

College Council Meeting Minutes  
May 1, 2015 - 1:00 p.m.  
Library Meeting Room

J. Alpin, G. Brown, B. Compton, J. DeSantis, D. Gast, Z. Ginder, P. Kersey, C. Maclaughlin, M. Plummer, A. Riesgo, and S. Smith.

I. Agenda Items

a. Review minutes

Mr. DeSantis clarified that the Academic Senate is meeting next week and the Philosophy and Spanish ADTs will be on the agenda at that time. He requested that these items appear on the May 15 College Council meeting agenda for approval to move forward.

b. Business Office Board Policies (M. Plummer)

Ms. Plummer reported that she plans to take these items to the Board of Trustees as a first reading. She mentioned that the changes requested for the Lights, Locks, and Keys policies will be taken at a later time unless there are any objections. These changes are limited to numbering issues only.

c. Surveys (J. Kevari)

Mr. Brown reported that Mr. Kevari could not be here today; however, the employee and student surveys have been sent out. The committee survey will be forthcoming shortly.

d. BP and AP 3540 Sexual Misconduct (G. Brown)

Mr. Brown reported that right after College Council approved all changes to this procedure, changes were received from the California Community College League of California (CCLC). He noted that there are a few items that are slightly different as well as the addition of some definitions for clarification. The items will be sent to the Board of Trustees for first reading and ultimate approval. Mr. DeSantis will be sure the Academic Senate is aware at their Thursday meeting.

e. Employee Handbook (A. Riesgo)

Ms. Riesgo reported that additional topics are needed by one week from today. She added that the employee handbook will be a summer project.

f. AP & BP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies (A. Riesgo)

Ms. Riesgo mentioned that this AP and BP need to be reviewed with constituent groups. The AP has been reviewed; however, the BP will be presented to the Board as a first reading along with the AP. She plans to present the policy for Board approval at the June 11, 2015 Board meeting. Ms. Riesgo requested that if anyone has changes, they please contact the human resources office as soon as possible. Dr. Kersey thanked Ms. Riesgo for making this happen.

g. Deactivate Local Speech AA and Retain ADT (J. DeSantis)

Mr. DeSantis reported this is out of sequence and the senate approves. There may be thoughts of having it in future, but it should deactivate next week. They are doing a cleanup in the catalog and these will be single clean ADT first and it is already current. Mr. DeSantis supports the deactivation approved by curriculum and it will go to Senate next week. This is slightly out of order, but Senate is accepting clean up in Curriculum. This item will need a 30 day review and will then come back on May 15 to College Council. Mr. DeSantis will email Mr. Long for ASCMC.

h. BP 3755 – Advertising Marketing Media (J. Alpin)

Ms. Alpin reported that this board policy reflects what was requested by the constituent groups. It will go to the Board as a first to reading and Mr. DeSantis will put it forward to Academic Senate at the same time.

i. Schedule for Future Meetings (G. Brown)

It was noted that discussion at a previous meeting was that Dr. Norton and Ms. Hopkins will both be on campus during the summer and it would be appropriate for College Council to continue meeting in order that we continue the forward momentum that has been occurring. A suggestion was made that College Council meet the same day as Agenda Review during the summer on June 3 and July 1, 2015.

II. Other

Dr. Kersey reminded those present that she continues working on the Midterm Accreditation Report and hasn't heard anything regarding the information that was sent out. She asked that everyone complete their review and turn in their information as soon as possible.

Dr. Maclaughlin mentioned a conference call with Task Stream and indicated that Program Reviews will appear on a spreadsheet and every item can be linked to a specific strategic goal.

Ms. Plummer reported we are working with a consulting firm regarding the Education Master Plan.

III. Tracking Chart Review

The tracking chart was reviewed and it was requested that we add strategic goals as well as Education, Strategic, Facilities, and Technology Master Plans.

Next Meeting: May 15, 2015