

College Council Meeting Minutes
June 3, 2015 - 1:00 p.m.
Library Meeting Room

J. Alpin, E. Attina, G. Brown, K. Coghill, J. Cummings, D. Gast, C. Hopkins, J. Kevari, S. Nelson, D. Norton, M. Plummer, A. Riesgo, and S. Smith.

I. Agenda Items

a. Review minutes

The minutes were accepted as presented.

b. Institutional Effectiveness Report Status Update (J. Kevari)

Mr. Kevari gave an overview of the report and added that the first Institutional Effectiveness Report will be going to the Board next week. He mentioned that certain groups may be able to help with student success in terms of setting targets and indicators including a summary with more discussion. Mr. Kevari mentioned that we must revisit indicators and the strategic initiative will be discussed further as well. This will inform a better plan to move forward more efficiently. Inputting student survey information manually has been challenging; however, it is moving forward. Mr. Cummings added that the timing of this process has been awkward this year, and in the future it will go to the Board in July. He mentioned that additional summary information will be available at that time, and the intent is to use as much information to inform the annual plan each year. It is a very good start. Mr. Kevari is focusing on what we have discussed this past year and looking toward improvements for next year. Mr. Cummings reminded the group that we are meeting our commitment to the Board to have it in June. He added many thanks to Jacob for his hard work, time, and effort on this report.

c. Institutional Planning (J. Cummings)

i. Education Master Plan/Community Forums

Mr. Cummings reported he had just returned from a San Bernardino County Office of Education meeting at the Ontario Convention Center. It highlighted Alliance Nashville and Alliance Coachella talking about their effort to align community resources with priorities within the communities. Morongo Unified School District is just finishing their locally controlled funding formula application including their goals and strategic initiatives. This is a per state requirement and those priorities will help inform our priorities as well as we continue to bring it together. There is tremendous potential within the basin

to collaborate and connect the educational system to business and other groups.

Our next step will be community forums. Mr. Cummings is sponsoring a Basin Wide Foundation (BWF) breakfast meeting. He plans to work with groups and ask for their input. In July there will be a questionnaire with input from BWF that will be used as a practice run. He spoke with the Yucca Valley Town Council and may do a forum prior to a council meeting. He plans to meet with Rotary Clubs, chambers, and have a meeting with Jolie to figure out what the schedule can look like. During July and August they will be gaining input from communities on how CMC can do a better job. GKK Works has sent some information regarding questions for the forums. Some discussion was held regarding the best method to get the survey out. Radio and newspapers were suggested as a way to get the word out that we are conducting this survey. Information directing interested individuals to take the survey on the college website is another option under consideration.

d. BP 7120 Recruitment and Hiring (A. Riesgo)

Ms. Riesgo introduced this board policy and added that the AP is presently under construction. She noted that this BP comes directly from the League. Another version may not be available until September due to the need for Academic Senate feedback. Concern was expressed regarding the Classified Senate role as it is not synonymous with the Academic Senate. Discussion was held regarding this item and it will be reworded to clarify the specific roles of the Classified Senate and Academic Senate and may create confusion. It was determined that there is no reflection of 10+1, but there needs to be. Concern was expressed that there is real confusion regarding the role of the Classified Senate. Additional discussion and clarification will take place regarding this topic.

e. Tentative Budget (M. Plummer)

Ms. Plummer remarked that this Tentative Budget is based on where we are right now; however, it is difficult to pass out this information as a result of the considerable number of increases that will be one time and ongoing. She was given a proposal at ACBO as to how this will affect us including an increase to our allocation including COLA, CDCP, basic allocation and rural district increase. Ms. Plummer reviewed the specific increases for CMC noting that the proposed number is \$1.2 million. The mandated cost will be given as one-time unrestricted funds. Ms. Plummer cautioned that liabilities down the road need to be taken into consideration as budgeting for these additional funds are discussed. Discussion also took place regarding the handout that was distributed regarding what will be the best method of spending and saving these additional resources as we move forward. Ms. Plummer stressed the need for additional analysis and discussion. Mr.

Cummings mentioned that we must take a tentative budget for the Board's review and approval at the upcoming Board meeting. Mr. Cummings added that consideration will be given to capturing this summer's enrollment next year rather than this year's. He also mentioned that he is committed to prioritizing spending and continuing to be cautious with a focus on ongoing cost increases. Balancing unrestricted with 50% is a consideration and will continue to be challenging. Mr. Cummings expressed his strong commitment to be as up front relative to the decisions that will be made as an institution and using these funds to invest back into the institution to make as big a difference for our students as we can.

f. Task Stream Update (P. Kersey)

Mr. Cummings mentioned that we have had some conversations regarding increasing the level of training in non-instructional programs to facilitate work on Program Review and are in the process of discussing some opportunities to get program groups together. It is clearly recognized that not all staff have fully engaged in program review across the institution. He is working on making this happen and considers it a priority. He asked if full program review component pieces have been completed. Considerable redundancy was noted as a concern that was frustrating. Mr. Kevari commented that it is there and they will continue working to remove redundancy. Concern was expressed regarding this redundancy and the most efficient method of fixing the model to better use the program. Mr. Cummings plans to create space to have dialogue regarding these concerns. Ms. Riesgo recommended that there are different forms for AUOs and SLOs. Ms. Hopkins pointed out that this is a very intuitive program. Mr. Cummings added that there will be opportunities for this discussion. He recommended that they will try to review it at the next management meeting. The timing of getting this information out was discussed as well.

II. Other

III. Tracking Chart Review

Next Meeting: July 1, 2015

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