



[www.cmccd.edu/security](http://www.cmccd.edu/security)

# ANNUAL SECURITY REPORT SEPTEMBER 2014



## “Ensuring Your Right To Know”

This report produced in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.  
For more information about the Act, visit [http://www.cmccd.edu/jeanne\\_clery\\_act](http://www.cmccd.edu/jeanne_clery_act) or <http://www.securityoncampus.org>



## INTRODUCTION

Welcome to the Copper Mountain Community College District (CMCCD). The CMCCD Security Department is dedicated to the “safe schools” initiatives and promotes a “sense of community” philosophy through strategic problem solving and internal/external partnerships. Through cooperative efforts of students, faculty & staff in reporting suspicious activity, crime or incidents, we can make Copper Mountain College a safe and healthy place to learn and work.

The information in this report is provided in compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*, referred to as the *Clery Act*. This act requires that all Title IV institutions prepare, publish & distribute an annual report that contains procedures, policies, crime prevention programs and campus crime statistics. A notice is available annually to students and employees advising them that they can access the report at [www.cmccd.edu/security](http://www.cmccd.edu/security). Hard copies are available in the Business Office, Room 113; Phase I.

Data is compiled through cooperative efforts of Student Services, Campus Security Authorities, incident reports and the San Bernardino County Sheriff’s Department. Crimes can be reported by calling 9-1-1, Security, Student Services, Human Resources and Academic Affairs.

On behalf of CMCCD Security, thank you for helping us keep our campus safe.

## ABOUT THE SECURITY DEPARTMENT

The Security Department has the primary authority for providing safety services including roving patrol, observe and check District facilities, parking lots and adjacent areas and provide a safe and secure environment for students, staff, visitors and property; as well as enforce applicable laws and ordinances.

Security Officers are trained to minimum standards required by the Education Code 38001.5 & 72330.5 and the California Business & Professions Code 7583.45. They are also CPR and AED certified.

The Security department has a staff of four and employs a verbal agreement with the San Bernardino County Sheriff’s Department for active Law Enforcement response and information sharing, providing coordinated police and security services.

The CMCCD Security Department Office is open from 8:00 a.m. to 5:00 p.m. Monday through Friday. Security personnel are on duty from 9:00 a.m. to 11:00 p.m. Monday through Friday and 7:30 a.m. to 5:00 p.m. on Saturday.

### Contact Information:

For a true emergency, dial 9-1-1

Security .....(760) 601-4123

Director .....(760)- 910-3181 (8:00 a.m. to 5:00 p.m. Monday through Friday.

For additional information on safety and emergency preparedness, visit: [www.cmccd.edu/security](http://www.cmccd.edu/security)



## **CAMPUS SECURITY MISSION STATEMENT**

To provide a safe and secure campus environment for our campus community and its visitors and to protect the facilities, property, and assets of the Copper Mountain Community College District.

## **CAMPUS SECURITY CORE VALUES**

- To foster dignity and respect
- To encourage voluntary compliance
- To impartially enforce the law, rules & regulations
- To respect individual rights
- To protect the campus community through pro-active measures

## **CAMPUS SAFETY**

In an effort to improve our response to campus violence, CMCCD has provided the following improvements in the area of Campus Safety:

### **1. Mass Notification**

CMCCD implemented an emergency text message system in August 2008. With this system, you will never receive “spam” or other messages that may interfere with prompt notification of emergencies. We encourage students and staff to sign up for this very important and critical service. You can do so by clicking the ALERTU button inside the “MY CMC” box on the front page of the website.

### **2. Campus Radios**

Portable walkie-talkie radios have been strategically located about campus to improve communications with each distinct area of campus.

### **3. Emergency Flashlights**

Long-life flashlights have been installed in every classroom to provide emergency lighting.

### **4. Phone Cache**

Extra phones are available for emergency responders to provide communication enhancement should we have an extended emergency.

### **5. Emergency Preparedness**

Team training is in compliance with the National Incident Management System (NIMS) and the Standardized Emergency Management System (SEMS).

### **6. Siren**

The new fire alarm panel incorporates a mass notification siren button. In the event of an emergency and as safety dictates, Security will sound this alarm.

## **CRIME PREVENTION PROGRAMS**

See Appendix A



## DISCLOSURES

General statements regarding policy under the Jeanne Clery Act

### **Timely Warnings – Code of Federal Regulations 668.46(e)**

Any situation that presents an on-going or continuing threat to campus safety, a “timely warning” will be issued by the Director of Security or from the Campus Security Authority. Such warning must be related to crimes reportable under the Clery Act, such as murder, rape, arson, or robbery.

Timely warnings will be emailed to the campus community, posted on the Security website, posted on bulletin boards and a copy will be given to the campus security authorities listed in “Reporting of Criminal Offenses”, below. Timely warnings will most likely originate from the San Bernardino County Sheriff’s Office

Anyone with information warranting a timely warning should report it to the Security Department.

### **Crime Statistics**

Crime statistics can be found in Appendix B of this document and on the Security website at [www.cmccd.edu/security](http://www.cmccd.edu/security).

Statistics are collected by the Security Department and annual reports from the San Bernardino County Sheriff’s Office located at 6527 White Feather Road, Joshua Tree, CA 92252; (760) 366-4175. Disciplinary actions are handled by the Vice President of Student Services; Phase III; (760) 366-5290. Statistics are prepared by the Director of Security (Director, Maintenance & Operations).

Crime statistics can also be found at the Department of Education’s website at [www.ope.ed.gov/security](http://www.ope.ed.gov/security). For more information regarding campus security or crime statistics, please contact the Director at (760) 366-5217.

### **Reporting of Criminal Offenses**

You can report crimes to the following Campus Security Authority:

Security:	(760) 601-4123
Chief of Campus Facilities	(760) 366-5295 or (760) 910-3181
Director, Human Resources	(760) 366-3791 x5432
Vice President, Student Services	(760) 366-5290
Vice President, Academic Affairs	(760) 366-5245
Vice President, Military, Community & Economic Development	(760) 366-5282
San Bernardino County Sheriff	(760) 366-4175

### **Voluntary Confidential Reporting**

Please contact **(760) 601-4123** or any of the other Campus Security Authority if you have information about a crime, a planned crime, or suspicious activity on campus.

You are encouraged to be a “silent witness” confidential reporter and you do not have to leave your name, but a number where you can be reached may be helpful if we need more information. Please leave as much



information as you can with regard to time, location, type of crime, what you know and what you know. Most important is to report to someone who can do something about it.

### **Immediate Notification**

Any incident or situation that presents an immediate threat to the health or safety of the campus community will be vetted by Campus Security and/or Campus Security Authority. Upon confirmation of threat, immediate notification will be made via the emergency text message system (AlertU), mass notification siren, email, and classroom to classroom dissemination.

### **Annual Notification & Testing**

Emergency response & evacuation procedures are tested twice annually via fire alarm maintenance & testing and state-wide earthquake table top & preparedness drills. Advance notification is spread via emails reminding the campus community of upcoming drills and door-to-door communication just prior to the drill. On occasion, an unannounced drill is conducted.

### **Security of and Access to Campus Facilities**

Access is limited and must be approved by a Campus Security Authority. General business is conducted during normal business hours when the College is open for work and classes. Hours are: Monday through Friday, 6:00am to 11:00pm and Saturday, 7:30am to 5:30 pm. Keys must be approved and obtained from Security. Anyone in possession of keys to campus facilities that does not have supervisor approval and has not signed for them is in violation of the California Penal Code and Board Policy 7260: *Keys*.

### **Campus Law Enforcement & Authority**

Law enforcement is provided by San Bernardino County Sheriff's Department currently operating under a verbal agreement based on jurisdictional prevue. Copper Mountain College Security Officers have no authority to arrest. The campus community is encouraged to report any unlawful activity to the District and Law Enforcement. This is supported by Board Policy 7600; *Campus Security Officers*.

### **Drug & Alcohol Policy**

In accordance with Public Law 101-226, "Drug Free Schools and Communities Act Amendment of 1989", the Copper Mountain Community College District prohibits the unlawful possession, use or distribution of illicit drugs and alcohol by students, faculty, or staff on the premises of the college property or at any CMC sponsored or sanctioned event. Any student or employee in violation of this policy is subject to disciplinary action up to and including expulsion from the college or termination of employment.

Persons, who are not students or employees of the college, while on college property, are required to adhere to the stand of conduct applicable to college students and to abide by college policies and administrative procedures supported by Board Policy 5500; *Standards of Conduct*.

### **Violations**

Consumption or possession of alcohol by persons under the age of 21 is not permitted on the property of the District or at any sponsored or sanctioned event approved to serve alcoholic beverages.



All state laws pertaining to alcohol will be enforced by the Security Department. Violators may be subjected to arrest, fine, imprisonment and/or expulsion from the college.

### **Programs**

If you are having a problem with substance abuse or feel you are in need of some assistance or counseling, please utilize the links below to enter into a prevention program.

#### [Panorama Recovery Ranch](#)

65675 Sullivan Road

Joshua Tree, CA 92252

(760) 366-9100

A A1

Addiction Dependence Treatment

(866) 549-5993

Rockin' Recovery Center

7301 Apache Trail

Yucca Valley, CA 92284

(760)228-3241

### **Weapons**

It is a serious violation of the law to possess a firearm or certain knives on District and College property. Section 626.9 of the California Penal Code makes it a felony to bring or to possess a firearm or knives on the grounds or within buildings of the CMCCD campus without the written permission of the president of the college or his/her designee.

### **Sexual Assault Response & Information**

If you have been sexually assaulted, it is important that you seek help immediately. The following steps are universal and apply for any sexual assault event.

- Go to a safe place as soon as possible
- Call someone you trust to be with you
- Try to preserve all evidence. Do not wash, use the toilet, or change clothing. If you do change clothes, place all clothing into a paper bag.
- Do not bathe, shower or douche
- Contact the Police or Sheriff's Department immediately
- Get medical attention at the hospital, or student health center
- Talk with a rape counselor

If you are the victim of a sexual assault on campus please take the following steps:

- Seek help immediately.
- If you can, call 9-1-1
- If you can, pull a fire alarm
- Follow universal steps above



The following are crisis centers and hotlines that offer intake and counseling services:

Morongo Basin Unity Home, Inc.

61740 29 Palms Hwy.

P.O. Box 1662

Joshua Tree, CA 92252

(760) 366-9663

<http://www.joshuatreevillage.com/508/mbuh.htm>

Morongo Basin Sexual Assault Services (760-369-3353)

24-hour Hotline provides

Healthlink

[http://www.deserthealthlink.org/abuse\\_ &\\_violence.htm](http://www.deserthealthlink.org/abuse_&_violence.htm)

National Women's Health information Center

<http://womenshealth.gov/>

800-994-9662

TDD 888-220-5446

#### Harvest of Wellness (HOW) Foundation, Inc.

Provides 24-hour crisis intervention and support to victims of sexual assault in the Coachella Valley and Morongo Basin. Counseling for both children and adults. Rape prevention education programs. Violent Crime Response Program with a hotline and a Sexual Assault Services Program with hotline. Provides services to survivors and family members of homicide victims. Free.

45-691 Monroe, Suite 10

Indio, CA 92201

(760) 347-8440

(760) 347-0595 Fax

Violent Crime Hotline: (760) 366-2166

Sexual Assault Hotline: (760) 568-9071

email: [howfoundation@aol.com](mailto:howfoundation@aol.com)

#### Registered Sex Offender

Commencing October 28, 2002, every person required to register under Section 290.01 of the California Penal Code who is enrolled as a student of any university, college, community college, or other institution of higher learning, or is, with or without compensation, a full-time or part-time employee for more than 14 days, or for an aggregate period exceeding 30 days in a calendar year, shall register with the campus police or security department within five working days of commencing enrollment or employment. If the university, college, community college, or other institution of higher learning has no campus police department, the registrant shall instead register with the police of the city in which the campus is located or the sheriff of the county where the campus is located. Violation of the above requirement can result in a fine, imprisonment or both.

The general public and campus community can consult [www.meganslaw.ca.gov](http://www.meganslaw.ca.gov) for more specific information on registered sex offenders.



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### **Crime Prevention Tips**

- Watch your property and be observant of your surroundings, especially when in libraries, fitness areas or cafeterias.
- Lock you vehicle! Don't leave valuables or other enticing items in plain sight.
- DO NOT walk alone, especially late at night
- Report suspicious activity, such as people loitering in parking areas or unoccupied areas.
- Don't assist strangers! Call Campus Security if someone needs help
- Park legally and drive safely to avoid citations.

### **DON'T BE A VICTIM!**





## APPENDIX A

### CRIME PREVENTION PROGRAMS

#### **Escort Services**

Security provides escort services to faculty, staff, & students upon request.

#### **Safety Awareness**

Programs such as Security Jeopardy are taught annually during Staff Development and Flex Day Activities.

#### **Silent Witness**

A volunteer confidential reporting program where you are encouraged to anonymously report known criminal activity. Please call 760-366-5217, Monday – Friday, 7:30am to 5:00pm or 760-910-3569 from 6:00am to 11:00pm.

#### **Sense of Community**

A program designed to build strategies that recognize causes of crime and employ active problem-solving and internal/external community partnerships.

#### **Lost & Found**

Security provides a central depository for found property and encourages staff, faculty and students to turn in lost or misplaced items. Please call 760-910-3569, Monday – Friday from 6:00am to 11:00pm.

#### **Charge It!**

Security personnel assist the campus community by a jump-starting a dead battery and/or assist with calling for help if needed and remaining with the party until help arrives.

#### **World Wide Web**

This report and crime statistics along with a daily crime log are available on the web at [www.ccmcd.edu/security](http://www.ccmcd.edu/security).



APPENDIX B

OFFENSE	2010	2011	2012	
Murder/Non-Negligent Manslaughter	0	0	0	0
Non-Negligent Manslaughter	0	0	0	0
Sex Offenses, Forcible	0	0	0	0
Sex Offenses, Non-Forcible	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	4	2	0	6
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Liquor Law Arrests	0	0	0	0
Liquor Law Violations Referred For Disciplinary Action	0	0	0	0
Drug Law Arrests	0	0	0	0
Drug Law Violations Referred For Disciplinary Action	0	0	0	0
Illegal Weapons Possession Arrests	0	0	0	0
Illegal Weapons Possession Violations Referred For Disciplinary Action	0	0	0	0
Vehicle Burglary*	0	0	0	0



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Hate Crimes	1	0	0	
TOTALS	5	2	0	