

**Program Review REVIEW Committee**  
**Draft Minutes**  
**March 30, 2009**  
**CMC 102 8-9:00 a.m.**

**In Attendance:** Roger Wagner, Doug Morrison, Cathy Itnyre, Bruce Bridenbecker, Greg Gilbert

- I. Approval of Agenda for March 30, 2009 by consensus
- II. Approval Minutes for March 23, 2009 by consensus
- III. Review and revise PR worksheet for assigning survey questions to programs
  1. Attendees completed an initial review of Faculty/staff survey questions and a partial review of the Student Survey, deleting some questions, rewording others, and assigning some of them to programs and color coded categories (Instruction [pink], Facilities [green], Support Services [blue], Technology [orange], Staffing/Resources [yellow], and Governance/Climate [red]).
  2. Attendees at the next meeting will complete the review of the Student Survey and work on a closer review of language, programs and color coded categories for Faculty/Staff and Student surveys.
- IV. Doug furnished a draft document concerning "Restructuring of opinion surveys (goals and process" for discussion. In sum, the goal of the survey questions is relevant, timely decisions linked to all program reviews, the Educational Master Plan, the Strategic Plan, and data that is conducive to valid and reliable inter and intra group comparisons over time.
- V. The committee has accomplished half of its initial list of tasks:
  1. Standardized PR formats and content and forwarded drafts to senate for discussion and approval
  2. Created a Taxonomy of College Programs
  3. Begun the process of creating qualitative measures for survey questions
- VI. The remaining tasks
  1. Complete drafting of specific survey and program questions
  2. Develop key measurement definitions (Student Success, Attrition, Rigor)
  3. Develop quantitative measure
  4. Create a research calendar linked to PR and resource allocation calendars
  5. Plan staff development activities for 2009/10
- VII. Set next agenda: Committee members will continue to revise survey questions and consider setting a day aside for committee work during the summer.
- VIII. Adjournment 9:00 a.m.

**Next Meeting Monday, April 13, 2009, 8-9:00 a.m., CMC 102**