



Memo

To: Superintendent/President Wagner
From: Greg Gilbert, SLO Coordinator
CC: Cathy Itnyre, ALO
Date: 4/8/2009
Re: Evidence Based Decision Making

In preparation for the upcoming ACCJC visit, there are several items for consideration:

- 1) **ADOPTED ANNUAL PROGRAM REVIEW PROCESS:** On April 2, CMC's Academic Senate provided unanimous approval for an annual program review process, calendar, and forms. The process to establish the annual review process, calendar, and forms involved all CMC constituent groups, including administrators, in an assessment of CMC's 42 program reviews completed last semester. In addition to an annual review process, the Review Committee is presently cross-referencing faculty/staff and student survey questions with specific programs and categories to establish qualitative measures. By June 2009, the committee will have developed key measurement definitions for student success, attrition, and rigor – as well as quantitative measures. The committee will also have created a research calendar that is linked to program review and resource allocation calendars, and reviewed CMC's adopted Core Competencies. All of this will culminate in Staff Development activities for 2009-10 as a means of launching the next annual round of program reviews.
- 2) **COURSE & PROGRAM SLOs:** Of the 192 courses offered by CMC for spring 2009, 184 syllabi have been submitted electronically, 96%. Of those 184 syllabi submitted, 175 contain SLOs, 95%. Counting all courses, the percentage of submitted syllabi with SLOs for spring 2009 is 91%. The majority of missing syllabi/SLOs involve labs, specialized services, and vocational areas that will achieve ongoing compliance within this semester.

In addition, while many of CMC's course syllabi provide specific measures, in too many instances measures are not explained well enough. The need for measures will be a central component of staff development workshops conducted in August 2009. There is an ongoing need to more fully define course/service and program SLOs and to integrate them with CMC's adopted Core Competencies. These goals will be a priority for the 2009-2010 academic year.

Attached Documents:

- Minutes: Program Review REVIEW Committee
- Adopted annual program review process, calendar, forms
- Taxonomy of Program Reviews
- The most recent draft of the Worksheet for Assigning Survey Questions to Programs
- Copper Mountain College Course & Program Outcomes for Spring 2009