

College Council Meeting Minutes
April 25, 2014 - 1:00 p.m.
Library Meeting Room

J. Alpin, G. Brown, K. Coghill, D. Gast, C. Hopkins, P. Kersey,
J. Kevari, M. Plummer, M. Schiel, S. Smith, Z. Ginder,

Ms. Schiel corrected the minutes regarding Credit by Exam as follows:

Credit by Exam (M. Schiel)

Ms. Schiel indicated that Credit by Exam is an existing policy. There are two items in the catalog and we need to put it into a policy (credit by articulation). It must be reflective of special conditions that have already been worked out with MUSD. Question was asked if we could have this type of arrangement with Joshua Springs. Ms. Schiel noted that our region is purchasing a software package to manage articulation between the college and the school district. Discussion was held regarding articulation agreements that have been completed. Special circumstance for K-12 students. As time moves along there will be more and we will figure out the nuances. Information will be shared through the shared governance process. It was requested that this item be moved to Old Business for the next meeting.

I. New Business

a. AP 6750 – Parking and Traffic Regulations (M. Plummer)

Ms. Plummer requested that to ensure this procedure is in line with what we are actually doing individuals please take it to constituent groups for review.

b. Printing in the Library (M. Schiel)

Ms. Schiel mentioned a number of reasons for students to be allowed to continue printing in the library without charge. Considerable discussion was held regarding this topic as well as the comment that there are a number of more complicated issues. A multitude of reasons were given for this request including; it is the same amount of print, it is a significant impact on printing, resources and we are nickel and diming students, it is a workload issue, it is an operations issue, it is not a policy issue, if there is to be a change, implementation of the change needs to take place, and we need to make students aware. Ms. Schiel added that the Academic Senate does not agree, nor do the students. Logistics are not easy, students have financial issues, we would be making library staff responsible, possibly student workers, we are losing our sense of community, and collecting resources in the library is another issue.

c. Institutional Prioritization Based on Assessment Results
(C. Hopkins)

d. A&R Specialist II – The following note was provided by A. Riesgo:

Attached is the job description for the A&R Specialist II. This job description is replacing the Transcript Evaluator job description, and the District will hire a PT A&R Specialist II to input transcript data. Please distribute to your constituency groups and provide feedback to me. Thank you.

e. DE Updates (Z. Ginder)

Mr. Ginder reported that there are a number of items on the horizon for Distance Education. Surveys will be forthcoming to include faculty and student satisfaction for distance education. The other survey is more official – the Chancellor’s Office annual DE survey. We need to address how we will go about student authentication. Blackboard is presently being used. We need to establish a board policy for this purpose. Mr. Ginder mentioned a number of options that need to be reviewed. There has been no progress relating to state authorization. Legislation needs to be determined at the state level, but it will take time to take effect. The survey says we need to make good faith effort to identify determine students and the states from which they come; however, we will need to get authorization. Mr. Brown mentioned the need to get permission to teach students from other states, and that we may need to pay other states for the right to do that. This is part of the financial aid process enforced recently and posing some issues that are under negotiations as to how this will be accomplished. Student authentication board policy is under review. Discussion was held regarding the options for charging and the manner in which this might be accomplished.

II. Old Business

a. ACCJC 2013 Recommendations (R. Wagner)

Mr. Brown reported we are continuing to work on the accreditation recommendations. Establishment of committees and areas of responsibility are still areas of concern.

b. Participatory Governance Document (R. Wagner)

c. Credit by exam (M. Schiel)

Ms. Schiel has received no feedback in reference to the wording changes. Work is in progress on the document to articulate with Morongo Unified School District (MUSD). Some discussion was held regarding the difference

between credit by exam and independent study. Ms. Schiel provided clarification regarding credit by articulation and mentioned the point is to bring MUSD students credit by exam opportunities. Classified Senate and CSEA deferred on this issue. It was noted that MUSD is excited about this opportunity and it does not create a lot of work; however, the work may increase over time. Transitions funding is a result of some of these items. Organization procedures between CMC and MUSD relating to this item are under review.

Ms. Schiel distributed a copy of credit by exam information. She mentioned that SB 70 funding is going away and is now SB 1070. There is a regional effort to streamline the process for students earning credit by exam. Database will house information for us related to all relationships with the schools. Instructors can login and put in the information. Ms. Schiel added that funding of career academy is will be different if we are able to continue. CATEMA is the acronym for this program.

III. Other/Discussion

a. Common Assessment Initiative Pilot Program (G. Brown)

Mr. Brown reported that there are state initiatives to do pilot programs associated with common assessment. Some discussion was held regarding details of participation and requirements. If we wish to make a commitment, the academic senate, president, institutional researcher and people on campus need to volunteer and hold meetings, and be diligent about tracking. This would be built into student support and success act. We can choose not to participate, but if not, we will not receive funds for the Student Success Act. Ms. Schiel will take this topic back to the Academic Senate.

Mr. Brown mentioned that a second program came out this afternoon. It is an education planning initiative/degree audit initiative for the statewide system. A number of individuals would need to be involved presenting as it is coming down. He asked if anyone is interested in this type of program adding that we are small and it may be difficult but we still want to have this discussion. Dr. Kersey noted the deadline to apply is May 15 and a partner is the State Academic Senate. Mr. Brown will send the information to Ms. Schiel. If we choose to participation it was recommended that the programmer be involved.

b. CC League 2014 Annual Convention Participation (G. Brown)

Mr. Brown mentioned that since we are in the area of this convention, a request has been made for students to assist with directions. Some of our students may wish to participate.

c. Institutional Effectiveness Enterprise System (G. Brown)

Mr. Brown reported that the President is starting to look at Institutional Effectiveness Enterprise Systems that are institution-wide. We need planning outcomes with full integration that would include budget linkages and will be reviewing models for this purpose. Ms. Schiel requested that the Senate be involved in this process.

Mr. Brown reported he sent out an all subscriber email this morning regarding the portal and registration process. He wants to be sure information is going out. He requested that everyone review the email to ensure they are acquainted with the process to be sure they are giving students accurate information. He further noted the time and day for registration is being given to students to avoid camping out. We continue to work our way through registration to determine what will work best.

Next Meeting: May 9, 2014

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CCMM – 4-25-14