updates – OEI (Z. Ginder)

Mr. Ginder reviewed the document from Pat James urging colleges to have discussions regarding the migration to the new CANVAS Management Learning System. He added the website is an excellent resource.

II. Other

Mr. Ginder inquired about the status of the Veterans Access, Choice and Accountability Act of 2014 (VACA or Choice Act) which requires the provision of in-state residency fees for veterans, as well as their spouses and children, using Post-9/11 or Montgomery GI Bill benefits and are attending/enrolled in school within three years of a qualifying discharge from service. Mr. Brown is looking at language to include in the catalog and submit to the VA explaining the process of identifying veterans who are eligible for in-state residency.

Ms. Plummer mentioned that the Foundation may have funds available for scholarships for veterans that don't fit the parameters of the bill.

III. Tracking Chart Review

The tracking chart was reviewed and it was noted that many items have been completed.

Next Meeting: June 3, 2015

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College Council Agenda – 5-15-15