College Council Meeting Minutes
January 22, 2016 - 1:00 p.m.
Library Meeting Room

F. Cambon, K. Coghill, J. Cummings, Z. Ginder, C. Hopkins, S. Nelson, D. Norton, D. Pieper, M. Plummer, A. Riesgo, and R. Smith.

I. Approval of minutes.

The minutes from the December 4, 2015 meeting were corrected by striking the fourth sentence, fifth line under Mission Statement. It was further recommended that they be resent to ensure everyone has an accurate copy.

II. Agenda Items
   a. Christine Proudfoot Student Activity Center General Rules and Regulations (M. Plummer)

Ms. Plummer reported that security will be here to open and close the Student Activity Center. In addition the security department is moving into the office previously occupied by student government in the cafeteria. Security cameras are under discussion. Mirrors for blind spots were mentioned. General rules and regulations are subject to change. Mr. Cummings asked if this addresses the Veterans Center as well. Ms. Plummer responded that we will be working through issues as time moves along. It was noted that a Veteran student worker will be at student Veteran desk. In addition, a monitor in Student Services is under consideration. Mr. Smith voiced his support for the Veterans Center being exclusively for veterans. He expressed concerns about Veterans with PTSD and the need to educate visitors. Discussion took place regarding public space and Mr. Smith will research other centers and bring information back. Consensus was that the hours and information be posted as soon as possible. It was noted that under #2 of the general rules, if anyone needs an escort, please call campus security. It was also mentioned that this area should not be used as a "Freedom of Speech" area as there is a designated space for that purpose. Posting on the bulletin boards in the center was recommended for only two weeks at a time. Student Government will come up with a proposal of how to manage this space.

   b. Student Activity Center (J. Cummings)

Mr. Cummings mentioned that this item was listed twice on agenda in order to facilitate additional discussion regarding who would realistically be the governing body for that space and what is appropriate? Possibly ASCMC with oversight from Student Services.   Mr. Smith indicated he would like to

involve everyone, adding that other institutions are having issues and his thought is that the more involvement the better as it will result in a more rounded perspective. His recommendation was the ICC chair, ASCMC senators and officers collaborate with the Academic Senate and administration. Mr. Cummings noted it is important to determine how to manage space in a positive manner for our students. Another concern was age appropriate movies. Mr. Smith will take it to the ICC and get some direction. Ms. Plummer mentioned that she included information from other institutions. Consensus was that we post this information for the time being with some recommendations for change. Ms. Nelson suggested under #7 – no smoking inside the building – No smoking or vaping in the Student Activity Center or Veterans Center. Another recommendation was to add to #6 – please clean up after yourself or take responsibility and clean up after yourself. Ms. Plummer requested that everyone review carefully and asked faculty to get feedback from students.

c. Accreditation Midterm Report (P. Kersey)

This document will be going to the board in February and it was requested that everyone please review, read and report any factual errors.

d. Associate Dean Job Descriptions (A. Riesgo)

Ms. Riesgo had sent these out formerly and is working toward final approval in February. With the upcoming Job Fair on January 30 she plans to have information regarding this position at the Job Fair to start recruitment. Ms. Riesgo requested that feedback be forwarded to Human Resources as soon as possible. Ms. Hopkins asked if the faculty position will be on the agenda. Ms. Riesgo plans to have both associate dean positions, and noted the VP and Dean descriptions are under revision, adding that they may be sent out for feedback to be received at the meeting.

e. BP 4250 Probation (D. Norton)

Dr. Norton reported that in this board policy, the grade upon completion needs to follow the "I" grade. Additional information including 50% or below, good standing, probation, dismissal were suggested as well. If there are additional comments, please get them to Dr. Norton as he plans to bring this item back to College Council in two weeks after Academic Senate review.

f. Board Policy Revisions (J. Cummings)

Mr. Cummings requested that everyone encourage the flow of board policy revisions and that each chief officer bring at least one board policy to College Council monthly. The group discussed the Board Policy Cover Sheet and requested it be revised into a fillable pdf form.

      g. BP 2410 – Board Policies & Administrative Procedures (J. Cummings)

Mr. Cummings brought BP 2410 and 2220 together. He mentioned they are both basic policies that were adopted in 1999 and reviewed in 2003. He added that we are not looking at existing policy due to both policies being so outdated; therefore, they are coming forward with the current League language. He requested 45 day constituent group review for both policies.

      h. BP 2220 – Committees of the Board (J. Cummings)

   III.   Other

Board Policies 1100 and 1200 are presently out for Constituent Group review.

Mission Statement Review is for thirty days.

March 31 is the date for the All Staff Board of Trustees Workshop. If anyone has a new mission statement or any adjustments, please forward to your representative. Suggested edits have been received from Mr. Gilbert - Mr. Cummings clarified that Mr. Gilbert's edits are not a representation of the Board. They are his personal input. Consensus was that this information will be sent out to the College Council for information and review today.

   IV.   Tracking Chart Review

The group thoroughly reviewed the 12/4/15 tracking chart. Edits will be included in the 1/22/16 chart.

Next Meeting: February 5, 2016

kc
CCMM – 1-22-16