

College Council Meeting Minutes  
January 24, 2014 - 1:00 p.m.  
Library Meeting Room

J. Alpin, G. Brown, K. Coghill, Z. Ginder, C. Hopkins, C. Itnyre, M. Plummer, A. Riesgo, M. Schiel, R. Smith, and R. Wagner.

I. New Business

a. Transcript Evaluator Job Description (A. Riesgo)

Ms. Riesgo reported that this job description is in process and she will be sending it out shortly. She received feedback and needs to incorporate it into the job description.

b. Budget and non-budget priorities (R. Wagner)

Dr. Wagner distributed non-budget initiatives for fall 2013. Ms. Hopkins expressed concern that library items were not on the list. Dr. Wagner suggested those items may have been internal. Placing library workshops on line is one item of concern. Ms. Hopkins will send the list to Dr. Wagner and he will add them. The need to acquire grants and sector navigators was discussed. Dr. Wagner distributed the reoccurring budget priority worksheet. He mentioned that security has been moved to the level of significant student impact. The transcript evaluator position will be budgeted through the Student Success and Support Act funds that are categorical in nature. Concern was expressed that the Instructional Aid position in automotive was moved to priority 7 when it was up to a 2 formerly. Dr. Wagner distributed the one-time budget priority worksheet for fall 2013 and considerable discussion took place regarding justification of the items and what may be necessary in order to make as many of these items happen as possible.

c. Faculty Senate ASAP – Social Science AA Deactivation  
(M. Schiel)

Ms. Schiel reported that this is the first program deactivation; therefore, she brought it to College Council today. This item has been approved by the Academic Senate but broad based campus buy-in is something that is necessary prior to taking it for board approval.

II. Old Business

a. Institutional Dialogue Flowchart (C. Hopkins)

Ms. Hopkins introduced this item with the change from Analysis and Identification of Gaps to Student Support Program Reviews. Ms. Schiel suggested that there may be items in the program reviews that can drive non-budgetary decisions in the non-instructional program reviews.

III. Other/Discussion

Dr. Wagner brought up the topic of board policies. He requested feedback regarding the travel policy in order that we can move these policies forward.

Mr. Ginder reported that Base Programs is doing well. A good number of students have come through the office. The MASP program is full for January and February and they are working toward a full group in March. There has been a good deal of positive public relations with the base and promotion of both programs is proving helpful. Marine and sailor college success will be on campus February 5 in the portable with 25 participants expected. Mr. Ginder added that the new building is wonderful.

Ms. Hopkins commented that she is glad to see budget dialogue start and confirmed that it will go through the Budget Advisory Committee (BAC). She is looking forward to wrapping up in March. Ms. Hopkins added that Student Learning Outcomes (SLO) assessments are coming from faculty.

Ms. Itnyre reported that the Ides of March Roman Banquet (Toga Party) is going to occur. She cannot attend the meetings that are scheduled on Friday evenings at 5:00 p.m. Eva Chavez and Randy Smith are doing a fantastic job of meeting regularly and taking care of arranging details. Dr. Wagner expressed his concern about the lengthy timeline. Ms. Alpin will be working with the students regarding this topic. Important events will lead up to the banquet and we hope for a successful event for the community.

Ms. Hopkins asked about the report due to ACCJC, and if it will be available for constituent group review? Dr. Wagner responded this will probably be a two page report and it will be available. He and Mr. Brown have met regarding information relative to this report.

Mr. Smith reported that ASCMC will be hosting the Region IX meeting on campus in the Community Room on February 7 from 1:00 – 6:00.

Ms. Plummer reported that the District has contracted with a third party organization for parking tickets so folks can be tracked down. Visitor parking was discussed and something under consideration is a machine that will give students and visitors a parking pass for \$1. This would be an occasional use arrangement. Ms. Plummer reviewed highlights of the Governor's proposed budget, new revenue, the possibility of completely paying down deferrals, no increase in tuition, budget stabilization and establishment of an account with an additional reserve. They are not proposing to extend Prop 30 as it is time to live within our means; a COLA of .86% with enrollment restoration of 3% for community colleges is part of

the proposal. We are presently down in numbers of students so we will not receive any growth resources if this does not change. Ms. Plummer added that this information will be reviewed at the BAC and BOT meetings.

Mr. Brown reviewed enrollment statistics to date. We are presently 8-9% below last year and census is due next week. We will be looking at a Summer Bridge Program for adults to help ensure student success. On-line registration has been tested and we will continue with breaks in between to fix any issues that may come up. Student Services is planning to work through problems as they arise rather than continuing with the registration process and exacerbating issues. This process will start for the summer session as a robust summer session is planned for this year.

Ms. Schiel asked how over cap we were last year. The number is approximately 9.3%. She suggested running the Summer Bridge Program as non-credit classes in order to generate additional revenue.

Next Meeting: February 28, 2014

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